



# Foxborough Regional Charter School

## Minutes

### Finance Committee`

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#### Date and Time

Wednesday October 4, 2023 at 8:00 AM

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#### Meeting Format

Whether in person or online, the public is welcome to attend Board/Committee Meetings and have access to meeting minutes. Meetings are held once a month and additionally, as determined by the Board/Committee Chair. All meeting Agendas are posted on the school website at least 48 hours in advance of each public meeting.

During the meeting, the Board and its committees follow the published agenda. Gallery members are not part of the formal discussion or deliberations. Those wishing to speak at a meeting are asked to follow our [Privilege of the Floor Policy](#). To request to speak at a meeting, please complete the following [google form](#) before the start of the meeting.

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#### Committee Members Present

Karen Calvert (remote), Lesly Michelot (remote), Matthew Yezukevich, Sergio Martin (remote)

#### Committee Members Absent

*None*

#### Guests Present

Christine Barraford (remote), Heidi Berkowitz (remote)

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#### I. Opening Items

**A. Record Attendance**

**B. Call the Meeting to Order**

Mr. Yezukevich called the meeting to order at 8:00AM

**C. Privilege of the floor**

There were no requests received.

**II. Finance**

**A. Draft Audit FY2023 Review with Auditors**

Kristoffer Lane and Shawn Alexander of Daniel Dennis & Co., certified public accountants, appeared before the Committee and presented the Report on the Financial Statements as of and for the years ended June 30, 2023 and 2022. Mr. Lane stated that the school is in a very good financial position with no internal control issues and that management provided a “clean audit for the size of the school, the cleanest audits out of the twenty-two schools” he conducts. He added that the nature and extent of the financial activity of the Foundation was not significant to the School as a whole, and therefore was not included as a blended component unit of the School.

Discussion ensued. Mr. Yezukevich questioned, insofar as the Board and School have no direct control over the Foundation and therefore reporting is not included in the audit, does the same non-reporting obligation apply to parent 501(c)(3) non-profits affiliated with the School, but are independent of the School and of which the Board has no control. The non-profit conducts fundraising activities in support of the School, but does so under its own tax identification number. Mr. Lane stated that insofar as the School has no control over the extent of fundraising activities and the expenditure of funds and funds are raised on behalf of the school and not in the School name, the School is not required to include a report in its financial statements. If, however, the materiality of contributions exceeded \$25K/year, the firm will consider monitoring these contributions going forward.

Mr. Lane continued his review of the audit including the following highlights:

- A portion of surplus income must be designated for approval by the Board for future capital expenditures.
- Data comparison among schools based on DESE benchmarks, but ratios can be included in the report at the suggestion of the Committee, i.e. percentage of program expenses paid directly from tuition and federal grants.
- Audit template used to perform calculations will be provided in order for the Committee to better assess status of finances with regard to capital projects.
- New GASB requirements with regard to reporting on multi-year assessments of tangible assets.

- Last year's decline in student enrollment was offset by voluntary staff changes.
- Trend of declining student enrollment across districts and DESE's response to crisis.
- Following meeting with Board, Mr. Yezukevich will provide further feedback on the audit.

Sergio Martin made a motion to present the audit to the Board of Trustees for approval/acceptance.

Lesly Michelot seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**Roll Call**

Lesly Michelot	Aye
Sergio Martin	Aye
Matthew Yezukevich	Aye
Karen Calvert	Aye

### III. Closing Items

#### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:46 AM.

Respectfully Submitted,  
Christine Barraford

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#### Documents used during the meeting

- FRCS Finance Committee 10.4.23.pdf
- FRCS Revised Draft 10.4.23.pdf

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The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.