

APPROVED



Foxborough Regional Charter School

Minutes

Board Meeting

Date and Time

Wednesday April 8, 2026 at 6:15 PM

Location

In Person and Remote
FRCS Edwards Conference Room

Meeting Format

Whether in person or online, the public is welcome to attend Board/Committee Meetings and have access to meeting minutes. Meetings are held once a month and additionally, as determined by the Board/Committee Chair. All meeting Agendas are posted on the school website at least 48 hours in advance of each public meeting.

During the meeting, the Board and its committees follow the published agenda. Gallery members are not part of the formal discussion or deliberations. Those wishing to speak at a meeting are asked to follow our [Privilege of the Floor Policy](#). To request to speak at a meeting, please complete the following [google form](#) before the start of the meeting.

Online meeting link: <https://foxboroughrcs-org.zoom.us/j/81031801860?pwd=Sa1FaADSrQL13vYX2InHdvqjdrtrBI.1>

Trustees Present

Andrea Alberto (remote), Anissia Vixamar (remote), Katie Breault (remote), Matthew Yezukevich (remote), Mia Ortiz (remote), Ryan Higgins (remote), Sally Guadagno (remote), Sergio Martin (remote)

Trustees Absent

None

Ex Officio Members Present

Toby Romer

Non Voting Members Present

Toby Romer

Guests Present

Christine Barraford, Karen Calvert, Kathleen Foley, Lesly Michelot, Martine Albama

I. Opening Items

A. Call the Meeting to Order

Sergio Martin called a meeting of the board of trustees of Foxborough Regional Charter School to order on Wednesday Apr 8, 2026 at 6:15 PM.

B. Record Attendance

C. Privilege of the Floor

There was no privilege of the floor.

II. Leadership Report

A. Leadership Report

Mr. Romer provided a comprehensive leadership report on recent and upcoming events covering the middle school principal search process, with two finalists completing full-day visits to the school this week with teacher and student participation as well as other recent events including the Winter Book Fair and STEPFest and Middle School dance.

Discussion ensued on scheduling interviews of candidates at times when parents can participate. The final decision on the middle school principal search will be shared with the community as soon as the decision is confirmed with candidates.

Accountability measures

Mr. Romer reviewed five major accountability measures currently underway, including a mid-cycle charter review by DESE and federal entitlement grant audits, with most findings being positive though some compliance issues with specialized staff licensure need addressing.

Mr. Romer praised Tanisha Kimber and Cynthia Paris for their work on reviews, particularly for special education and multilingual learners.

Mr. Martin noted the Board's intention to comply with DESE's requirements of providing more detailed descriptions of Board discussions and decision-making processes in meeting minutes.

FY27 budget planning update

Mr. Romer then provided an update on the FY27 budget process, noting challenges due to rising expenses in areas like healthcare, transportation, and IT costs, while revenue remains stable. The team is working on creating annual goals from the three-year strategic plan, with plans to align these goals at the district, school and teacher levels. The leadership team discussed budget planning for FY27, noting challenges with rising expenses in healthcare, utilities, transportation, and IT costs, while working to maintain financial stability.

Mr. Romer noted that the leadership team will continue to monitor and update the FY27 budget process, including ongoing meetings with the Finance Committee, district team, and teachers' union leadership, and prepare a detailed budget presentation for the May Board meeting.

Mr. Yezukevich affirmed the FinCom's commitment to work with leadership on all aspects of a challenging budget.

Strategic plan implementation

Mr. Romer reported that leadership is working with each school in creating annual goals from three-year targets. The process will be started to establish annual surveys to measure qualitative goals in the strategic plan (e.g., sense of belonging, access to data), and begin work on the operational vision for the district to be completed between now and next fall/winter.

Leader professional development and learning

Mr. Romer noted that activities ranging from shared readings to leadership coaching and training on supporting teacher teams.

III. Board Business

A. FY27 Budget Development Update

Mr. Romer noted that the subject was covered in the above discussion.

B. Board Retreat Planning

Mr. Martin reported that discussions are underway with the facilitator for conducting the next Board retreat which will take place at Bridgewater State University Waggett Hall from 8:00AM-1:00PM on April 28th.

Mr. Martin will share any reading or preparatory materials for the upcoming board retreat with board members after meeting with the retreat moderator.

C. Field Trip Approval

Mr. Romer presented the international field trip to Amsterdam and Paris for April 2027, replacing a previously planned Rwanda trip that was cancelled due to cost and recruitment issues.

