

APPROVED



## Foxborough Regional Charter School

### Minutes

#### Board Meeting

---

#### **Date and Time**

Tuesday June 10, 2025 at 6:00 PM

---

#### **Meeting Format**

Whether in person or online, the public is welcome to attend Board/Committee Meetings and have access to meeting minutes. Meetings are held once a month and additionally, as determined by the Board/Committee Chair. All meeting Agendas are posted on the school website at least 48 hours in advance of each public meeting.

During the meeting, the Board and its committees follow the published agenda. Gallery members are not part of the formal discussion or deliberations. Those wishing to speak at a meeting are asked to follow our [Privilege of the Floor Policy](#). To request to speak at a meeting, please complete the following [google form](#) before the start of the meeting.

---

#### **Trustees Present**

Anissia Vixamar, Badawi Dweik, Katie Breault, Mia Ortiz, Sergio Martin, Todd Tetreault (remote)

#### **Trustees Absent**

Ishika Kumar, Matthew Yezukevich, Ryan Higgins, Saanvi Kumar

#### **Ex Officio Members Present**

Toby Romer

---

#### **Non Voting Members Present**

Toby Romer

### **Guests Present**

Christine Barraford, Heidi Berkowitz, Kathleen Foley, Lesly Michelot, Martine Albama

---

## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

Sergio Martin called a meeting of the board of trustees of Foxborough Regional Charter School to order on Tuesday Jun 10, 2025 at 6:11 PM.

### **C. Privilege of the Floor**

No privilege of the floor.

## **II. Leadership Report**

### **A. Leadership Report**

Mr. Romer reviewed his PowerPoint Executive Director report including the following highlights:

- Recent school events.
- FRCS strategic planning update.
- Academic goals for 2025-26 school year.
- Interntional field trip update.
- Of the eighty-six seniors, eighty-four have graduated with two expected to graduate this summer.

## **III. Board Business**

### **A. Board Retreat Goal Review**

Mr. Martin reported a successful Board retreat with the result of clearly defining the goals of the Finance Committee and the Academic Excellence Committee. It was agreed that a consultant would be hired to develop a vision for so-called "dream projects" and that the retreat will be scheduled annually.

### **B. Solar Project Update**

Mr. Martin reported that the FinCom had met with regard to the solar project and asked the consultant to update the Board on the options of outright purchase and lease as follows:

- Purchase option requires upfront cost and \$1.5 million return over twenty years.
  - Risk involves the present uncertainty of the federal government's rebate of 30% of the cost and expending capital reserves.
- Lease option requires no upfront cost or maintenance with some obligation incurred in terms of buying power from solar and incentives coming from National Grid; option to purchase over time.

Mr. Dweik raised concerns about the accuracy of the actual numbers presented for both options. Following discussion, it was agreed that the FinCom will meet again to further review the options and come to the Board with its recommendation for its vote by at least the end of the month.

### C. Executive Director Evaluation

Mr. Martin reported that he will customize an evaluation form using BoardOnTrack tools and distribute to members. The full evaluation will be held in August.

### D. FY26 Committee Review

As part of the annual committee review, it was agreed that no further committees needed to be formed at this time.

### E. Policy Review

Todd Tetreault made a motion to approve the six policy documents as presented for second reading as follows: Background Checks CORI/Fingerprints; Directors and Officers Liability Policy; Board of Trustees Member Resignation Policy; Foundations and Supporting Organizations Policy; Charter Amendments and Renewal Policy; District Curriculum Accommodation Plan Policy.

Sergio Martin seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

Sergio Martin	Aye
Saanvi Kumar	Absent
Badawi Dweik	Aye
Matthew Yezukevich	Absent
Katie Breault	Aye
Anissia Vixamar	Aye
Mia Ortiz	Aye
Ryan Higgins	Absent
Todd Tetreault	Aye
Ishika Kumar	Absent

### F. Policy Review

A first reading of several policies was made with recommendations to advancing to second reading.

#### **IV. Updates and Reports**

##### **A. Finance Committee Report**

In Mr. Yezukevich's absence, Mr. Martin reported that the budget was running in line with expectations with one more month left.

##### **B. Community Groups (FEA, Foundation, ELPAC, SEPAC)**

The FEA has been very active in supporting all events at the school, including the award of three \$1K scholarships each to three senior graduates at the awards ceremony.

#### **V. Administrative/Housekeeping (Trainings, Member Reminders)**

##### **A. Board Retreat**

Administrative trainings took place at the Board retreat on the role and responsibilities of the Board vs. senior leadership. Annual DESE reports are being prepared.

#### **VI. Meeting Summary and Items for Next Meeting**

##### **A. Items for Next Meeting**

Ms. Berkowitz reviewed the calendar for Board meetings and items for discussion for the remainder of FY25 and FY26.

#### **VII. Consent Agenda**

##### **A. Meeting Minutes**

Tabled until next meeting.

#### **VIII. Executive Session**

##### **A. Adjourn to Executive Session**

No Executive Session.

##### **B. Administrative Action Items for Discussion**

No administrative action items.

#### **IX. Closing Items**

##### **A. Adjourn Meeting**

Badawi Dweik made a motion to adjourn.

Mia Ortiz seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Anissia Vixamar	Aye
Mia Ortiz	Aye
Katie Breault	Aye
Sergio Martin	Aye
Todd Tetreault	Aye
Saanvi Kumar	Absent
Matthew Yezukevich	Absent
Badawi Dweik	Aye
Ishika Kumar	Absent
Ryan Higgins	Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:42 PM.

Respectfully Submitted,  
Christine Barraford

---

**Documents used during the meeting**

- Executive Director Report 6-10-25.pdf
- Background Checks 22425.docx (3).pdf
- Directors and Officers Liability Policy (3).pdf
- Board of Trustee Member Resignation Policy (2).pdf
- Foundations and Supporting Organizations Policy (R0928804x7ADD1).docx (2).pdf
- Charter Amendments and Renewal Policy.docx (3).pdf
- District Curriculum Accommodation Plan.docx (2).pdf
- First Aid Policy.docx (1).pdf
- Board of Trustees Officers and Job Descriptions Policy (1).pdf
- Policy Concerning Subcommittees of the Board of Trustees .docx (2).pdf
- Accident Reporting Policy .docx (2).pdf
- May 31 2025 Balance Sheet Summary.pdf
- May 31 2025 Budget to Actual Summary.pdf
- May 31, 2025 Budget to Actual Comparative Summary.pdf

The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.