

APPROVED



## Foxborough Regional Charter School

### Minutes

#### FRCS Foundation Inc Committee Meeting

Additional Meeting

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#### **Date and Time**

Thursday April 14, 2022 at 12:30 PM

#### **Location**

Meeting ID: 965 7451 4826

Passcode: jH9S01

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#### **Meeting Format**

Whether in person or online, the public is welcome to attend Committee Meetings and have access to meeting minutes. Meetings are held once a quarter and additionally, as determined by the Committee Chair. All meeting Agendas are posted to the school website at least 48 hours in advance of each public meeting.

During the meeting, the Committee follows the published agenda and works through business. Audience members are not part of the formal discussion or deliberations, but may raise their hand to add brief comment or ask clarifying questions. Meetings start promptly on time as noted on the agenda.

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#### **Committee Members Present**

Heidi Berkowitz (remote), Karen Calvert (remote), Kerry O'Rourke (remote), Nancy Sepe (remote), Susanna Girard (remote)

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#### **Committee Members Absent**

Kathleen Crawford

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## I. Opening Items

### A. Roll Call Attendance

### B. Call the Meeting to Order

Susanna Girard called a meeting of the FRCS Foundation Inc Committee of Foxborough Regional Charter School to order on Thursday Apr 14, 2022 at 12:30 PM.

## II. FRCS Foundation Inc

### A. Board Development

### B. Board Member

Heidi Berkowitz made a motion to Remove former FRCS Executive Director from board. Susanna Girard seconded the motion. The committee **VOTED** to approve the motion.

#### Roll Call

Heidi Berkowitz	Aye
Nancy Sepe	Aye
Susanna Girard	Aye
Karen Calvert	Aye
Kathleen Crawford	Absent
Kerry O'Rourke	Aye

### C. Community Engagement

Heidi confirmed Survey went out. Kerry stated the results of the survey so far and will discuss further at next board meeting.

### D. Short Term Project Planning

- Amazon Smile: All set up on FRCS website!
- Golf tournament: Nancy gave updates regarding the 25th anniversary theme, plans for reaching out to sponsors, and monies given for the Golf Tournament.
- Back to School Carnival: Heidi has had no luck reaching EJ Dean with Fiesta Shows. She requested Kerry to try to get in touch with him. Kerry was able to speak with him, but was told he was in the car driving and would get back to her. She hasn't heard back and will reach out to him during school vacation week.

Hopeful to still get a date for 2022 & 2023, but if not, will at least secure a date for 2023.

- Giving Tuesday: Nov 2022 - TBD at a later date
- 25th Anniversary Event: Jan 2023
- Taste of FRCS: March 2023 - Confirmed as a fundraiser for the Foundation. Kerry will reach out to Dana ( and Natalia) in hopes of coordinating this fundraiser with her cultural event. Will discuss further - venue to hold the event, date, participants
- NEW suggestion - FRCS Talent Show - Discussed if this should be a student event or outside participant event - 'coffee house' type fundraiser.

**E. Review "Fundraising Policy" for Handbook**

Heidi needs more time.

**F. Long Term Program Planning**

No discussion

**G. Next Steps**

**III. Closing Items**

**A. Approval of Minutes: March 30, 2022**

Heidi Berkowitz made a motion to approve the minutes from FRCS Foundation Inc Committee Meeting on 03-30-22.

Karen Calvert seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

Heidi Berkowitz	Aye
Nancy Sepe	Aye
Susanna Girard	Aye
Karen Calvert	Aye
Kathleen Crawford	Absent
Kerry O'Rourke	Aye

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:04 PM.

Respectfully Submitted,  
Kerry O'Rourke

The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.