

APPROVED



## Foxborough Regional Charter School

### Minutes

#### Board Meeting

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#### Date and Time

Wednesday February 11, 2026 at 6:15 PM

#### Location

In Person and Remote  
FRCS Edwards Conference Room

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#### Meeting Format

Whether in person or online, the public is welcome to attend Board/Committee Meetings and have access to meeting minutes. Meetings are held once a month and additionally, as determined by the Board/Committee Chair. All meeting Agendas are posted on the school website at least 48 hours in advance of each public meeting.

During the meeting, the Board and its committees follow the published agenda. Gallery members are not part of the formal discussion or deliberations. Those wishing to speak at a meeting are asked to follow our [Privilege of the Floor Policy](#). To request to speak at a meeting, please complete the following [google form](#) before the start of the meeting.

Online meeting link: <https://foxboroughrcs-org.zoom.us/j/81031801860?pwd=Sa1FaADSrQL13vYX2InHdvqjdrtrRBI.1>

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#### Trustees Present

Andrea Alberto (remote), Anissia Vixamar, Katie Breault (remote), Matthew Yezukevich, Ryan Higgins (remote), Sergio Martin

**Trustees Absent**

Mia Ortiz, Sally Guadagno

**Ex Officio Members Present**

Toby Romer

**Non Voting Members Present**

Toby Romer

**Guests Present**

Christine Barraford (remote), Karen Calvert (remote), Kathleen Foley, Lesly Michelot (remote), Martine Albama (remote), Tanisha Kimber (remote)

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**I. Opening Items**

**A. Record Attendance**

**B. Call the Meeting to Order**

Sergio Martin called a meeting of the board of trustees of Foxborough Regional Charter School to order on Wednesday Feb 11, 2026 at 6:15 PM.

**C. Privilege of the Floor**

There was no privilege of the floor.

**II. Leadership Report**

**A. Leadership Report**

Mr. Romer reviewed his PowerPoint presentation on the Executive Director update, including the following highlights:

- Recent events and reminders.
- Advocacy update.
- Strategic plan communication and next steps.
- FRCS Foundation Board update.
- SAT data analysis.

Mr. Romer reported that the strategic plan and explanatory video would be shared on the website for parent and community engagement.

### III. Board Business

#### A. Updated FY26 Budget Projections and Budget Revision

Mr. Yezukevich reported that leadership had apprised the FinCom that, due to lower than budgeted student enrollment, budgetary adjustments were required to be made on several line items. However, assurances were given that these reductions would in no way impact student learning or cause undue hardships to staff, but were necessary in order to remain in compliance with bond covenant ratios.

Mr. Martin added that administration did its due diligence in reducing expenses to meet metrics from salaries and related expenses from the perspective of debt compliance, but which in no way would impact the efficient running of the school.

Matthew Yezukevich made a motion to approve the revisions to the FY26 budget as presented.

Ryan Higgins seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

Sergio Martin	Aye
Mia Ortiz	Absent
Ryan Higgins	Aye
Andrea Alberto	Aye
Matthew Yezukevich	Aye
Anissia Vixamar	Aye
Katie Breault	Aye
Sally Guadagno	Absent

#### *FY27 Board Calendar*

Mr. Yezukevich reviewed the FY27 Board calendar for budget developments.

#### B. Review Enrollment Recommendation & Enrollment Policy

Mr. Yezukevich reviewed the enrollment recommendations for FY27 and enrollment policy.

Discussion ensued on enrollment recommendation numbers as well as the change in policy to allow for enrollment at the tenth grade level. Mr. Romer stated that leadership is confident that the students can be accommodated for entrance at that grade level and appropriate adjustments to the four-year Spanish prerequisite.

Sergio Martin made a motion to provide guidance to leadership to start working with the initial enrollment number of 1,395 for FY27.

Andrea Alberto seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

Sergio Martin	Aye
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**Roll Call**

Ryan Higgins	Aye
Katie Breault	Aye
Sally Guadagno	Absent
Andrea Alberto	Aye
Anissia Vixamar	Aye
Matthew Yezukevich	Aye
Mia Ortiz	Absent

**C. Student Handbook Discussion**

Ms. Foley asked that the Student Handbook be tabled until the completion of the family survey. Discussion ensued on the conservative parental trend to seek more consistent standards for student accountability in uniform dress, etc.

