APPROVED

Foxborough Regional Charter School

Minutes

Board Committee Task Force Meeting

Date and Time
Friday May 6, 2022 at 8:00 AM

Meeting Format
Whether in person or online, the public is welcome to attend Board Meetings and have access to meeting minutes. Meetings are held once a month and additionally, as determined by the Board Chair. All meeting Agendas are posted to the school website at least 48 hours in advance of each public meeting.

During the meeting, the Board follows the published agenda and works through business. Audience members are not part of the formal discussion or deliberations, but may raise their hand to add brief comment or ask clarifying questions. Meetings start promptly on time as noted on the agenda.

Committee Members Present
Kathleen Foley, Susanna Girard

Committee Members Absent
Dana Benton-Johnson

I. Opening Items

A. Roll call Attendance

B.

Call the Meeting to Order

Susanna Girard called a meeting of the Board Committee Task Force Committee of Foxborough Regional Charter School to order on Friday May 6, 2022 at 8:04 AM.

II. Main Agenda

A. Task Force Membership

Participant Selection

The Task Force received 31 volunteers for participating in our mission to define eligibility, participation and selection process to Board Committees.

The Task Force selected two volunteers to participate from each stakeholder group. We looked to fill positions based on how many years the person has been with the school hoping to have someone that has had a connection with the school for a short as well as long time. Attached is a list of the volunteers. It should be noted the email addresses have been removed.

We also selected two backups in each category as the comments appeared that some people may have interpreted this as a volunteer opportunity to be on a future committee and not the taskforce. Selections were as follows:

Staff:

- Margaret (Maggie) Wile
- Alan Dias-Martin
- Michelle Struba - Back Up
- Karen Corrado - Back Up

Student:

- Saanvi Kumar
- Max Raymond Nganga
- Crystal Aduful - Back Up
- Adalina Tucker - Back Up

Parent / Guardian:

- Olubunmi Olotu
- Miracia Charles
- Kenya Nickerson - Back Up
- Zilpa Koenig - Back Up

Susanna Girard made a motion to offer positions to the selected participants as stated with an automatic offer to backup is someone turns down the position.
Kathleen Foley seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call

Kathleen Foley	Aye
Susanna Girard	Aye
Dana Benton-Johnson	Absent

Meeting Time

The Task for needs to complete the object by August so that it can be approved by the Board of Trustee by the following school year. The Taskforce will meet on Wednesday evenings every two weeks starting 18MAY2022 at 6:00pm. There will be no meeting on 13JUL2022. The meetings will continue through 27JUL2022 in order to send it to the Board of Trustees August meeting on 09AUG2022. Should the team complete there work early we will discontinue meeting.

The meetings will be held virtually via zoom.

B. Board Committee Eligibility & Participation

Tabled until 18MAY2022 when the full taskforce can discuss.

C. Board Committee Selection Process

Tabled until 18MAY2022 when the full taskforce can discuss.

III. Closing Items

A. Adjourn Meeting

Susanna Girard made a motion to adjourn the meeting.
Kathleen Foley seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call

Kathleen Foley	Aye
Susanna Girard	Aye
Dana Benton-Johnson	Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:32 AM.

Respectfully Submitted,
Susanna Girard

Documents used during the meeting

- Board of Trustees Taskforce for the Formation of Committees (Responses) 06MAY2022.xlsx

The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.