

APPROVED



## Foxborough Regional Charter School

### Minutes

#### Board Meeting

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**Date and Time**

Wednesday October 5, 2022 at 6:15 PM

**Location**

Remote Only

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**Meeting Format**

Whether in person or online, the public is welcome to attend Board/Committee Meetings and have access to meeting minutes. Meetings are held once a month and additionally, as determined by the Board/Committee Chair. All meeting Agendas are posted on the school website at least 48 hours in advance of each public meeting.

During the meeting, the Board and its committees follow the published agenda. Gallery members are not part of the formal discussion or deliberations. Those wishing to speak at a meeting are asked to follow our [Privilege of the Floor Policy](#). Meetings start promptly on time as noted on the agenda.

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**Trustees Present**

Anissia Vixamar (remote), Badawi Dweik (remote), Matthew Yezukevich (remote), Ramona Royal (remote), Sergio Martin (remote), Susanna Girard (remote), Todd Tetreault (remote)

**Trustees Absent**

Kathleen Crawford

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**Guests Present**

Dr. Art Fessler (Candidate for Interim ED) (remote), Karen Calvert (remote), Lesly Michelot (remote)

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## I. Opening Items

### A. Attendance

### B. Call the Meeting to Order

Sergio Martin called a meeting of the board of trustees of Foxborough Regional Charter School to order on Wednesday Oct 5, 2022 at 6:16 PM.

### C. Privilege of the Floor

There were no requests to speak at the meeting today.

**Susie Girard** updated the board that we have drafted a new "Privilege of the Floor Policy" and it is making its way through the Governance Committee before coming to the board for a vote.

## II. Board Business

### A. Executive Director Search

**Sergio Martin** Explained the interview format: The Board will ask each candidate a set of questions. They are the same for all candidates.

- **Matt Yezukevich** welcomed **Dr. Art Fessler** to the meeting and asked him to introduce himself.
  - 33 years in education. 24 years in administration
  - Biology teacher
  - Coach High/Middle school Basketball
  - Married with five children
  - Elementary/Middle School principal
  - Superintendent 11 years southside of Chicago
- **Anissia Vixamar** -Could you please provide some clear examples of how you would ensure your visibility in our School?
  - Block time on his calendar to visit schools and keep a log to ensure he is sharing his time equally with all schools, not just the ones closest to his office
  - Build Trust
  - He acknowledged that a superintendent visiting could make some people anxious and worked hard to put people at ease.

- **Anissia Vixamar** -Could you please explain the methods you will use to tune into potential school problems and to stay attuned to them?
  - Office hours
  - Has a list of open-ended questions for stakeholders. Students, Staff & Parents
  - sends surveys to get anonymous answers too
- **Anissia Vixamar** -What do you consider to be your major strengths as an administrator? What are your areas of opportunity for professional improvement?
  - Strengths
    - Teaching / Learning side: Professional development, building principal, starting with the end. Likes "being in the mix," a good communicator
  - Areas for improvement
    - Prioritizing his time. Works long hours
- **Todd Tetreault** -Please provide some specific ways of how you would judge your effectiveness as an Interim Executive Director and how the Board should evaluate your work and effectiveness.
  - Seeks feedback via the 360 tool
  - sets strategic goals with metrics
  - 3-4 informal reviews each year to do check-ins with staff
  - 100-day entry plan and reviews every 100 days
- **Todd Tetreault** -Please tell us how you would build consensus and develop teamwork among those individuals and groups you serve.
  - Build to ownership. Top-down pyramid
  - Work with Board, Staff
  - Setting a plan
  - Conversations with understanding
  - Ask the right questions throughout
  - Key is to set a career plan in Elementary School
- **Badawi Dweik**-Please be specific about why you want to serve as our Interim Executive Director at this time in your professional career.
  - Retired at 55 for a lot of reasons from Illinois. Can't continue to work in education in Illinois due to retirement status.
  - Down on education at the time
  - Media stories made things difficult
  - Would like to take another shot at it
  - Likes the size and diversity of FRCS
- **Badawi Dweik**-Is there any additional information you would like to share?
  - Collaborative working style
  - Important to have an understanding with the Board
  - Chain of command is key to clarify
  - Have working agreements
- **Susanna Girard** -What questions do you have for the board?
  - What are the Top areas to focus on