The completed handbook will be on the April agenda with proposed changes.

**D. Transportation and Activity Fees FY27**

Mr. Michelot reported that, insofar as the bus company proposes an annual increase of 5%, the FinCom approved a tiered transportation fee schedule for FY27.

**E. Executive Director Goal Update - Mid Year Update**

Mr. Romer reviewed his PowerPoint presentation on his mid-year update on Executive Director goals broken down by strategic actions, anticipated outcomes and progress to date.

**IV. Updates and Reports**

**A. Policy Review and Approval**

*First Reading*

The Board reviewed the following policies:

Animals in school

Parent and family engagement

*Second Reading*

Fiscal policies and procedures.

Matthew Yezukevich made a motion to accept Fiscal Policies and Procedures as presented.

Anissia Vixamar seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Anissia Vixamar	Aye
Ryan Higgins	Aye
Matthew Yezukevich	Aye

**Roll Call**

Sally Guadagno	Absent
Katie Breault	Aye
Andrea Alberto	Aye
Mia Ortiz	Absent
Sergio Martin	Aye

**B. Committee Reports ( Finance/Facilities, Governance, DEI/Culture and Community, Academic Excellence)**

*Finance and Facilities*

Mr. Michelot reported that delivery of solar panel materials is expected in February break to commence work on the elementary school. Documents submitted by bond counsel have not been returned with comments.

**C. Community Groups (FEA, Foundation, ELPAC, SEPAC)**

No updates.

**V. Meeting Summary and Items for Next Meeting**

**A. Review Agenda Items for Next Meeting**

Second reading: Animals in school and Parent and Family engagement policies.

**VI. Consent Agenda**

**A. Meeting Minutes**

Katie Breault made a motion to approve the minutes from Special Board Meeting on 01-16-26.

Andrea Alberto seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Mia Ortiz	Absent
Ryan Higgins	Aye
Katie Breault	Aye
Sally Guadagno	Absent
Anissia Vixamar	Aye
Andrea Alberto	Aye
Matthew Yezukevich	Aye
Sergio Martin	Aye

Katie Breault made a motion to approve the minutes with revisions under the consent agenda with Ms. Alberto and Ms. Guadagno voting aye and not abstaining from Board Meeting on 01-13-26.

Anissia Vixamar seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Andrea Alberto	Aye
Sergio Martin	Aye
Mia Ortiz	Absent
Anissia Vixamar	Aye
Matthew Yezukevich	Aye
Sally Guadagno	Absent
Katie Breault	Aye
Ryan Higgins	Aye

Minutes from the February 13, 2024 meeting were tabled for further research.

**VII. Executive Session**

**A. Adjourn to Executive Session**

No executive session.

**VIII. Closing Items**

**A. Adjourn Meeting**

Matthew Yezukevich made a motion to adjourn.  
Anissia Vixamar seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

Katie Breault	Aye
Sally Guadagno	Absent
Ryan Higgins	Aye
Andrea Alberto	Aye
Mia Ortiz	Absent
Matthew Yezukevich	Aye
Sergio Martin	Aye
Anissia Vixamar	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:20 PM.

Respectfully Submitted,  
Christine Barraford

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**Documents used during the meeting**

- FRCS One Page Strategic Plan Summary.pdf
- Executive Director Report 2-11-26.pdf
- FY2027 Budget Development Calendar.docx

- Projections Feb 2026.xlsx
- FY27 Board Enrollment Proposal February 2026.pdf
- FY27\_Transportation\_Fee\_Proposal\_Summary\_FINAL\_v2.pdf
- ED Goals 25-26 Mid Year Report.pdf
- FRCS\_Fiscal\_Policies\_and\_Procedures\_final\_09\_08\_2025\_w\_Changes.pdf
- FRCS\_Fiscal\_Policies\_and\_Procedures\_final\_09\_08\_2025 (2).docx
- Animals in School Policy 1-27-26.pdf
- Revised Parent and Family Engagement Policy.pdf
- FRCS Revised Student Enrollment Policy 1-27-26.pdf
- Jan. 31, 2026 - Balance Sheet (Summary).pdf
- Jan. 31, 2026 - Budget to Actual (Comparative Summary).pdf
- Jan. 31, 2026 - Budget to Actual (Summary).pdf

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The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.