

APPROVED



## Foxborough Regional Charter School

### Minutes

#### Appeals Committee Meeting

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##### **Date and Time**

Thursday June 23, 2022 at 8:00 AM

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##### **Meeting Format**

Whether in person or online, the public is welcome to attend Committee Meetings and have access to meeting minutes. Meetings are held once a quarter and additionally, as determined by the Committee Chair. All meeting Agendas are posted to the school website at least 48 hours in advance of each public meeting.

During the meeting, the Committee follows the published agenda and works through business. Audience members are not part of the formal discussion or deliberations, but may raise their hand to add brief comment or ask clarifying questions. Meetings start promptly on time as noted on the agenda.

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##### **Committee Members Present**

Anissia Vixamar (remote), Kathleen Crawford (remote), Susanna Girard (remote)

##### **Committee Members Absent**

Heidi Berkowitz

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#### **I. Opening Items**

##### **A. Roll Call Attendance**

##### **B.**

## Call the Meeting to Order

Kathleen Crawford called a meeting of the Appeals Committee of Foxborough Regional Charter School to order on Thursday Jun 23, 2022 at 8:03 AM.

## II. General Committee Updates

### A. General Committee Updates

Nothing at this time

## III. Registration Appeals

### A. Enrollment Appeals

#### Appeal Number 062022002

- Grade 6 student
- The family did complete paperwork with another school to transfer out of FRCS.
  - FRCS Received the notification from the New Heights Charter School, Brockton, MA on 07JUN2022. It was signed by a parent on 06JUN2022.
  - Per the state regulations, you can not be enrolled in two schools at the same time which is documented in FRCS Enrollment Policy.

Kathleen Crawford made a motion to deny the appeal (062022002) via roll call vote.

Anissia Vixamar seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### Roll Call

Heidi Berkowitz Absent

Susanna Girard Aye

Kathleen Crawford Aye

Anissia Vixamar Aye

#### Appeal Number 062022003

- Grade 4 student
- The family did complete paperwork with another school to transfer out of FRCS
  - FRCS Received the notification from the BIA Charter School, Norcross, GA on 08JUN2022. It was signed by a parent on 29MAR2022.
  - Per the state regulations, you can not be enrolled in two schools at the same time which is documented in FRCS Enrollment Policy.

Susanna Girard made a motion to deny the appeal (062022003) via roll call vote.

Kathleen Crawford seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### **Roll Call**

Kathleen Crawford Aye  
Heidi Berkowitz Absent  
Anissia Vixamar Aye  
Susanna Girard Aye

### **IV. Scope of Committee**

#### **A. 3rd Reading: Scope of the Appeals Committee**

**The Committee made several changes to the Scope of the Appeals Committee:**

- Spelling & Grammatical changes
- There was a discussion on whether the CODE OF CONDUCT document was still in the scope of this committee. The conclusion was that we would not hear appeals for code of conduct but may make recommendations regarding this policy.
- Composition section
  - Delete "If only one member of the Board of Trustees is on the Committee, then the V-Chair will be a member of the District Administration."
  - Delete "any BOT or District Administration member of the committee and"
  - Add "however can vote on other matters coming before the committee."
- The Committee Shall Section:
  - Add "Redact identifying details for students when posting information on agenda and in minutes."

Susanna Girard made a motion to advance the Scope of the Appeals Committee to the Board of Trustees for their approval via roll call vote.

Anissia Vixamar seconded the motion.

The committee **VOTED** to approve the motion.

#### **Roll Call**

Kathleen Crawford Aye  
Susanna Girard Aye  
Anissia Vixamar Aye  
Heidi Berkowitz Absent

### **V. Policy Review**

#### **A. Policy Review**

Nothing at this time

### **VI. Privilege of the Floor**

#### **A. Privilege of the Floor**

Nothing at this time

## VII. Closing Items

### A. Approval of minutes: 26MAY2022

Anissia Vixamar made a motion to approve the minutes as amended via roll call vote from Appeals Committee Meeting on 05-26-22.

Kathleen Crawford seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### Roll Call

Susanna Girard	Aye
Kathleen Crawford	Aye
Anissia Vixamar	Aye
Heidi Berkowitz	Absent

### B. Approval of Minutes: 07JUN2022

Susanna Girard made a motion to approve the minutes as amended via roll call vote from Appeals Committee Meeting on 06-07-22.

Kathleen Crawford seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### Roll Call

Kathleen Crawford	Aye
Heidi Berkowitz	Absent
Anissia Vixamar	Aye
Susanna Girard	Aye

### C. Adjourn Meeting

Kathleen Crawford made a motion to Adjourn the meeting via roll call vote.

Anissia Vixamar seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### Roll Call

Susanna Girard	Aye
Kathleen Crawford	Aye
Anissia Vixamar	Aye
Heidi Berkowitz	Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:52 AM.

Respectfully Submitted,  
Kathleen Crawford

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**Documents used during the meeting**

- DRAFT Appeals Committee (1).pdf

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The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.