

APPROVED



## Foxborough Regional Charter School

### Minutes

#### Board Meeting

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#### Date and Time

Thursday December 21, 2023 at 8:00 AM

#### Location

Join Zoom Meeting

[https://foxboroughrcs-org.zoom.us/j/89374272888?](https://foxboroughrcs-org.zoom.us/j/89374272888?pwd=THBZOUV3SGVYRUIYSWVmUC9UYUxwQT09)

[pwd=THBZOUV3SGVYRUIYSWVmUC9UYUxwQT09](https://foxboroughrcs-org.zoom.us/j/89374272888?pwd=THBZOUV3SGVYRUIYSWVmUC9UYUxwQT09)

Meeting ID: 893 7427 2888

Passcode: 875853

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#### Meeting Format

Whether in person or online, the public is welcome to attend Board/Committee Meetings and have access to meeting minutes. Meetings are held once a month and additionally, as determined by the Board/Committee Chair. All meeting Agendas are posted on the school website at least 48 hours in advance of each public meeting.

During the meeting, the Board and its committees follow the published agenda. Gallery members are not part of the formal discussion or deliberations. Those wishing to speak at a meeting are asked to follow our [Privilege of the Floor Policy](#). To request to speak at a meeting, please complete the following [google form](#) before the start of the meeting.

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#### Trustees Present

Anissia Vixamar (remote), Badawi Dweik (remote), Kathleen Crawford (remote), Matthew Yezukevich (remote), Mia Ortiz (remote), Sergio Martin (remote), Todd Tetreault (remote)

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## Trustees Absent

None

## Guests Present

Christine Barraford, Karen Calvert, Lesly Michelot

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

Todd Tetreault called a meeting of the board of trustees of Foxborough Regional Charter School to order on Thursday Dec 21, 2023 at 8:08 AM.

### C. Approve Minutes

This agenda item is deferred to the next meeting after Mr. Tetreault determines all minutes of meetings that are outstanding to date.

## II. Finance & Facilities

### A. Elementary School Roof

Mr. Yezukevich reviewed the proposal submitted by the design firm for the replacement of the elementary school roof. There were nine responses to the RFQ, and Studio Umbra was chosen as the most qualified firm for their experience in completing the middle school roof and their specification of a timeline in the RFQ. The project will start in June and be completed by the end of the summer before the school year.

The total cost of the roof is estimated at \$3.1M, which is 75% of the cost of the middle school roof. In addition to the replacement of the roof, replacement of the HVAC system housed in a small structure on the roof is being considered part of the project with an estimate of \$500K. Although within two to five years of its useful HVAC life, the recommendation is to replace it now, rather than incurring the cost of ripping up the new roof to replace the system at a later time. Additionally, while the team is on-site, replacement of the high school gym HVAC is also being considered and will be decided in January.

Matthew Yezukevich made a motion to allow the execution of a contract with Studio Umbra as presented in the proposal and to authorize Mr. Yezukevich to sign the contract. Badawi Dweik seconded the motion.

The board **VOTED** unanimously to approve the motion.

### Roll Call

Badawi Dweik      Aye

**Roll Call**

Anissia Vixamar	Aye
Matthew Yezukevich	Aye
Sergio Martin	Aye
Kathleen Crawford	Aye
Todd Tetreault	Aye
Mia Ortiz	Aye

**III. Closing Items**

**A. Adjourn Meeting**

Kathleen Crawford made a motion to adjourn.

Badawi Dweik seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Anissia Vixamar	Aye
Kathleen Crawford	Aye
Sergio Martin	Aye
Matthew Yezukevich	Aye
Badawi Dweik	Aye
Todd Tetreault	Aye
Mia Ortiz	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:24 AM.

Respectfully Submitted,  
Christine Barraford

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**Documents used during the meeting**

- Proposal\_FRCS Roofing\_Elementary School\_FINAL.pdf

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The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.