

APPROVED



## Foxborough Regional Charter School

### Minutes

#### Board Meeting

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#### **Date and Time**

Tuesday November 12, 2024 at 6:00 PM

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#### **Meeting Format**

Whether in person or online, the public is welcome to attend Board/Committee Meetings and have access to meeting minutes. Meetings are held once a month and additionally, as determined by the Board/Committee Chair. All meeting Agendas are posted on the school website at least 48 hours in advance of each public meeting.

During the meeting, the Board and its committees follow the published agenda. Gallery members are not part of the formal discussion or deliberations. Those wishing to speak at a meeting are asked to follow our [Privilege of the Floor Policy](#). To request to speak at a meeting, please complete the following [google form](#) before the start of the meeting.

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#### **Trustees Present**

Anissia Vixamar, Badawi Dweik, Matthew Yezukevich (remote), Mia Ortiz, Sergio Martin, Todd Tetreault

#### **Trustees Absent**

*None*

#### **Trustees who left before the meeting adjourned**

Matthew Yezukevich

#### **Ex Officio Members Present**

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Toby Romer

### **Non Voting Members Present**

Toby Romer

### **Guests Present**

Alisa Diakite, Christine Barraford (remote), Heidi Berkowitz, Karen Calvert, Kathleen Foley, Mallory St Brice, Saanvi Kumar

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## **I. Opening Items**

### **A. Record Attendance**

Matthew Yezukevich left at 6:30 PM.

### **B. Call the Meeting to Order**

Sergio Martin called a meeting of the board of trustees of Foxborough Regional Charter School to order on Tuesday Nov 12, 2024 at 6:06 PM.

### **C. Privilege of the Floor**

No requests for privilege of the floor.

## **II. Leadership Report**

### **A. Leadership Report**

Executive Director Romer reviewed his PowerPoint presentation on his leadership report including the following highlights.

- Recent school events.
- October academic milestones.
- Contract implementation update.
- Enrollment update.

Discussion followed including the following highlights:

- Budget enrollment is 1,525, which is 53 students under the goal total, but the tuition from the state was higher than projected.
- The collective bargaining agreement execution was completed before the start of the school year and boosted morale.
- The real work of the district begins after the rush of beginning of classes.

## **III. Board Business**

### **A.**

## MCAS and Accountability Update 2024

Executive Director Romer reviewed his PowerPoint presentation on the MCAS and Accountability Data update for 2024 including the following highlights:

- Agenda overview.
- MA accountability system designations.
- FRCS overall accountability information.
- Highlights from accountability system and results.
- Key context - shifting enrollment at FRCS over seven years.
- Summary trends of MCAS results.
- Key strategies underway to improve outcomes.
- FRCS science results vs MA.
- FRCS ELA, math and science results by grade span.
- MCAS growth rates over time.
- MCAS comparisons with home districts Gr 3-8.
- Low income/economic disadvantaged subgroup MCAS data.
- EL and former EL students subgroup MCAS data.
- Black African American subgroup MCAS data.
- FRCS chronic absenteeism data (10% or more).
- Key strategies underway to improve outcomes.

Discussion followed including the following highlights:

- The process of getting the lowest performing students up to speed.
  - Interventionists at the elementary level and adjustments to programming and curriculum.
  - High needs student is a term used by DESE for students with a disability who are still learning English language.
  - Multiple causes, including high needs students, pandemic, social/emotional hardships etc. across grade levels have contributed to decreasing scores.
  - Measurement of the "catch-up" growth is important for a student coming into the system who needs to perform not only at a level of like student proficiency but need extra help to meet that mark and making a difference in the student's academic growth.
  - Getting all students in a diverse demographic population to proficiency or advanced is the challenge/goal.
  - Strength of community is defined by passionate commitment of families to the FRCS education.
  - Student support team working in a multi-tiered system addresses a number of individual student problems from a wide range of backgrounds.
  - Collaborative effort among leadership, teachers and Board members is needed to collectively address and measure better outcomes.

