

APPROVED



## Foxborough Regional Charter School

# Minutes

## Governance Committee Meeting

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### Date and Time

Tuesday September 16, 2025 at 8:00 AM

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### Meeting Format

Whether in person or online, the public is welcome to attend Board/Committee Meetings and have access to meeting minutes. Meetings are held once a month and additionally, as determined by the Board/Committee Chair. All meeting Agendas are posted on the school website at least 48 hours in advance of each public meeting.

During the meeting, the Board and its committees follow the published agenda. Gallery members are not part of the formal discussion or deliberations. Those wishing to speak at a meeting are asked to follow our [Privilege of the Floor Policy](#). Meetings start promptly on time as noted on the agenda.

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### Committee Members Present

Heidi Berkowitz (remote), Sergio Martin (remote), Toby Romer (remote), Todd Tetreault (remote)

### Committee Members Absent

Karen Calvert

### Guests Present

Christine Barraford (remote)

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## I. Opening Items

**A. Record Roll Call Attendance**

**B. Call the Meeting to Order**

Sergio Martin called a meeting of the Governance Committee of Foxborough Regional Charter School to order on Tuesday Sep 16, 2025 at 8:00 AM.

**C. Privilege of the Floor**

There was no privilege of the floor.

**II. Governance Committee Business**

**A. Student Board Representative Video**

Ms. Berkowitz reported that one student board representative video had been received to date, with a deadline of Friday.

Discussion ensued on ways to bolster recruitment efforts. Ms. Berkowitz will follow up with the high school principal for feedback on the low response. Also, a presentation will be scheduled in the spring with the Executive Board of Student Councils on garnering interest in the substance and purpose of the student role as board and committee representatives.

The Committee will vote on the student representative at the next meeting.

**B. Board Development**

Mr. Martin will follow up with the two candidates who had expressed interest in serving on the Board. Ms. Berkowitz will follow up with the third candidate.

**C. Meeting Schedule Change**

Ms. Berkowitz announced that the Committee will henceforth meet on the fourth Tuesday of the month instead of the third Tuesday.

**III. Policy Review**

**A. Initial Policy Review**

*Finance and Facilities*

Following discussion, it was agreed that the Finance Committee will review the policy for the last time and move to forward to the Board for final vote.

These policies will be advanced to the Board for approval.

**IV. Closing Items**

## A. Approval of Minutes

Todd Tetreault made a motion to approve the minutes from Governance Committee Meeting on 08-19-25.

Toby Romer seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### Roll Call

Sergio Martin Aye  
Heidi Berkowitz Aye  
Todd Tetreault Aye  
Toby Romer Aye  
Karen Calvert Absent

## B. Vote to Adjourn

## C. Adjourn Meeting

Todd Tetreault made a motion to adjourn.

Toby Romer seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### Roll Call

Toby Romer Aye  
Heidi Berkowitz Aye  
Todd Tetreault Aye  
Karen Calvert Absent  
Sergio Martin Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:30 AM.

Respectfully Submitted,  
Christine Barraford

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## Documents used during the meeting

- FRCS\_Fiscal\_Policies\_and\_Procedures\_final\_09\_08\_2025\_w\_Changes.pdf
- FRCS\_Fiscal\_Policies\_and\_Procedures\_final\_09\_08\_2025 (1).docx

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The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.