



Foxborough Regional Charter School

Minutes

Governance Committee Meeting

Date and Time

Tuesday August 19, 2025 at 8:00 AM

Meeting Format

Whether in person or online, the public is welcome to attend Board/Committee Meetings and have access to meeting minutes. Meetings are held once a month and additionally, as determined by the Board/Committee Chair. All meeting Agendas are posted on the school website at least 48 hours in advance of each public meeting.

During the meeting, the Board and its committees follow the published agenda. Gallery members are not part of the formal discussion or deliberations. Those wishing to speak at a meeting are asked to follow our [Privilege of the Floor Policy](#). Meetings start promptly on time as noted on the agenda.

Committee Members Present

Heidi Berkowitz, Karen Calvert, Sergio Martin (remote), Toby Romer, Todd Tetreault (remote)

Committee Members Absent

None

Committee Members who arrived after the meeting opened

Todd Tetreault

Guests Present

Christine Barraford

I. Opening Items

A. Record Roll Call Attendance

Todd Tetreault arrived at 8:09 AM.

B. Call the Meeting to Order

Sergio Martin called a meeting of the Governance Committee of Foxborough Regional Charter School to order on Tuesday Aug 19, 2025 at 8:05 AM.

C. Privilege of the Floor

There was no privilege of the floor.

II. Governance Committee Business

A. Board meeting

Ms. Berkowitz noted that the November meeting this year falls the day before Veterans Day. It will be rescheduled to November 18th.

III. Policy Review

A. Board Candidate- Initial Screening

B. Board Representative and Committee Members

The Committee agreed that Ms. Berkowitz will reach out over the summer break to the school community for student representatives to boards and committees.

C. November Board Meeting

Ms. Berkowitz reported that there were two possible Board candidates for initial screening

Mr. Romer suggested that outreach for Board members continue to be advertised both internally and externally. An agenda item will be placed on the September meeting of the Board for further discussion.

D. Initial Policy Review

News Media Relations and News Releases

School and Family Relations Goal

Following discussion, it was agreed to advance the policies to the Board for approval.

Board of Trustees Internal and External Communication

Following discussion, it was agreed to add section B to the policy on School and Family Relations Goal policy and eliminate this policy.

IV. Closing Items

A. Approval of Minutes

Heidi Berkowitz made a motion to approve the minutes from Governance Committee Meeting on 04-15-25.

Karen Calvert seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

Heidi Berkowitz Aye

Karen Calvert Aye

Sergio Martin Aye

Toby Romer Aye

Todd Tetreault Aye

Todd Tetreault made a motion to approve the minutes as amended from Governance Committee Meeting on 05-20-25.

Heidi Berkowitz seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

Karen Calvert Aye

Toby Romer Aye

Sergio Martin Aye

Heidi Berkowitz Aye

Todd Tetreault Aye

Heidi Berkowitz made a motion to approve the minutes from Governance Committee Meeting on 06-17-25.

Karen Calvert seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

Sergio Martin Aye

Todd Tetreault Aye

Heidi Berkowitz Aye

Karen Calvert Aye

Toby Romer Aye

B. Vote to Adjourn

Todd Tetreault made a motion to adjourn.

Karen Calvert seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

Sergio Martin Aye

Roll Call

Todd Tetreault Aye
Toby Romer Aye
Karen Calvert Aye
Heidi Berkowitz Aye

C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:42 AM.

Respectfully Submitted,
Christine Barraford

Documents used during the meeting

- FRCS Board of Trustees Recruitment and Onboarding Process and Procedure (1).docx
- Student board representative announcement.docx
- Board of Trustee Communications (Internal and External) Policy.docx
- Communications with the Public Policy.docx
- Policy Concerning News Media Relations and News Releases.docx
- Policy Concerning School and Family Relation Goals.docx

The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.