

APPROVED



## Foxborough Regional Charter School

### Minutes

#### Board Committee Task Force Meeting

---

##### **Date and Time**

Wednesday May 18, 2022 at 6:00 PM

---

##### **Meeting Format**

Whether in person or online, the public is welcome to attend Board Meetings and have access to meeting minutes. Meetings are held once a month and additionally, as determined by the Board Chair. All meeting Agendas are posted to the school website at least 48 hours in advance of each public meeting.

During the meeting, the Board follows the published agenda and works through business. Audience members are not part of the formal discussion or deliberations, but may raise their hand to add brief comment or ask clarifying questions. Meetings start promptly on time as noted on the agenda.

---

##### **Committee Members Present**

Dana Benton-Johnson (remote), Karen Corrado (remote), Kathleen Foley (remote), Olubunmi Olotu (remote), Susanna Girard (remote)

##### **Committee Members Absent**

Zilpa Koenig

##### **Guests Present**

Max Nganga (remote), Saanvi Kumar (remote)

---

## I. Opening Items

### A. Roll call Attendance

### B. Call the Meeting to Order

Susanna Girard called a meeting of the Board Committee Task Force Committee of Foxborough Regional Charter School to order on Wednesday May 18, 2022 at 6:03 PM.

## II. Task Force Business

### A. Review role of the Task Force

The Task force review the goals of the group, see attached presentation.

### B. Open Meeting Law

The group was reminded to send a copy of the certificate of open meeting law.

## III. Policy for Review

### A. 1st reading

**The Task force read over the 2 documents and discussed changes:**

#### **Board Committee Eligibility & Participation**

- Committee members should be allowed to serve for several years if selected annually
- Define "Failure to Participate" and "Unprofessional Conduct"
- Change eligible grades to 9, 10, 11 & 12
- Clarify graduating 8th graders can apply for 9th grade
- remove the second time it says "Must be willing to participate from September through August each year "
- 

#### **Board Committee Selection**

- Add a mid-year selection process if there are openings
- Students are elected by HS
- Remove the requirement for the student representative to the Board of Trustees to be a member of any other Board Committee.
- Add a video essay or essay to the application for student representation to the Board of Trustees

- Selection should not be random but selected after reading an application which includes reasons why the person wants to join
- Add the ability to apply for more than one committee but only be selected for one committee

#### IV. Closing Items

##### A. Adjourn Meeting

Dana Benton-Johnson made a motion to adjourn the meeting via roll call vote.

Kathleen Foley seconded the motion.

The committee **VOTED** to approve the motion.

##### Roll Call

Karen Corrado	Aye
Susanna Girard	Aye
Zilpa Koenig	Absent
Olubunmi Olotu	Aye
Kathleen Foley	Aye
Dana Benton-Johnson	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:58 PM.

Respectfully Submitted,  
Susanna Girard

---

#### Documents used during the meeting

- Board Task Force Mission & Scope.pdf
- DRAFT Committee Eligibility and Participation.pdf
- DRAFT Committee Selection Process.pdf

---

The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.