- Despite the disappointing and downward trend over the years, there is real opportunity to dedicate full energies to improve the academic life of students and families which have chosen the FRCS community and entrusted the education of their children.

## **B. Post Graduate Planning - Class of 2024**

Bridgette Lemieux, High School Principal, reviewed her PowerPoint presentation on the post graduate planning for the Class of 2024, along with the school counseling team of Adam Goldberg, Keisha Joseph, Sarah DeMello and Saed Mahfouz. The highlights include the following:

- Agenda of topics.
- Comprehensive school counseling curriculum.
  - School counseling 9-12 curriculum and testing highlights.
  - Junior and senior resources - "prepare for success."
  - Online platform Naviance.
  - Support navigating the financial aid process.
  - College visits.
- Additional learning opportunities.
  - Dual enrollment.
  - Virtual high school.
  - Elementary education practicum - student teaching.
  - Advanced placement - 2024 highlights.
  - Enter-to-learn in the seven-day cycle.
- Report on the Class of 2024.
  - Relevant data on numbers of seniors and matriculation.
- Preliminary report on the Class of 2025.
  - 86 seniors - preliminary highlights.
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Discussion ensued including the following highlights:

- Two-hour parent night for juniors is held the first week of the third quarter to present the entire college process from start to finish; individual meetings are held to connect families with counselors to share any concerns about their student and to gain information not necessarily supplied by the student.
- Importance of counselors in the college process; two counselors is adequate to handle the student load.
- Survey will be given to students and feedback solicited from prior graduated students on the relevance of their FRCS experience/preparation for college.

## **C.**

## Field Trip Overview

Kathleen Foley reviewed her PowerPoint presentation on FRCS field trip overview including the following highlights:

- Enhances core classroom instructional content.
- Provide relevant meaningful experiences and support leadership opportunities.
- Equitable access to all students.
- Grade level experiences tied to rites of passage.
- Last year's snapshot of field trips local and international.
- Streamline policy and planning process.
- Enriches wholistic educational experience.

Discussion ensued including the following highlights:

- Field trips are primarily driven by the teacher in elementary grades, and a combination of teacher/student input at the middle and high school grades.
  - Production of *Flamenco* has become a tradition driven by middle schoolers.
  - Visit to Carson Beach as community-service contribution of high schoolers.
- Day-to-day support of administration key to successful planning of field trips and budgetary support and funding of trips; post-pandemic field trips have increased and may require increase in budget in near future.
- Streamlining of policy will include easier scheduling of transportation.

## D. Executive Director Evaluation (FY24)

Mr. Martin reviewed the Executive Director evaluation of Dr. Ingram for FY24.

Todd Tetreault made a motion to approve the Executive Director Evaluation for the FY23-24 school year as submitted.

Sergio Martin seconded the motion.

The board **VOTED** unanimously to approve the motion.

### Roll Call

Matthew Yezukevich	Absent
Badawi Dweik	Aye
Mia Ortiz	Aye
Anissia Vixamar	Aye
Sergio Martin	Aye
Todd Tetreault	Aye

## IV. Updates and Reports

### A. Committee Reports ( Finance/Facilities, Governance, DEI, Academic Excellence)

Finance

Ms. Calvert reported the following:

- Revenue is lower than previous year due to enrollment and interest income.
- Personal expenses higher due to increase in salaries.
- Operating expenses at projection.

**B. Policy Review**

No policy reviews.

**C. Community Groups (FEA, Foundation, ELPAC, SEPAC)**

No updates provided at this time.

**V. Administrative/Housekeeping (Trainings, Member Reminders)**

**A. Board Recruitment/Development**

Mr. Martin reported that four candidates have stepped forward and a google spreadsheet has been created on contact information. Mr. Romer has followed up with one candidate, and he asked members to follow up with remaining candidates as a first introduction.

