

APPROVED



## Foxborough Regional Charter School

### Minutes

#### Board Meeting

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##### Date and Time

Tuesday December 10, 2024 at 6:00 PM

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##### Meeting Format

Whether in person or online, the public is welcome to attend Board/Committee Meetings and have access to meeting minutes. Meetings are held once a month and additionally, as determined by the Board/Committee Chair. All meeting Agendas are posted on the school website at least 48 hours in advance of each public meeting.

During the meeting, the Board and its committees follow the published agenda. Gallery members are not part of the formal discussion or deliberations. Those wishing to speak at a meeting are asked to follow our [Privilege of the Floor Policy](#). To request to speak at a meeting, please complete the following [google form](#) before the start of the meeting.

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##### Trustees Present

Anissia Vixamar, Badawi Dweik, Matthew Yezukevich, Sergio Martin, Todd Tetreault

##### Trustees Absent

Mia Ortiz

##### Trustees who arrived after the meeting opened

Badawi Dweik

##### Ex Officio Members Present

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Toby Romer

**Non Voting Members Present**

Toby Romer

**Guests Present**

Christine Barraford (remote), Heidi Berkowitz, Ishika Kumar, Karen Calvert, Lesly Michelot, Saanvi Kumar

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**I. Opening Items**

**A. Record Attendance**

Badawi Dweik arrived at 6:10 PM.

**B. Call the Meeting to Order**

Todd Tetreault called a meeting of the board of trustees of Foxborough Regional Charter School to order on Tuesday Dec 10, 2024 at 6:00 PM.

**C. Privilege of the Floor**

There was none.

**II. Leadership Report**

**A. Leadership Report**

Mr. Romer reviewed his PowerPoint presentation of his report to the Trustees including the following highlights:

- Recent school events
- November academic benchmarks
- Changes in the DESE graduation requirements of MCAS. Discussion ensued.
- ED goals update.
- Additional ED updates.
- Enrollment update.
- School year 2025-26 application update.

**III. Board Business**

**A. Accountability Plan**

Mr. Romer and Ms. Berkowitz reviewed the changes in the Accountability Plan due to the state's changes in the wording of the professional evaluation system. Discussion ensued.

Todd Tetreault made a motion to approve the revisions to the FRCS/DESE accountability plan as presented.

Matthew Yezukevich seconded the motion.

The motion did not carry.

**Roll Call**

Anissia Vixamar	Aye
Todd Tetreault	Aye
Matthew Yezukevich	Aye
Badawi Dweik	Aye
Mia Ortiz	Absent
Sergio Martin	Aye

**B. Charter Amendment**

Ms. Berkowitz described the process for amending the charter to include the City of Taunton as in-district. Upon finalization the request along with its rational will be reviewed with the Charter School Association and submitted to DESE for approval.

Following discussion, it was agreed that the Governance Committee will review the matter in full, along with the matter of admitting other towns in-district, and report back to the Board.

**C. Board Recruitment/Development**

Mr. Martin reported that he has made initial contact with two interested Board members and will follow up with the third candidate.

Following discussion, it was agreed that the three candidates will be interviewed by the Board at a special meeting on Wednesday, January 8th at 6:00PM.

**D. Strategic Plan and Capital Plan Review**

Mr. Romer reported that the strategic plan and capital plan are currently under construction and will be reviewed at January's meeting. Going forward, the plans will be reviewed and updated on an annual basis every December.

**IV. Updates and Reports**

**A. Committee Reports ( Finance/Facilities, Governance, DEI, Academic Excellence)**

*Finance*

Mr. Yezukevich referred to the spreadsheets containing the comparison of the budget to actual numbers. An updated projection for FY25 will be presented at the next Board meeting.

*DEI*

Ms. Vixamar reported she had met with Mr. Romer on finalizing the charter for the committee for the first quarter and will follow up with him on the rest of the school year.

#### **B. Policy Review**

Mr. Martin suggested that the Board develop a policy on the appropriate use of artificial intelligence (AI) by both teachers and students.

#### **C. Community Groups (FEA, Foundation, ELPAC, SEPAC)**

No further updates.

### **V. Administrative/Housekeeping (Trainings, Member Reminders)**

#### **A. Board Trainings**

Mr. Martin reported that he had attended a training on onboarding new Board members and will distribute materials.

### **VI. Meeting Summary and Items for Next Meeting**

#### **A. Items for Next Meeting**

Next meeting is January 14th.

Changes to the staff handbook will be made to align with the executed collective bargaining agreement.

### **VII. Consent Agenda**

#### **A. Meeting Minutes**

Todd Tetreault made a motion to approve the minutes as amended from Board Meeting on 02-12-24.

Matthew Yezukevich seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

Anissia Vixamar      Aye

Badawi Dweik      Absent

Sergio Martin      Aye

Mia Ortiz      Absent

Matthew Yezukevich Aye

Todd Tetreault      Aye

Todd Tetreault made a motion to approve the minutes as amended from FRCS Board Meeting on 02-21-24.

Matthew Yezukevich seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Sergio Martin	Aye
Matthew Yezukevich	Aye
Todd Tetreault	Aye
Mia Ortiz	Absent
Badawi Dweik	Absent
Anissia Vixamar	Aye

Matthew Yezukevich made a motion to approve the minutes from Board Meeting on 08-13-24.

Todd Tetreault seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Sergio Martin	Aye
Badawi Dweik	Absent
Matthew Yezukevich	Aye
Todd Tetreault	Aye
Mia Ortiz	Absent
Anissia Vixamar	Aye

Matthew Yezukevich made a motion to approve the minutes from Board Meeting on 09-10-24.

Todd Tetreault seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Sergio Martin	Aye
Mia Ortiz	Absent
Todd Tetreault	Aye
Matthew Yezukevich	Aye
Badawi Dweik	Absent
Anissia Vixamar	Aye

**VIII. Executive Session**

**A. Adjourn to Executive Session**

No executive session.

**IX. Closing Items**

**A. Adjourn Meeting**

Todd Tetreault made a motion to adjourn.

Matthew Yezukevich seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Anissia Vixamar	Aye
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**Roll Call**

Badawi Dweik	Absent
Mia Ortiz	Absent
Sergio Martin	Aye
Todd Tetreault	Aye
Matthew Yezukevich	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,  
Christine Barraford

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**Documents used during the meeting**

- 2023-2028 Accountability Plan REVISION NOVEMBER 2024.pdf
- Nov 30 2024 - Budget to Actual (Comparative Summary).pdf
- Nov. 2024 - Balance Sheet (Summary).pdf
- Nov. 2024 Budget to Actual Summary.pdf

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The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.