

APPROVED



## Foxborough Regional Charter School

### Minutes

#### Monthly Board Meeting

October

---

#### **Date and Time**

Tuesday October 14, 2025 at 6:00 PM

#### **Location**

Remote Only

---

#### **Meeting Format**

Whether in person or online, the public is welcome to attend Board/Committee Meetings and have access to meeting minutes. Meetings are held once a month and additionally, as determined by the Board/Committee Chair. All meeting Agendas are posted on the school website at least 48 hours in advance of each public meeting.

During the meeting, the Board and its committees follow the published agenda. Gallery members are not part of the formal discussion or deliberations. Those wishing to speak at a meeting are asked to follow our [Privilege of the Floor Policy](#). To request to speak at a meeting, please complete the following [google form](#) before the start of the meeting.

---

#### **Trustees Present**

Anissia Vixamar (remote), Katie Breault, Mia Ortiz, Ryan Higgins (remote), Sergio Martin, Todd Tetreault

#### **Trustees Absent**

Badawi Dweik, Matthew Yezukevich

---

### **Ex Officio Members Present**

Toby Romer

### **Non Voting Members Present**

Toby Romer

### **Guests Present**

Christine Barraford (remote), Karen Calvert, Tanisha Kimber

---

## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

Sergio Martin called a meeting of the board of trustees of Foxborough Regional Charter School to order on Tuesday Oct 14, 2025 at 6:02 PM.

### **C. Privilege of the Floor**

There was no privilege of the floor.

## **II. Leadership Report**

### **A. Leadership Report**

Mr. Romer reviewed his PowerPoint presentation of his leadership report including the following highlights:

- Recent events.
- Enrollment update.
- FRCS strategic planning update.
- Statewide advocacy report.

Discussion ensued on various aspects of his report.

## **III. Board Business**

### **A. Foxborough Police**

Mr. Romer introduced Foxborough Police Chief Mike Grace. He was accompanied by several of his resource officers, who gave a presentation of the School Resource Officer Support and Community Partnership with FRCS. The presentation focused on the following aspects of the service:

- Prevention and school engagement.
- Critical response intervention.
- Post incident planning management.
- Resource officer education and training.
- Threat assessment.

Discussion ensued on various aspects of the SRO partnership. Mr. Romer and Board members thanked the team for its support and "culture of value of service" to the FRCS community and the town.

## **B. Executive Director Evaluation**

Mr. Martin reported that members had completed the Executive Director evaluation with positive feedback on three main areas of achievement:

- His focus on reaching out and listening to all members of the FRCS community during his first year to gain an understanding of the FRCS community past and present, and especially his approachability at all times.
- His strong example and model of work ethic.
- Support of professional development of teachers and staff.

Mr. Martin noted that, notwithstanding the overall positive evaluation, he values his relationship with the Executive Director as one in which both parties are able to engage and "heated debates" on some issues and maintain a healthy relationship.

The summary of the evaluation will be presented at the next meeting for the Board's vote.

## **C. Executive Director Annual Goals FY26**

Mr. Romer reviewed his PowerPoint presentation on the update of his goals for the present year including the following highlights:

- Goal 1: Complete FRCS strategic planning process.
- Goal 2: Support instructional improvements to promote academic growth.
- Goal 3: Continue to develop and strengthen structure and supports.

Discussion ensued on various aspects of the report. Sub goals from the Academic Excellence Committee will be updated and further discussion of goals and outcomes will be discussed at the next meeting.

## **D. Annual Audit**

Mr. Martin reported that a clean annual audit had been presented to the FinCom with praises from the auditors to Ms. Calvert and her team for their competency and professionalism.

Mr. Martin stated that, due to outstanding guidelines pending from the federal government, the auditors could not make the audit official at this time. However, the auditors had advised that the Board vote to approve the 2025 financials and audit subject to DESE finalizing guidance related to grant reporting to the audit firm and senior leadership unless guidance substantially changes the financials as presented.

