

APPROVED



## Foxborough Regional Charter School

### Minutes

#### Governance Committee Meeting

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**Date and Time**

Monday July 18, 2022 at 4:00 PM

**Location**

Foxborough Regional Charter School

**Dr Ralph Edwards Conference Room**

131 Central Street

Foxborough, MA 02035

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**Committee Members Present**

Heidi Berkowitz (remote), Karen Calvert (remote), Matthew Yezukevich (remote), Susanna Girard (remote)

**Committee Members Absent**

*None*

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**I. Opening Items****A. Record Roll Call Attendance****B. Call the Meeting to Order**

Susanna Girard called a meeting of the Governance Committee of Foxborough Regional Charter School to order on Monday Jul 18, 2022 at 4:04 PM.

**C. Approve Minutes**

Tabled

## II. Governance

### A. Meeting time

The committee agreed we should meet at least quarterly on the third Monday of the month @ 5pm for our regular meeting times.

- October
- January
- April
- July

### B. 2nd Reading

The Committee reviewed the Governance Scope Document and agreed we needed to individually review the document and suggest changes.

### C. Exec Director Job Description

The committee agreed that the job description for the Executive Director was more appropriately reviewed by the Governance Committee than the Finance Committee. No, vote was taken but it was unanimous agreement. Matt & Karen are both on the Finance committee and will notify them that the Governance committee will recommend any changes to the Board of Trustees if appropriate..

### D. Charter Renewal

Heidi stated that the Charter Renewal paperwork would be on the agenda for the Board of Trustees meeting for 19JUL2022. She would like to have the Governance Committee take pre-reviewal of this paperwork in the future. No, vote was taken but it was unanimous agreement that is is also appropriate to be in scope of this committee.

## III. Closing Items

### A. Adjourn Meeting

Heidi Berkowitz made a motion to adjourn the meeting.

Karen Calvert seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### Roll Call

Karen Calvert	Aye
Matthew Yezukevich	Aye
Susanna Girard	Aye
Heidi Berkowitz	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:03 PM.

Respectfully Submitted,  
Susanna Girard

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**Documents used during the meeting**

- DRAFT GOVERNANCE Committee Scope.pdf
- DRAFT\_ Executive Director (Interim).docx

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The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.