

APPROVED



Foxborough Regional Charter School

Minutes

Facilities Committee Meeting

Facilities

Date and Time

Thursday June 9, 2022 at 8:00 AM

Meeting Format

Whether in person or online, the public is welcome to attend Board Meetings and have access to meeting minutes. Meetings are held once a month and additionally, as determined by the Board Chair. All meeting Agendas are posted to the school website at least 48 hours in advance of each public meeting.

During the meeting, the Board follows the published agenda and works through business. Audience members are not part of the formal discussion or deliberations, but may raise their hand to add brief comment or ask clarifying questions. Meetings start promptly on time as noted on the agenda.

Committee Members Present

Annie Azarloza (remote), Badawi Dweik (remote), Josette Perkins (remote), Kevin Heyden (remote), Todd Tetreault (remote)

Committee Members Absent

Mike Cournoyer

Guests Present

Susanna Girard

I. Opening Items

A. Record Attendance - Roll Call

B. Call the Meeting to Order

Badawi Dweik called a meeting of the Facilities Committee of Foxborough Regional Charter School to order on Thursday Jun 9, 2022 at 8:03 AM.

II. Facilities

A. Open projects

Monday, June 13th the work on the ES roof will commence. It should take one week to complete.

Kevin secured an updated quote for the elementary school entrance door. It is \$24k.

Project will not commence until July. Kevin will also be looking into securing a quote to move the intercom from the vestibule to outside the building. We will then determine if the project can be completed before June 30.

Demolition of the yellow house 137 Commercial St., Foxboro, MA 20235 is an expense (cannot come out of capital reserves (finance committee will be contacted to work out expense). National Grid must take down the power. Kevin will take care of that. Kevin will also contact town engineer to expedite so that we can get this done before June 30, 2022.

Todd Tetreault made a motion to Motion to demolish the yellow house that the Town of Foxborough has instructed the school to do so.

Badawi Dweik seconded the motion.

The committee **VOTED** to approve the motion.

B. FY23 Capital projects

There will be additional costs associated with installing solar panels. Kevin to call Umbro to determine what those costs are. Mike connected with Tom Philbin, an experienced, knowledgeable expert in school and municipal energy solutions, with a focus on renewable energy, increasing efficiency, reducing consumption, and leveraging solutions to fund large scale infrastructure projects (i.e. roofs, HVAC, building envelope). Mr. Philbin has done a preliminary examination of our campus utilizing Google Earth, assessed our roof and open space capacity, and is confident we have the capacity to experience savings while decreasing our ecological footprint and leveraging the project for student learning.

There are lots of options for how this is ultimately done, with many avenues to explore. Mr. Philbin is interested in helping shepherd the school through this process to maximize

benefits of the work. Next steps as we discussed in our last meeting will be to invite Mr. Philbin to report for himself the benefits we might enjoy from his participation.

We will invite Mr. Philbin to our next facilities meeting so that he can explain the process.

III. Other Business

A. Middle School Roof Proposal

We have tabled this since we are awaiting information on the solar panels.

Also, we discussed acquiring office space across the street. Kevin will look into the potential of building out that space and costs of monthly lease and term.

Elementary school office build out will commence in July. We have selected Block Builders to perform the project. It will be completed by early August.

IV. Closing Items

A. Approve Minutes

Next meeting will be either June 23 or June 24 depending on when Mr. Philbin is available.

DID YOU TABLE THE MINUTES FROM MAY FOR APPROVAL IF YOU DID YOU SHOULD MEANTION IT

B. Vote to Adjourn

- **DID YOU VOTE TO ADJOURN? YOU SHOULD ADD IT**
- **ALSO THE THE RESPECTFULLY SUBMITTED BY IS WHO EVER TOOK THE MINUTES NOT THE CHAIR OF THE COMMITTEE.. PLEASE MAKE SURE THAT IS ACCURATE.**

Todd Tetreault made a motion to Adjourn meeting at 8:49AM.

Annie Azarloza seconded the motion.

The committee **VOTED** unanimously to approve the motion.

C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:49 AM.

Respectfully Submitted,
Annie Azarloza

The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.