



# Foxborough Regional Charter School

## Minutes

### Academic Excellence Committee Meeting

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#### Date and Time

Wednesday June 11, 2025 at 8:00 AM

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#### Meeting Format

Whether in person or online, the public is welcome to attend Board/Committee Meetings and have access to meeting minutes. Meetings are held once a month and additionally, as determined by the Board/Committee Chair. All meeting Agendas are posted on the school website at least 48 hours in advance of each public meeting.

During the meeting, the Board and its committees follow the published agenda. Gallery members are not part of the formal discussion or deliberations. Those wishing to speak at a meeting are asked to follow our [Privilege of the Floor Policy](#). To request to speak at a meeting, please complete the following [google form](#) before the start of the meeting.

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#### Committee Members Present

Anissia Vixamar, Kathleen Foley, Mia Ortiz, Toby Romer

#### Committee Members Absent

Katie Breault, Tanisha Kimber

#### Guests Present

Christine Barraford (remote), Heidi Berkowitz (remote)

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#### I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

Mia Ortiz called a meeting of the Academic Excellence Committee of Foxborough Regional Charter School to order on Wednesday Jun 11, 2025 at 8:00 AM.

## II. Academic Excellence

### A. Develop Standard Committee Schedule

Ms. Ortiz led the discussion on establishing a schedule for committee meetings. Following discussion, it was agreed that the committee would initially meet monthly and then quarterly.

Discussion ensued on the topics of interest that the committee would pursue over the course of FY26. Mr. Romer drafted that list for each month's consideration as a Google doc, which will be reviewed at the next meeting.

Members were encouraged to review the list and edit the document with further topics of interest as well as identifying priority topics for the committee's consideration at its next meeting.

## III. Closing Items

### A. Adjourn Meeting

Anissia Vixamar made a motion to adjourn.

Toby Romer seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### Roll Call

Anissia Vixamar Aye

Tanisha Kimber Absent

Toby Romer Aye

Mia Ortiz Aye

Kathleen Foley Aye

Katie Breault Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:34 AM.

Respectfully Submitted,  
Christine Barraford

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**Documents used during the meeting**

*None*

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The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.