

APPROVED



## Foxborough Regional Charter School

### Minutes

#### Session 2

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#### Date and Time

Friday September 16, 2022 at 8:55 AM

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#### Trustees Present

Anissia Vixamar (remote), Badawi Dweik (remote), Kathleen Crawford (remote), Matthew Yezukevich (remote), Ramona Royal (remote), Sergio Martin (remote), Susanna Girard (remote), Todd Tetreault (remote)

#### Trustees Absent

*None*

#### Guests Present

Heidi Berkowitz (remote)

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### I. Opening Items

#### A. Attendance

#### B. Call the Meeting to Order

Kathleen Crawford called a meeting of the board of trustees of Foxborough Regional Charter School to order on Friday Sep 16, 2022 at 8:55 AM.

### II. Board Business

#### A.

## Executive Leader Search

The Board discussed in the Executive Session the need to return to a single Executive Director as soon as practicable and our options to not delay further. We negotiated with Heidi Berkowitz to take the role of Interim Executive Director until we can hire an Interim Executive Director through the contract with Ray and Associates.

The Board confirmed

- The reporting structure for the Senior Leadership will not change at this time. Principals and the Director of Special Education will continue to report to Kathleen Foley.
- Heidi will return to her role as Chief of Staff when we hire an Interim Executive Director.
- Heidi should be compensated for taking the role as a single Interim Executive Director in line with the budgeted amount for that position. The budgeted amount is \$190,000 annually. The pay will be prorated for the time she is in the role.
- Confirmed it is the role of the Trustees (Susie Girard and Matt Yezukevich) on the Governance Committee to execute a contract with Heidi Berkowitz as soon as possible.

Sergio Martin made a motion to appoint Heidi Berkowitz as the sole Interim Executive Director until we hire an Interim Executive Director through the contract with Ray and Associates. Heidi's salary will be \$190,000/annually prorated and retroactive to 01SEP2022.

Matthew Yezukevich seconded the motion.

The board **VOTED** unanimously to approve the motion.

### Roll Call

Susanna Girard	Aye
Todd Tetreault	Aye
Kathleen Crawford	Aye
Sergio Martin	Aye
Ramona Royal	Aye
Badawi Dweik	Aye
Anissia Vixamar	Aye
Matthew Yezukevich	Aye

## B. Updated Organization Planning

### III. Closing Items

#### A. Privilege of the Floor

Nothing at this time

**B. Approval of Minutes**

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**C. Vote to Adjourn**

Susanna Girard made a motion to adjourn the meeting via roll call vote.

Todd Tetreault seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Sergio Martin	Aye
Matthew Yezukevich	Aye
Anissia Vixamar	Aye
Ramona Royal	Aye
Kathleen Crawford	Aye
Susanna Girard	Aye
Badawi Dweik	Aye
Todd Tetreault	Aye

**D. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:01 AM.

Respectfully Submitted,  
Susanna Girard

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The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.