Sally Guadagno made a motion to accept the proposed field trip.

Anissia Vixamar seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Andrea Alberto	Aye
Mia Ortiz	Aye
Katie Breault	Aye
Sally Guadagno	Aye
Sergio Martin	Aye
Ryan Higgins	Aye
Matthew Yezukevich	Aye
Anissia Vixamar	Aye

D. Security Camera Update

Mr. Michelot presented an update on security camera systems, explaining the transition to cloud-based technology from site-based with enhanced features like weapon detection and license plate reading,

He also addressed concerns about camera coverage, noting that while there are still some blind spots, efforts are ongoing to improve coverage and address specific areas identified by staff members. The discussion touched on security measures like the night lock system and visitor management, emphasizing the importance of human oversight and training in addition to technological improvements.

Discussion ensued with regard to camera policies on campus, confirming that cameras are only in common areas like hallways and not in private spaces like classrooms or offices.

The Board agreed to review existing policies and handbooks to ensure proper disclosure and compliance about data privacy and consent, with plans to consult legal counsel if needed to ensure all necessary policies, consent, and disclosures regarding advanced

security camera capabilities (including cloud storage, AI features, and data privacy) are up to date and compliant.

IV. Updates and Reports

A. Policy Review and Approval

Wellness policy - second reading

Review of the wellness policy included minor updates on guidance on snacks and clarifying language about food insecurity support. Clarification was added that fundraising activities cannot occur during lunch periods due to competition with the school food program, and discussed the policy's structure which combines policies and procedures due to state regulatory requirements.

The Board approved the wellness policy after adding language about addressing food insecurity, and discussed plans for reviewing the uniform policy through parent surveys before making any changes.

Anissia Vixamar made a motion to accept the wellness policy as presented.

Mia Ortiz seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Sergio Martin	Aye
Katie Breault	Aye
Ryan Higgins	Aye
Andrea Alberto	Aye
Matthew Yezukevich	Aye
Anissia Vixamar	Aye
Mia Ortiz	Aye
Sally Guadagno	Aye

B. Committee Reports (Finance/Facilities, Governance, DEI/Culture and Community, Academic Excellence)

Finance and Facilities

Mr. Yezukevich affirmed that the FinCom was working with leadership to develop a FY27 balanced budget and to meet all regulatory compliances with bondholders.

Mr. Michelot reported that the solar panel project will commence during the April school vacation break and completed over the summer. Savings are to be realized in FY27.

Governance

The Governance Committee provided updates on policy reviews and prioritizations, with Toby helping to organize the process. The members discussed plans for a uniform policy

survey that will be distributed to parents at the three schools, aiming to gather feedback before the May board meeting to allow time for adjustments before the June meeting.

Academic Excellence Committee

The committee is preparing a report or presentation on SID team interventions and academic reporting protocols for the board, targeting the June meeting.

C. Community Groups (FEA, Foundation, ELPAC, SEPAC)

No updates.

V. Meeting Summary and Items for Next Meeting

A. Review Agenda Items for Next Meeting

Discuss the FY27 budget.

VI. Consent Agenda

A. Meeting Minutes

Mia Ortiz made a motion to approve as amended the minutes from Board Meeting on 03-11-26.

Sally Guadagno seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Anissia Vixamar	Aye
Sergio Martin	Aye
Mia Ortiz	Aye
Katie Breault	Aye
Andrea Alberto	Aye
Matthew Yezukevich	Aye
Ryan Higgins	Aye
Sally Guadagno	Aye

VII. Closing Items

A. Adjourn Meeting

Andrea Alberto made a motion to adjourn.

Matthew Yezukevich seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Andrea Alberto	Aye
Ryan Higgins	Aye
Anissia Vixamar	Aye
Sergio Martin	Aye
Katie Breault	Aye
Mia Ortiz	Aye
Matthew Yezukevich	Aye
Sally Guadagno	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:25 PM.

Respectfully Submitted,
Christine Barraford

Documents used during the meeting

- FRCS Year 28 Acct Visit Report FINAL.pdf
- Executive Director Report 4-8-26.pdf
- International Field Trip Approval Memo - FY27 Amsterdam-Paris.pdf
- Camera_Upgrade_Board_Presentation 1.pptx
- Wellness_Policy_and_Procedures_Draft_Revision_2026.pdf
- 03-31-2026 Balance Sheet Summary.pdf
- 03-31-2026 Budget to Actual Comparative Summary.pdf
- 03-31-2026 Budget to Actual Summary.pdf

The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.