

APPROVED



## Foxborough Regional Charter School

### Minutes

#### Board Meeting

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#### Date and Time

Monday May 23, 2022 at 6:15 PM

#### Location

Foxborough Regional Charter School

**Dr Ralph Edwards Conference Room**

131 Central Street

Foxborough, MA 02035

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#### Meeting Format

Whether in person or online, the public is welcome to attend Board Meetings and have access to meeting minutes. Meetings are held once a month and additionally, as determined by the Board Chair. All meeting Agendas are posted to the school website at least 48 hours in advance of each public meeting.

During the meeting, the Board follows the published agenda and works through business. Audience members are not part of the formal discussion or deliberations, but may raise their hand to add brief comment or ask clarifying questions. Meetings start promptly on time as noted on the agenda.

#### In person details:

- Please Review [COVID Guidelines](#) if you are attending in person
  - Please Enter through the District Main Office
  - Please remember to sign in upon arrival
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### **Trustees Present**

Anissia Vixamar, Kathleen Crawford, Ramona Royal, Sergio Martin, Susanna Girard, Todd Tetreault

### **Trustees Absent**

Badawi Dweik, Matthew Yezukevich

### **Guests Present**

Annie Azarloza (remote), Heidi Berkowitz, Julia Garcia, Karen Calvert (remote), Lori Obenchain (remote)

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## **I. Opening Items**

### **A. Attendance**

### **B. Call the Meeting to Order**

Kathleen Crawford called a meeting of the board of trustees of Foxborough Regional Charter School to order on Monday May 23, 2022 at 6:21 PM.

## **II. Board Business**

### **A. Leadership structure FY23**

The Board was expecting to review a Statement of Work (SOW) for a consultant at the meeting. There was confusion over the expectation and it was not available. There was discussion over the assistance an existing contractor could supply to support the Senior Leadership Team (SLT) next year. The Board asked the SLT to determine what is needed before talking to the contractor so that the SOW is written for what is needed and not just what one specific consultant could provide.

## **III. Policy Review**

### **A. Second Reading of New/Changing Policies**

#### **Employee Handbook**

The policies in the handbook were reviewed in detail and this is a summary of the changes requested.

- Page 4 add "Support student leadership opportunities" to the bulleted list

- Page 5 Anti- Racism section; move the two paragraphs from page 74 under "Our Beliefs" to this section. Leave the last sentence that starts "We, the Executive Director and Board of Trustees..." at the end of this section.
- Page 5 Anti-Racism Section: Add the last sentence from Diversity, Equity & Inclusion to the end of the Anti-Racism section.
- Find a location to state that Staff will only use Staff bathrooms.
- Page 7 and the word "minor" between "Any" and "Deviations"
- Page 13 section 1.4; add "Board Committees" to the bulleted list
- Page 20 section 2.4; change "Good" to "Consistent"
- Page 23 delete section 2.11. The Board supports having a referral program but wants it to be managed through the finance committee with a timebox to its use
- Page 24 Section 2.12 remove the year from dates so it does not need to be updated each year. Reword it so that staff getting their advanced degree in May can be compensated for the next school year.
- Page 24 Section 2.12 change "must be sent" to "Confirmed"
- Page 27 replace 2022-2023 with a more specific date
- Page 27 rework the carry forward pay to state that existing employees need to get below 40 hours before accruing more.
- Page 38 add a "See Appendix"
- Page 46 Section 4.13 add "for Authorization"
- Page 50 Section 5.10 add "school website"
- Page 59/60 add that materials created are owned by the school district
- Page 59/60 add there is no expectation of privacy when using the school network/devices.
- Page 74 change "liberation" to "justice"

Julia requested the board send any additional changes to her prior to the next meeting so that it can be approved at the June meeting.

#### **IV. Committees**

##### **A. Facilities**

The quotes for the Middle School Roof are still being reviewed by the facilities committee.

##### **B. Finance**

- Karen Calvert reported that the current years budget is trending as expected.
- The RFP for the search firm to seek a new Executive Director is released and posted. We have not received any questions to date.

#### **V. Privilege of the Floor**

##### **A. Privilege of the Floor**

Nothing at this time

## VI. Closing Items

### A. Approval of Minutes: 12APR2022

Tabled

### B. Approval of Minutes: 27APR2022

Tabled

### C. Approval of Minutes: 10MAY2022

Tabled

### D. Vote to Adjourn

Susanna Girard made a motion to adjourn to executive session for the purpose of conducting strategy sessions in preparation for negotiations with nonunion personnel via role call vote and not to return to public session.

Sergio Martin seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Ramona Royal	Aye
Todd Tetreault	Aye
Badawi Dweik	Absent
Susanna Girard	Aye
Kathleen Crawford	Aye
Matthew Yezukevich	Absent
Anissia Vixamar	Aye
Sergio Martin	Aye

### E. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:39 PM.

Respectfully Submitted,  
Susanna Girard

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The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.