



# Foxborough Regional Charter School

## Minutes

### Board Meeting

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#### Date and Time

Tuesday March 11, 2025 at 6:00 PM

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#### Meeting Format

Whether in person or online, the public is welcome to attend Board/Committee Meetings and have access to meeting minutes. Meetings are held once a month and additionally, as determined by the Board/Committee Chair. All meeting Agendas are posted on the school website at least 48 hours in advance of each public meeting.

During the meeting, the Board and its committees follow the published agenda. Gallery members are not part of the formal discussion or deliberations. Those wishing to speak at a meeting are asked to follow our [Privilege of the Floor Policy](#). To request to speak at a meeting, please complete the following [google form](#) before the start of the meeting.

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#### Trustees Present

Anissia Vixamar, Katie Breault (remote), Matthew Yezukevich, Mia Ortiz, Ryan Higgins (remote), Sergio Martin, Todd Tetreault

#### Trustees Absent

Badawi Dweik

#### Ex Officio Members Present

Toby Romer

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### **Non Voting Members Present**

Toby Romer

### **Guests Present**

Christine Barraford (remote), Heidi Berkowitz, Karen Calvert (remote), Kathleen Foley, Martine Albama, Saanvi Kumar

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

Sergio Martin called a meeting of the board of trustees of Foxborough Regional Charter School to order on Tuesday Mar 11, 2025 at 6:05 PM.

### **C. Privilege of the Floor**

No privilege of the floor.

## **II. Leadership Report**

### **A. Leadership Report**

Mr. Romer reviewed his PowerPoint presentation on the Executive Director update including the following highlights:

- Recent and upcoming school events
- Budget development
- Strategic planning and goal setting
- FRCS Foundation
- Remote meeting participation
- Federal policy

## **III. Board Business**

### **A. Interim Assessment Review and Update**

Ms. Foley reviewed her PowerPoint presentation on FRCS mid-year data including the following highlights:

- Assessment at FRCS
- Mid-year assessments
- FRCS interim assessment

- Dibels
- MAP (Measures of academic progress)
  - Math
  - Reading
- Interventions and targeted student support
- Final thoughts

Discussion ensued including the following highlights:

- Stronger scores in math over reading with lower scores for English language learners.
- Various interventions tailored to student needs.
- Data to be displayed by grade on chart for clarity.

## **B. Competency Determination Proposal**

Mr. Romer reviewed his PowerPoint presentation on the FRCS competency determination proposal overview as a first reading including the following highlights:

- What is the competency determination
- What is the impact of the question 2 ballot initiative
- Is there state guidance on the competency determination standard
- What is the language of the state requiring the FRCS Board to create a CD standard
- FRCS proposal
- What if a student does not meet this standard in 10th grade.
- What is the impact on our current juniors and seniors
- Future plans
- What are other MA school districts and charters proposing

Discussion ensued. Mr. Romer stated that three out of four districts require just a passing grade for competency determination for graduation. A grade of 70 is proposed by FRCS in keeping with its rigorous academic standards and to provide motivation to excel beyond the baseline minimum. The seniors who are not in compliance with the requirements have been advised of the new requirements and are working with educators toward gaining achievement. In the absence of achievement, educators will work with the student on an alternative portfolio or assessment for qualification and use established performance assessments for the subject/grade.

An approval of the policy will need to be made by April in order to be able to communicate graduation requirements with students and families.

The Board reviewed the proposed language of the policy for competency determination and were in consensus that it constitutes a first reading and made suggestions on the redraft of some language.

A second reading will be made and voted on at a special meeting of the Board in March.

### C. Committee Membership

Todd Tetreault made a motion to to appoint the following members to the Board's committees: Mr. Higgins and Mr. Martin - FinCom; Ms. Breault ad Ms. Vixamar - Academic Excellence and DEI; Mr. Tetreault - Governance Chair Ms. Ortiz - Academic Excellence Chair.

