



# Foxborough Regional Charter School

## Minutes

### Governance Committee Meeting

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#### Date and Time

Tuesday April 15, 2025 at 8:00 AM

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#### Meeting Format

Whether in person or online, the public is welcome to attend Board/Committee Meetings and have access to meeting minutes. Meetings are held once a month and additionally, as determined by the Board/Committee Chair. All meeting Agendas are posted on the school website at least 48 hours in advance of each public meeting.

During the meeting, the Board and its committees follow the published agenda. Gallery members are not part of the formal discussion or deliberations. Those wishing to speak at a meeting are asked to follow our [Privilege of the Floor Policy](#). Meetings start promptly on time as noted on the agenda.

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#### Committee Members Present

Heidi Berkowitz, Karen Calvert, Sergio Martin (remote), Toby Romer, Todd Tetreault (remote)

#### Committee Members Absent

*None*

#### Guests Present

Christine Barraford (remote)

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#### I. Opening Items

**A. Record Roll Call Attendance**

**B. Call the Meeting to Order**

Todd Tetreault called a meeting of the Governance Committee of Foxborough Regional Charter School to order on Tuesday Apr 15, 2025 at 8:04 AM.

**C. Privilege of the Floor**

There was no privilege of the floor.

**II. Policy Review**

**A. Discussion Items**

*Directors and Officers Liability Policy*

Discussion ensued over the language used defining the Board of Trustees as a body as the "employer" or "employee."

Mr. Berkowitz will check with legal to make the necessary revision.

This policy will then be Board-ready.

*Board of Trustee Member Resignation Policy*

This policy is Board-ready.

*Foundations and Supporting Organizations Policy*

This language is derived from the Charter School Association.

This policy is Board-ready.

*Equal Opportunity, Equal Access to Education and Non-Discrimination Policy*

Discussion ensued on clarification of the specific roles and specific actions to be taken by FRCS as management of day-to-day operations and the Board of Trustees as providing oversight.

Ms. Berkowitz will review with legal for final language and bring back from a second reading with the Governance Committee.

This policy is not Board-ready.

*Charter Amendments and Renewal Policy*

Discussion ensued on removing the actual list of approved sending districts from the policy so that the policy does not have to be removed when a change is made.

Ms. Berkowitz will review with legal whether the list can be removed.

This policy will then be Board-ready.

*District Curriculum Accommodation Policy*

Discussion ensued on whether a DCAP policy needed to be made part of the policy statement.

Ms. Berkowitz will review with legal.

The policy will then be Board-ready.

*Board of Trustees Communications Policy*

Insofar as the school has an open meeting law policy, there was question on the necessity of this policy.

Ms. Berkowitz will review with legal as to the necessity of this policy.

The policy will then be Board-ready.

### III. Closing Items

#### A. Approval of Minutes

There were none.

Next meeting is May 20th.

#### B. Vote to Adjourn

Sergio Martin made a motion to adjourn.

Karen Calvert seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### Roll Call

Toby Romer     Aye

Heidi Berkowitz   Aye

Karen Calvert     Aye

Sergio Martin     Aye

Todd Tetreault   Aye

#### C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:50 AM.

Respectfully Submitted,

Christine Barraford

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### Documents used during the meeting

- Directors and Officers Liability Policy .pdf

- Board of Trustee Member Resignation Policy .pdf
- Foundations and Supporting Organizations Policy (R0928804x7ADD1).docx.pdf
- Equal Employment Opportunity, Equal Access to Education, and Non-Discrimination Statement .pdf
- Charter Amendments and Renewal Policy.docx.pdf
- District Curriculum Accommodation Plan.docx.pdf
- Board of Trustee Communications (Internal and External) Policy.pdf
- Policy Concerning Subcommittees of the Board of Trustees .docx (1).pdf
- Board of Trustees Officers and Job Descriptions Policy.pdf
- First Aid Policy.docx.pdf
- Accident Reporting Policy .docx (1).pdf

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The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.