Discussion ensued. It was the consensus of the Board not to vote at this time on an audit that could not be reviewed.

Mr. Martin stated that the vote would be tabled at this time until the Board could review the audit prior to it being finalized and made public. If approved before the deadline for submission at the end of October, the Board would meet again for that purpose or at its November meeting if the deadline was extended by DESE.

#### **E. Student Board Member Selection**

Mr. Martin stated that one application from a student as board member had been received.

Mr. Romer stated that he and Ms. Berkowitz are working with high school staff to develop a wider range of student interest next spring.

Todd Tetreault made a motion to make Saanvi Kumar the student representative to the Board of Trustees.

Mia Ortiz seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

Matthew Yezukevich	Absent
Sergio Martin	Aye
Mia Ortiz	Aye
Katie Breault	Aye
Anissia Vixamar	Aye
Badawi Dweik	Absent

#### **F. Board Recruitment**

Mr. Martin reported that he has spoken to two potential Board candidates and will speak to a third.

Following discussion, it was agreed that he will reach out to both candidates with an invitation to be interviewed by the Board on either October 30 or November 4th. He will so advise the Board of the scheduled date.

#### **G.**

### **Policy Review**

Todd Tetreault made a motion to approve the Communication with News Media and News Release Policy.

Anissia Vixamar seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **Roll Call**

Todd Tetreault	Aye
Anissia Vixamar	Aye
Mia Ortiz	Aye
Matthew Yezukevich	Absent
Ryan Higgins	Aye
Katie Breault	Aye
Badawi Dweik	Absent
Sergio Martin	Aye

Following discussion, it was agreed to refer back to the Governance Committee for further edits the Policy concerning School and Family Relations Goals.

### **H. Solar Panel Update**

Mr. Michelot reported that the PPA for the solar panels has been signed, and a meeting is scheduled next week to discuss the timeline for construction not to conflict with school hours.

## **IV. Updates and Reports**

### **A. Committee Reports ( Finance/Facilities, Governance, DEI, Academic Excellence)**

Ms. Ortiz reported that the Academic Excellence Committee has been discussing programming to align with FRCS mission as well as reporting on assessments and interventions.

A schedule of activities will be presented at the next Board meeting.

Mr. Martin reported that Mr. Michelot presented a draft of the fifteen-year capital plan to the FinCom.

### **B. Community Groups (FEA, Foundation, ELPAC, SEPAC)**

Mr. Romer reported that the SEPAC and ELPAC are seeking new parent members. An informational zoom meeting is scheduled for October 28th at 6:00PM.

## **V. Minutes of Meetings**

### **A. Approval of Minutes**

Mr. Tetreault reported that he is following up on finalizing past minutes of meetings which have no recordings.

Todd Tetreault made a motion to approve September 9 minutes with correction on Section 3B paragraph 2 to note savings are increasing not decreasing. Board Meeting on 09-09-25.

Anissia Vixamar seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Sergio Martin	Aye
Matthew Yezukevich	Absent
Ryan Higgins	Aye
Badawi Dweik	Absent
Anissia Vixamar	Aye
Katie Breault	Aye
Todd Tetreault	Aye
Mia Ortiz	Abstain

**VI. Executive Session**

**A. Adjourn to Executive Session**

No executive session.

**VII. Closing Items**

**A. Adjourn Meeting**

Todd Tetreault made a motion to adjourn.

Katie Breault seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Badawi Dweik	Absent
Katie Breault	Aye
Anissia Vixamar	Aye
Matthew Yezukevich	Absent
Todd Tetreault	Aye
Mia Ortiz	Aye
Sergio Martin	Aye
Ryan Higgins	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:17 PM.

Respectfully Submitted,  
Christine Barraford

### **Documents used during the meeting**

- ED Goals Report for 24-25 - October 2025.pdf
  - Toby Romer - ED Draft Goals 25-26.pdf
  - Policy Concerning School and Family Relation Goals.docx.pdf
  - Policy Concerning News Media Relations and News Releases.docx.pdf
- 

The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.