Matthew Yezukevich seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

Sergio Martin	Aye
Anissia Vixamar	Aye
Mia Ortiz	Aye
Ryan Higgins	Aye
Badawi Dweik	Absent
Matthew Yezukevich	Aye
Katie Breault	Aye
Saanvi Kumar	Aye
Ishika Kumar	Absent

### D. Policy Review

The following policies were reviewed by legal and the Governance Committee for best practices and management and presented to the Board as first readings:

Board Ethics

Board Orientation

Field trip policy

A second reading of policies will take place at the next meeting.

## IV. Updates and Reports

### A. Committee Reports ( Finance/Facilities, Governance, DEI, Academic Excellence)

#### *Finance & Facilities*

Mr. Higgins reported that the first draft of the FY26 budget is complete and the Committee will present it as well as an update on the FY25 budget at the April meeting of the Board.

### B. Policy Review

Ms. Albama reported that changes to the Staff Handbook were needed in order to be in alignment with the language of the new collective bargaining agreement and designated throughout the handbook as union and non-union.

Ms. Albama reported that changes to the Staff Handbook were needed in order to be in alignment with the language of the new collective bargaining agreement and designated throughout the handbook as union and non-union.

Discussion ensued including the following highlights:

- Although reference is made in the student handbook with regard to AI, this topic will not be included in the staff handbook at this time until feedback is obtained from other charter schools.
- Disclosure allows changing the handbook at a later time.
- Due to the fact that AI is already being used in the workplace, addressing this topic in a timely manner is advised.
- Title IX changes to both federal and state requirement is addressed.

Following discussion, it was agreed that the Board's review constitutes the completion of a first reading.

Ms. Albama began the review of changes made to the Student Handbook.

The Board asked that the handbook be reviewed by the Governance Committee before presentation to the Board as a first reading.

### **C. Community Groups (FEA, Foundation, ELPAC, SEPAC)**

No updates at this time.

## **V. Administrative/Housekeeping (Trainings, Member Reminders)**

### **A. CORI Forms**

Mr. Martin asked members to complete the filling out of CORI forms and send to Ms. Berkowitz.

### **B. Board Retreat Date**

Mr. Martin stated that the Board retreat is scheduled for May 14th from 8:00AM-1:00PM. Location to be determined. A search is being conducted for a retreat facilitator.

## **VI. Meeting Summary and Items for Next Meeting**

### **A. Items for Next Meeting**

Items for next meeting are:

- Submission of CORI forms to Ms. Berkowitz.
- Review of policies.
- Bird self-assessment.

- Review easy access to all programs.

## VII. Consent Agenda

### A. Meeting Minutes

Minutes tabled to next meeting.

Mr. Tetreault will work with Ms. Barraford on finalizing minutes.

## VIII. Executive Session

### A. Adjourn to Executive Session

No executive session.

## IX. Closing Items

### A. Adjourn Meeting

Todd Tetreault made a motion to adjourn.

Anissia Vixamar seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

Sergio Martin	Aye
Mia Ortiz	Aye
Saanvi Kumar	Aye
Badawi Dweik	Absent
Ryan Higgins	Aye
Anissia Vixamar	Aye
Todd Tetreault	Aye
Ishika Kumar	Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:29 PM.

Respectfully Submitted,  
Christine Barraford

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## Documents used during the meeting

- Executive Director Report 3-11-25.pdf
- FRCS Mid-Year Data 2024-26 - March 7.pdf
- FRCS Competency Determination for Graduation.docx

- Trustee Ethics and Disclosures Policy 31125.docx
  - New Board of Trustee Member Orientation Policy 31125.docx
  - Field\_Trip\_Policy\_revised 31125.docx
  - Feb 2025 Balance Sheet Summary.pdf
  - Feb 2025 Budget to Actual Comparative Summary.pdf
  - Feb 2025 Budget to Actual Summary.pdf
  - Student & Family Handbook 25-26 DRAFT.docx.pdf
  - Student & Family Handbook 25-26 DRAFT w Track Changes.pdf
  - Microsoft Word - DRAFT Employee Handbook\_SY2025-2026 - Board Review 3-11-25.pdf
  - Foxborough CORI Form.pdf
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The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.