

**DRAFT**



# Foxborough Regional Charter School

## Minutes

### Annual Foundation Meeting

October 5, 2023

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#### **Date and Time**

Thursday October 5, 2023 at 10:00 AM

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#### **Meeting Format**

Whether in person or online, the public is welcome to attend Committee Meetings and have access to meeting minutes. Meetings are held once a quarter and additionally, as determined by the Committee Chair. All meeting Agendas are posted to the school website at least 48 hours in advance of each public meeting.

During the meeting, the Committee follows the published agenda and works through business. Audience members are not part of the formal discussion or deliberations, but may raise their hand to add brief comment or ask clarifying questions. Meetings start promptly on time as noted on the agenda.

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#### **Committee Members Present**

Amanda Mathias, Heidi Berkowitz, Karen Calvert, Kathleen Crawford (remote), Kevin Heayden, Rachel Goldman

#### **Committee Members Absent**

*None*

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#### **I. Opening Items**

## **A. Roll Call Attendance**

## **B. Call the Meeting to Order**

Heidi Berkowitz called a meeting of the FRCS Foundation Inc Committee of Foxborough Regional Charter School to order on Thursday Oct 5, 2023 at 10:04 AM.

## **C. Board Business**

- New Board Member Recommendations
  - Amanda Mathias
  - Rachel Goldman
  - Kevin Heayden
  - Kathleen Craword
  - Karen Calvert
  - Heidi Berkowitz
    - All in favor.
- Termination of Board Members
  - Kerry O'Rourke
  - Susie Girard
    - Vote of termination: Kerry has left FRCS / Susie has resigned from the Board
    - Amanda seconded it. All in favor.
- Annual Election: Board Officers and Terms
  - President
  - Treasurer
  - Clerk
    - Heidi motioned Rachel for the clerk. Second by Karen. All in favor.
    - Heidi motioned Kathleen for treasurer. Second by Amanda. All in favor.
    - Karen motioned for Heidi as President. Second by Kathleen. All in favor.

## **II. Activities and Events FY 24**

### **A. Short Term Project Planning**

- **Continue with Graduating Senior Scholarships:**
  - Cap on it for other things Foundation.
  - \$10,000 pending funding.
  - With the intent of growing it to help more activities;
  - Note: with the golf tournament 2023 success more flexibility to come and we revisit later.

- **We revisited the \$100 gift per student.**
  - Discussed not the best use of funding. Rather funding from the Foundation go to other important things.
  - All motioned and in favor to not continue to do this.
- **Support with AP/SAT Test Fees.**
  - Designated \$5000 support for families who cannot afford it. And we will revisit it.
  - Determine need for reimbursement on financial funding?
- **Staff Gifts**
  - Thanksgiving: About  $\$15 \times 250 = \$3,750$
  - Voted to designate \$4000 for Staff Gifts.
- **Golf Tournament Update**
  - 2023: \$35,000 Net
  - Booked Date: July 8, 2024 and New Location: Foxborough Country Club
    - Past attendees are already excited about this new location
  - Discussion that this is aimed at our Vendors from our community
  - We plan to send a Save the Date around Thanksgiving
  - Next Steps: Building a Committee for this event.
- **Jeff Weitzenhorn- ES Donation**
  - \$10,000 donation to fund literacy for K-2 Buy reading materials and books.
  - Judy Weitzenhorn former teacher
  - Ribbon cutting ceremony for Tribute to Judy
- **NEW Projects/Planning:**
  - Carnival Revisit
    - Kevin will take the lead on this.
  - Turn Key profit and invite people to join with a booth for community things
  - Aimed at families and community at FRCS to join
  - Potential Date: Last week in June.
- Motion to Continue Giving Tuesday
  - Giving \$2,000 for scholarships
    - How to encourage others to help?
- Bring back the Golden Falcon
  - Teacher Appreciation
  - Ask for Support from Jean Lewis, and Outreach Team
- Promote more Sports Clinics (Golf Tournament Committee organized a few last year)
  - \$10 a clinic
  - Connect with Athletic Director to encourage ALL sport teams to do two per season
  - Parents and children loved signing up and requested more
  - Create a nature of volunteer from High School Athletics to connect with Elementary Students

- Also revisit Charter Clubs as community service and staff community building.
- Heidi will communicate with E-Team first to make sure principals are aware of future clinic events
- Motion for Committees for each event/project
  - They report back to Foundation
- Reach out to the NEW Parent "PIE" to get involved
  - Ask Lisette for Contact Info
- Kathleen noted great energy from the Foundation Board to help involve the FRCS community
  - Spark more parents, vendors, students, to get involved!

#### **B. Review "Fundraising Policy" for Handbook**

Heidi will reach out to MCPSA for samples

#### **C. Long Term Program Planning**

- Alumni Project-Kathleen Heidi, Amanda and Karen take the lead on this Networking/Outreach to Alumni
- Reach out to staff who's been here for years
- Profiles/Features-Highlight staff members who went here.
  - Look who's staying/Coming back to FRCS

#### **D. Next Steps**

- Planning to a meeting in December
- Build Committees for each activity.

### **III. Closing Items**

#### **A. Privilege of the Floor**

#### **B. Approval of Minutes**

#### **C. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:00 AM.

Respectfully Submitted,  
Heidi Berkowitz

The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.