

APPROVED



## Foxborough Regional Charter School

### Minutes

#### Board Meeting

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**Date and Time**

Thursday August 18, 2022 at 7:30 AM

**Location**

Remote Only

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**Trustees Present**

Anissia Vixamar (remote), Badawi Dweik (remote), Kathleen Crawford (remote), Matthew Yezukevich (remote), Ramona Royal, Sergio Martin (remote), Susanna Girard (remote), Todd Tetreault (remote)

**Trustees Absent**

*None*

**Trustees who arrived after the meeting opened**

Ramona Royal

**Guests Present**

Annie Azarloza (remote), Heidi Berkowitz (remote)

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**I. Opening Items****A. Roll Call Attendance****B. Call the Meeting to Order**

Kathleen Crawford called a meeting of the board of trustees of Foxborough Regional Charter School to order on Thursday Aug 18, 2022 at 7:33 AM.

## II. Board Business

### A. Interim Executive Leader Search

**Matt Yezukevich** led a discussion on the Interim Executive Leader search. We are contracted with Ray & Associates to seek both a permanent and interim leader for the school district. They need a contact person with the school administration and members of the Board of Trustees. Ray & Associates would like to have a salary range to discuss with candidates along with a housing stipend in case they are not local to the area.

The Board discussed that a task force would be created as a search committee for the permanent position at a later date. Matt Yezukevich encouraged the board to do this soon and to put it on the agenda for 23AUG2022.

Ramona Royal arrived.

Susanna Girard made a motion to appoint Sergio Martin, Matt Yezukevich, and Ramona Royal to act as liaisons to Ray & Associates for the Interim Executive Leader search. Badawi Dweik seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

Badawi Dweik	Aye
Ramona Royal	Aye
Matthew Yezukevich	Aye
Anissia Vixamar	Aye
Susanna Girard	Aye
Sergio Martin	Aye
Kathleen Crawford	Aye
Todd Tetreault	Aye

Susanna Girard made a motion to appoint Heidi Berkowitz as the contact for the administration for Ray & Associates for the Executive Leader searches.

Matthew Yezukevich seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

Anissia Vixamar	Aye
Matthew Yezukevich	Aye
Sergio Martin	Aye
Ramona Royal	Aye

**Roll Call**

Kathleen Crawford Aye  
Susanna Girard Aye  
Badawi Dweik Aye  
Todd Tetreault Aye

Discussion continued:

- The amount of money in the current budget for the Executive Director (\$190,000) and if the board had any other lines in the budget to work with.
- What is the typical salary range in the industry Annie shared it is typically 15-20%.
- A stipend for housing may need to be included in the Interim Role since this is not a permanent position. This search is national and may involve the candidate relocating temporarily to take the position. Local 2-bedroom apartments in the area cost about \$2,200/month. A stipend does not have to cover the total amount.

Kathleen Crawford made a motion to set the salary range for the interim executive Director at \$190,000 to \$210,000 with a potential housing stipend for up to \$1,750/month. Ramona Royal seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Susanna Girard Aye  
Ramona Royal Aye  
Kathleen Crawford Aye  
Badawi Dweik Aye  
Matthew Yezukevich Aye  
Todd Tetreault Aye  
Sergio Martin Aye  
Anissia Vixamar Aye

**III. Closing Items**

**A. Privilege of the Floor**

No requests

**B. Approval of Minutes**

Tabled

**C. Vote to Adjourn**

Matthew Yezukevich made a motion to adjourn the meeting.

Badawi Dweik seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Ramona Royal	Aye
Badawi Dweik	Aye
Sergio Martin	Aye
Todd Tetreault	Aye
Kathleen Crawford	Aye
Susanna Girard	Aye
Anissia Vixamar	Aye
Matthew Yezukevich	Aye

**D. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:29 AM.

Respectfully Submitted,  
Susanna Girard

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The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.