**B. Bylaw Approval**

Todd Tetreault made a motion to approve the bylaws as provisionally approved by DESE and included in the meeting packet.

Anissia Vixamar seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Matthew Yezukevich	Absent
Mia Ortiz	Aye
Todd Tetreault	Aye
Badawi Dweik	Aye
Sergio Martin	Aye
Anissia Vixamar	Aye

**C. Election of Officers**

Todd Tetreault made a motion to add one-year to the term of Badawi Dweik of the Board of Trustees beginning December 1st of this year and ending November 30, 2025.

Anissia Vixamar seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Sergio Martin	Aye
Badawi Dweik	Aye
Todd Tetreault	Aye
Mia Ortiz	Aye
Matthew Yezukevich	Absent

**Roll Call**

Anissia Vixamar Aye

Todd Tetreault made a motion to add the full three-year term to Board of Trustees for Sergio Martin and Matt Yezukevich commencing December 1st and ending December 1, 2027.

Badawi Dweik seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Matthew Yezukevich Absent

Sergio Martin Aye

Anissia Vixamar Aye

Mia Ortiz Aye

Todd Tetreault Aye

Badawi Dweik Aye

Todd Tetreault made a motion to elect the following Board officers for the coming year: Sergio Martin as Chair; Anissia Vixamar as Vice Chair; Matt Yezukevich as Treasurer and Todd Tetreault as Secretary.

Badawi Dweik seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Anissia Vixamar Aye

Sergio Martin Aye

Matthew Yezukevich Absent

Todd Tetreault Aye

Badawi Dweik Aye

Mia Ortiz Aye

**VI. Meeting Summary and Items for Next Meeting**

**A. Items for Next Meeting**

The agenda will be developed for next meeting by Mr. Martin and Mr. Romer.

**VII. Consent Agenda**

**A. Meeting Minutes**

Sergio Martin made a motion to approve the minutes from Board Meeting on 10-08-24.

Todd Tetreault seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Sergio Martin Aye

Matthew Yezukevich Absent

Mia Ortiz Aye

Badawi Dweik Abstain

**Roll Call**

Todd Tetreault      Aye  
Anissia Vixamar      Aye

Sergio Martin made a motion to approve the minutes from Board Meeting on 10-16-24.

Todd Tetreault seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Mia Ortiz              Aye  
Todd Tetreault      Aye  
Sergio Martin        Aye  
Anissia Vixamar      Aye  
Matthew Yezukevich Absent  
Badawi Dweik        Abstain

Mr. Tetreault reported that amendments have been approved and minutes finalized and he is continuing to work on finalization of remaining minutes for FY24.

**VIII. Executive Session**

**A. Adjourn to Executive Session**

No executive session.

**IX. Closing Items**

**A. Adjourn Meeting**

Todd Tetreault made a motion to adjourn.

Anissia Vixamar seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Matthew Yezukevich Absent  
Sergio Martin        Aye  
Mia Ortiz              Aye  
Badawi Dweik        Aye  
Todd Tetreault      Aye  
Anissia Vixamar      Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:52 PM.

Respectfully Submitted,  
Christine Barraford

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**Documents used during the meeting**

- Executive Director Report 11-12-24.pdf
  - MCAS and Accountability Data Fall 2024.pdf
  - FRCS College Preparation Program.pptx.pdf
  - BOT Field Trip Presentation November 2024.pdf
  - FY23-24 Executive Director Evaluation Survey Eddie Ingram - report.pdf
  - Diversity Equity and Inclusion Committee Scope (Update Oct 2024).pdf
  - Oct. 2024 Balance Sheet Summary.pdf
  - Oct 2024 Budget to Actual Summary.pdf
  - Oct 2024 Budget to Actual Comparative.pdf
  - FRCS Bylaws 24.11.05 DESE Provisional Approval.pdf
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The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.