

APPROVED



# Foxborough Regional Charter School

## Minutes

### Appeals Committee Meeting

---

#### Date and Time

Thursday May 26, 2022 at 8:00 AM

#### Location

Foxborough Regional Charter School

**Dr Ralph Edwards Conference Room**

131 Central Street

Foxborough, MA 02035

---

#### Meeting Format

Whether in person or online, the public is welcome to attend Committee Meetings and have access to meeting minutes. Meetings are held once a quarter and additionally, as determined by the Committee Chair. All meeting Agendas are posted to the school website at least 48 hours in advance of each public meeting.

During the meeting, the Committee follows the published agenda and works through business. Audience members are not part of the formal discussion or deliberations, but may raise their hand to add brief comment or ask clarifying questions. Meetings start promptly on time as noted on the agenda.

---

#### Committee Members Present

Anissia Vixamar (remote), Heidi Berkowitz (remote), Kathleen Crawford (remote), Susanna Girard (remote)

#### Committee Members Absent

---

None

---

## **I. Opening Items**

### **A. Roll Call Attendance**

### **B. Call the Meeting to Order**

Kathleen Crawford called a meeting of the Appeals Committee of Foxborough Regional Charter School to order on Thursday May 26, 2022 at 8:20 AM.

## **II. General Committee Updates**

### **A. General Items**

nothing to report

## **III. Registration Appeals**

### **A. Enrollment Appeals**

No appeals for consideration at this time

## **IV. Scope of Committee**

### **A. 1st Reading: Scope of the Appeals Committee**

The Committee reviewed the scope and discussed the possibility of hearing Staff or Code of conduct appeals. It was determined that this was not appropriate to be heard in a Committee other than the full Board of Trustees.

We discussed the purpose of items like the lottery and annual enrollment plan in committee prior to advancing it to the Board of Trustees. It is the role of the administration to come up with annual plans. It is ideal to have a sub-set of Trustees review plan(s) prior to bringing it to the full Board for support of the plan(s) and provide feedback prior to reaching that level of approval.

## **V. Policy Review**

### **A. Policy Review**

See Scope of Committee

## **VI. Privilege of the Floor**

### **A. Privilege of the Floor**

Nothing at this time

## **VII. Closing Items**

### **A. Approval of minutes: 31MAR2022**

Heidi Berkowitz made a motion to approve the minutes from Enrollment Committee Meeting on 03-31-22.

Kathleen Crawford seconded the motion.

The committee **VOTED** to approve the motion.

#### **Roll Call**

Kathleen Crawford Aye

Anissia Vixamar Abstain

Susanna Girard Aye

Heidi Berkowitz Aye

### **B. Approval of Minutes: 29APR2022**

Kathleen Crawford made a motion to approve the minutes from Appeals Committee Meeting on 04-29-22.

Heidi Berkowitz seconded the motion.

The committee **VOTED** to approve the motion.

#### **Roll Call**

Heidi Berkowitz Aye

Susanna Girard Aye

Anissia Vixamar Abstain

Kathleen Crawford Aye

### **C. Adjourn Meeting**

Kathleen Crawford made a motion to adjourn the meeting.

Anissia Vixamar seconded the motion.

The committee **VOTED** to approve the motion.

#### **Roll Call**

Susanna Girard Aye

Heidi Berkowitz Aye

Anissia Vixamar Aye

Kathleen Crawford Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:53 AM.

Respectfully Submitted,

Susanna Girard

---

**Documents used during the meeting**

- DRAFT Appeals Committee - Copy (1).docx

---

The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.