

APPROVED



## Foxborough Regional Charter School

### Minutes

#### Finance & Facilities Committee

---

##### **Date and Time**

Tuesday February 20, 2024 at 8:00 AM

---

##### **Meeting Format**

Whether in person or online, the public is welcome to attend Board/Committee Meetings and have access to meeting minutes. Meetings are held once a month and additionally, as determined by the Board/Committee Chair. All meeting Agendas are posted on the school website at least 48 hours in advance of each public meeting.

During the meeting, the Board and its committees follow the published agenda. Gallery members are not part of the formal discussion or deliberations. Those wishing to speak at a meeting are asked to follow our [Privilege of the Floor Policy](#). To request to speak at a meeting, please complete the following [google form](#) before the start of the meeting.

---

##### **Committee Members Present**

Badawi Dweik (remote), Karen Calvert, Lesly Michelot, Matthew Yezukevich (remote)

##### **Committee Members Absent**

Sergio Martin

##### **Guests Present**

Christine Barraford

---

#### **I. Opening Items**

## **A. Record Attendance**

## **B. Call the Meeting to Order**

Matthew Yezukevich called a meeting of the Finance & Facilities Committee of Foxborough Regional Charter School to order on Tuesday Feb 20, 2024 at 8:03 AM.

## **II. Facilities**

### **A. Elementary roof/HVAC System and High School gym roof/HVAC**

Mr. Yezukevich summarized the presentation given by Mr. Tony Pina, OPM including the following highlights in order to make a recommendation to the Board of the most prudent options.

- Replacement of elementary school roof.
- Replacement of end-of-life penthouse HVAC system at \$100K.
- If done as part of entire project, have same team in place and they will be able to set the table this summer for the roof and envelope of penthouse structure; replacement of HVAC system in summer of 2025.
- Replacement of high school HVAC system in the gym.

Discussion ensued of the pros and cons of the options including the following highlights:

- Replacement of elementary school roof and penthouse containing HVAC system and not waiting sixteen to eighteen months wards off the danger of the cooling and air filtration system breaking down in the middle of the school year.
- If not done at the same time, there is more potential for damage to the roof by other future contractors.
- More pressing project is replacement of technology for students and staff.
- While replacing the high school HVAC system would increase potential revenue for external organizations' rental of the gym, there is no guarantee of reservations with demographics of decreasing number of children, etc.; Mr. Michelot has not heard back from prior renter Mass Premier as to guarantee of year-round rental.
- Breakdown of high school and elementary school HVAC systems at \$100K each.
- Every day counts to approve elementary roof to get on track with completion by the end of August.
- Decision can be made by the end of March for the high school gym as it will not be as disruptive to overall functioning of the building.
- Design of high school gym can be done now for future completion possibly in FY2026; further delay makes design no longer valid and increased costs.

Matthew Yezukevich made a motion to recommend to the Board to move forward with change order for the penthouse/elementary roof HVAC unit replacement for Terva and Studio Umbra for soft/design costs up to \$120K.

Karen Calvert seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**Roll Call**

Matthew Yezukevich	Aye
Badawi Dweik	Aye
Sergio Martin	Absent
Kathleen Crawford	Absent
Karen Calvert	Aye
Lesly Michelot	Aye
Heidi Berkowitz	Absent

Mr. Yezukevich asked Mr. Michelot to advise Mr. Pina of the FincCom’s recommendation to the Board, and if he has any major concerns with the recommendation to give his feedback. Otherwise, the recommendation will be presented to the Board at tomorrow’s meeting.

**III. Other Business**

**A. Discussion of initiatives**

Mr. Yezukevich summarized other issues including the following highlights:

- Summary of scope of work entailed in the \$320K capital plan reserved for technology updates for students/staff.
- Summary of scope of work to engage outside firm to do a complete campus-wide assessments to capital planning purposes over the next five to ten years, inclusive of study of traffic flow, reutilization/repurposing of current space, etc.
- Approval of enrollment and recommendations to state and impact to FRCS.

**IV. Closing Items**

**A. Adjourn Meeting**

Karen Calvert made a motion to adjourn.

Badawi Dweik seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**Roll Call**

Heidi Berkowitz	Absent
Lesly Michelot	Aye
Badawi Dweik	Aye
Matthew Yezukevich	Aye
Karen Calvert	Aye

**Roll Call**

Kathleen Crawford Absent

Sergio Martin Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:29 AM.

Respectfully Submitted,  
Christine Barraford

---

**Documents used during the meeting**

*None*

---

The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.