

APPROVED



## Foxborough Regional Charter School

### Minutes

#### Board Meeting

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#### **Date and Time**

Tuesday February 13, 2024 at 6:00 PM

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#### **Meeting Format**

Whether in person or online, the public is welcome to attend Board/Committee Meetings and have access to meeting minutes. Meetings are held once a month and additionally, as determined by the Board/Committee Chair. All meeting Agendas are posted on the school website at least 48 hours in advance of each public meeting.

During the meeting, the Board and its committees follow the published agenda. Gallery members are not part of the formal discussion or deliberations. Those wishing to speak at a meeting are asked to follow our [Privilege of the Floor Policy](#). To request to speak at a meeting, please complete the following [google form](#) before the start of the meeting.

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#### **Trustees Present**

Anissia Vixamar, Badawi Dweik, Kathleen Crawford, Matthew Yezukevich, Mia Ortiz, Sergio Martin, Todd Tetreault

#### **Trustees Absent**

*None*

#### **Guests Present**

Christine Barraford

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

Todd Tetreault called a meeting of the board of trustees of Foxborough Regional Charter School to order on Tuesday Feb 13, 2024 at 6:00 PM.

### **C. Privilege of the Floor**

There was no privilege of the floor.

## **II. Leadership Report**

### **A. Leadership Report**

Ms. Berkowitz gave the Board the Executive Director update.

### **B. Personnel Update**

Ms. Berkowitz reviewed her PowerPoint presentation on the personnel update, copy of which is attached hereto.

### **C. Enrollment Update**

Mr. Tetreault reviewed the enrollment update, copy of which is attached hereto.

## **III. Board Business**

### **A. Administrative/Housekeeping**

Mr. Tetreault reviewed administrative/housekeeping issues.

### **B. Board Training**

Mr. Tetreault reviewed recent board trainings of members.

### **C. Board Planning**

Mr. Tetreault reviewed board planning issues.

## **IV. Board Committee Reports**

### **A. Academic Excellence**

An update was given.

### **B. Appeals**

No update.

**C. Diversity, Equity and Inclusion**

An update was given.

**D. Governance**

An update was given.

**E. Finance and Facilities**

An update was given.

**V. Policy Review**

**A. First Reading**

The following policies were reviewed as a first reading.

Student Handbook

Staff Handbook

Field Trip and extended Trip policy.

**B. Second Reading**

The following policy was reviewed as a second reading.

2023-2028 Accountability Plan

Bullying Intervention Policy

**VI. Community Groups**

**A. FEA**

No update.

**B. Foundation**

No update.

**C. English Language Parent Advisory (ELPAC)**

No update.

**D. Special Ed Parent Advisory (SEPAC)**

No update.

**VII. Minutes of Meetings**

**A. Approval of Minutes**

Tabled to next meeting.

**B. Items for Next Board Meeting and Review of Board Calendar**

Add MCAS to March agenda.

**VIII. Executive Session**

**A. Adjourn to Executive Session**

Matthew Yezukevich made a motion to Adjourn to Executive session not to return to open session in accordance with the Open Meeting Law, M.G.L. c. 30A, Section 21(a), as the Chair has determined that an open session would have a detrimental effect.

Todd Tetreault seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Kathleen Crawford	Aye
Badawi Dweik	Aye
Todd Tetreault	Aye
Mia Ortiz	Aye
Anissia Vixamar	Aye
Matthew Yezukevich	Aye
Sergio Martin	Aye

**IX. Closing Items**

**A. Adjourn Meeting**

Todd Tetreault made a motion to adjourn.

Sergio Martin seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Kathleen Crawford	Aye
Todd Tetreault	Aye
Mia Ortiz	Aye
Anissia Vixamar	Aye
Matthew Yezukevich	Aye
Badawi Dweik	Aye
Sergio Martin	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,  
Christine Barraford

### **Documents used during the meeting**

- ELT \_Board Update\_Open Positions\_2.6.24.pdf
  - HR Board Dashboard\_2.8.24 (1).pdf
  - FY25 Enrollment Recommendation.docx
  - February Board Update.pdf
  - Operations\_Department\_Update\_Feb 13 2024.docx
  - Field Trip and Extended Trip Policy - January 2024.docx
  - 2023-2028 Accountability Plan Priliminary Approval- January 26 2024.pdf
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The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.