- Susie stated DE&I, Staff Recruitment & Retention as well as Student Recruitment & Retention.
- Matt Explained the roller coaster the school has been through in the last few years including COVID and frequent changes in leadership. Spoke of the teachers being a top priority this year if we can only choose one.
- What is the school district good at?
  - Pivoting to deal with the issue as they pop up
- Who does the school address DE&I issues?
  - The school has student groups, A board committee dedicated to DE&I as well as training programs.
- **Susanna Girard**-Please give us your closing statement.
  - Passionate
  - High energy
  - Approachable
  - owned a small company
  - understands leadership
  - Asked board members to think about 2-3 names of our school teachers that made an impact on us and why.

### III. Closing Items

#### A. Approval of Minutes

Matthew Yezukevich made a motion to approve the minutes as amended from Session 1 on 09-13-22.

Badawi Dweik seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

|                    |        |
|--------------------|--------|
| Kathleen Crawford  | Absent |
| Todd Tetreault     | Aye    |
| Sergio Martin      | Aye    |
| Susanna Girard     | Aye    |
| Badawi Dweik       | Aye    |
| Matthew Yezukevich | Aye    |
| Anissia Vixamar    | Aye    |
| Ramona Royal       | Aye    |

Susanna Girard made a motion to approve the minutes from Board Committee Task Force Meeting on 06-01-22.

Todd Tetreault seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

|                |     |
|----------------|-----|
| Susanna Girard | Aye |
| Badawi Dweik   | Aye |

**Roll Call**

Ramona Royal Aye  
Anissia Vixamar Aye  
Kathleen Crawford Absent  
Todd Tetreault Aye  
Matthew Yezukevich Aye  
Sergio Martin Aye

Ramona Royal made a motion to approve the minutes from Session 2 on 09-13-22.

Matthew Yezukevich seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Todd Tetreault Aye  
Matthew Yezukevich Aye  
Susanna Girard Aye  
Anissia Vixamar Aye  
Ramona Royal Aye  
Sergio Martin Aye  
Kathleen Crawford Absent  
Badawi Dweik Aye

Todd Tetreault made a motion to approve the minutes from Session 1 on 09-16-22.

Anissia Vixamar seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Badawi Dweik Aye  
Matthew Yezukevich Aye  
Sergio Martin Aye  
Kathleen Crawford Absent  
Anissia Vixamar Aye  
Susanna Girard Aye  
Ramona Royal Aye  
Todd Tetreault Aye

Todd Tetreault made a motion to approve the minutes as amended from Session 2 on 09-16-22.

Ramona Royal seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Badawi Dweik Aye  
Matthew Yezukevich Aye  
Sergio Martin Aye  
Anissia Vixamar Aye  
Susanna Girard Aye  
Todd Tetreault Aye  
Ramona Royal Aye  
Kathleen Crawford Absent

**Susie Girard** requested we table the minutes from 20SEP2022 so she could be prepared to take notes.

## **B. Vote to Adjourn**

Todd Tetreault made a motion to adjourn.

Matthew Yezukevich seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **Roll Call**

|                    |        |
|--------------------|--------|
| Badawi Dweik       | Aye    |
| Kathleen Crawford  | Absent |
| Susanna Girard     | Aye    |
| Ramona Royal       | Aye    |
| Sergio Martin      | Aye    |
| Matthew Yezukevich | Aye    |
| Anissia Vixamar    | Aye    |
| Todd Tetreault     | Aye    |

## **C. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:25 PM.

Respectfully Submitted,  
Susanna Girard

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## **Documents used during the meeting**

- 2022 AJF Resume.pdf

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The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.