



## Foxborough Regional Charter School

### Minutes

#### Appeals Committee Meeting

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##### **Date and Time**

Tuesday June 7, 2022 at 8:00 AM

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##### **Meeting Format**

Whether in person or online, the public is welcome to attend Committee Meetings and have access to meeting minutes. Meetings are held once a quarter and additionally, as determined by the Committee Chair. All meeting Agendas are posted to the school website at least 48 hours in advance of each public meeting.

During the meeting, the Committee follows the published agenda and works through business. Audience members are not part of the formal discussion or deliberations, but may raise their hand to add brief comment or ask clarifying questions. Meetings start promptly on time as noted on the agenda.

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##### **Committee Members Present**

Anissia Vixamar (remote), Heidi Berkowitz (remote), Kathleen Crawford (remote), Susanna Girard (remote)

##### **Committee Members Absent**

*None*

##### **Committee Members who arrived after the meeting opened**

Kathleen Crawford

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## I. Opening Items

### A. Roll Call Attendance

### B. Call the Meeting to Order

Susanna Girard called a meeting of the Appeals Committee of Foxborough Regional Charter School to order on Tuesday Jun 7, 2022 at 8:05 AM.

## II. Registration Appeals

### A. Enrollment Appeals

#### Appeal #062022001

The committee read through the materials provided by the family. The following was noted:

- The family did not make an appointment to register their child.
- They mentioned a medical issue but did not give any timing that was relevant to the appeal.
- The family registered for the lottery in July.

Anissia Vixamar made a motion to deny the appeal.

Susanna Girard seconded the motion.

The committee **VOTED** to approve the motion.

#### Roll Call

Susanna Girard	Aye
Anissia Vixamar	Aye
Kathleen Crawford	Absent
Heidi Berkowitz	Abstain

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Kathleen Crawford arrived at 8:17 AM.

## III. Scope of Committee

### A. 2nd Reading: Scope of the Appeals Committee

#### Change

- The Appeals committee meeting times from every month to 3 times per school year.

#### Add

- More definition of the role of the committee

- Materials must be submitted to the board of trustees 1 week prior to their meeting for inclusion in the meeting

### Clarify

- The Committee Chair & V-Chair are either a Board of Trustees or members of the SLT.
- The Committee Clerk can be any adult member of the committee

## IV. Closing Items

### A. Approval of minutes: 26MAY2022

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### B. Adjourn Meeting

Kathleen Crawford made a motion to adjourn the meeting.

Heidi Berkowitz seconded the motion.

The committee **VOTED** to approve the motion.

#### Roll Call

Kathleen Crawford Aye

Anissia Vixamar Aye

Susanna Girard Aye

Heidi Berkowitz Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:44 AM.

Respectfully Submitted,  
Susanna Girard

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The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.