

APPROVED



## Foxborough Regional Charter School

### Minutes

#### Board Meeting

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**Date and Time**

Tuesday July 19, 2022 at 6:15 PM

**Location**

Foxborough Regional Charter School

**Dr Ralph Edwards Conference Room**

131 Central Street

Foxborough, MA 02035

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**Trustees Present**

Anissia Vixamar, Badawi Dweik, Kathleen Crawford, Matthew Yezukevich, Ramona Royal (remote), Sergio Martin, Susanna Girard (remote), Todd Tetreault

**Trustees Absent**

*None*

**Trustees who left before the meeting adjourned**

Anissia Vixamar

**Guests Present**

Annie Azarloza, Dana Benton-Johnson, Gianna Cassetta RED HORSE COACHING & CONSULTING, Heidi Berkowitz, Karen Calvert, Kathleen Foley, Lesly Michelot, Mike Cournoyer (remote), Thomas Philbin

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**I. Opening Items****A.**

## **Attendance**

### **B. Call the Meeting to Order**

Kathleen Crawford called a meeting of the board of trustees of Foxborough Regional Charter School to order on Tuesday Jul 19, 2022 at 6:17 PM.

The zoom call cut out every 40 minutes due to using a basic plan from the platform.

Susie Girard and Karen Calvert will work on changing the account being used for the meetings. Discussion was halted until all parties returned to the meeting.

## **II. Board Business**

### **A. Leadership structure FY23**

Tabled

## **III. Leadership Report Part 1**

### **A. Leadership Report**

**Gianna Cassetta** and **Dana Benton-Johnson** walked the Board through the Social Emotional Learning Presentation and answered the Boards Questions.

## **IV. Committees Part 1**

### **A. Facilities**

**Thomas Philbin** presented information on the Scope of Services he could provide the school district to pursue a solar program to save the school money. He reviewed his skills and experience in the the field. **Mike Cournoyer** shared with the Board that adding solar energy to the campus would also be a learning opportunity for the students. The staff would include it in a number of subjects like: Math, Science & ELA.

The contract will be sent to the school attorney for review.

The Board met our new Director of Operations, **Lesly Michelot**. He walked us through the status of the current projects.

- ES Flooring - Done
- MS Roof
- ES Gym Roof
- ES Lobby/Rot Corrosion
- ES Principal office is being updated
- Ovens have been ordered but have been delayed due to supply chain issues
- The house demolition is in progress

## V. New Business

### A. Rental Space - Commercial Street

The District Administration researched rental space across the street for the administration would like to move across the street.

- Cost \$60,000 for a 2 year contract
- Most school districts do not have the administration in the same building as the school. It is leading to an overlap in roles and responsibilities.
- The Board ask the Administration for a space plan/report.

### B. Charter Renewal Application Review/Approve

The Charter Renewal application was submitted to the Board for approval and is currently being reviewed by the District Administration. Given the District Administration may have content changes, it was discussed to have one Trustee represent the Board to approve any additional changes beyond tonight's submission.

Todd Tetreault made a motion to approve the Charter Renewal Application as written while authorizing Susie Girard to work with the SLT to finalize the application.

Badawi Dweik seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Susanna Girard	Aye
Todd Tetreault	Aye
Anissia Vixamar	Aye
Badawi Dweik	Aye
Sergio Martin	Abstain
Matthew Yezukevich	Aye
Ramona Royal	Aye
Kathleen Crawford	Aye

## VI. Leadership Report Part 2

### A. Personnel Update

- Julia Garcia the Director of Human Resources (HR) resigned for personal reasons, her last day will be 23AUG2022.
- Heidi Berkowitz walked the Board through the HR update and exit interview data.

## VII. Policy Review

### A. First Reading of New/Changing Policies

**Tabled:** Anti-Racism Policy

**Discussed:**

- Appeals Committee Scope
- Diversity, Equity, & Inclusion Committee Scope. Suggested changes:
  - Discussed if the committee should have open access to review all policies or not
  - Compare the finance committee interaction with wording from other committees
  - Add Staff, Parent/ Guardian & Students to the composition
  - Ensure the Clerk is an Adult.

## **B. Second Reading of New/Changing Policies**

Tabled new Board Committee Policies

- Eligibility Policy
- Participation Policy
- Selection Policy

Anissia Vixamar left.

## **VIII. Committees Part 2**

### **A. Appeals**

See Policy Review

### **B. Diversity, Equity & Inclusion**

See Policy Review

### **C. Finance**

End of year activities are underway as the Finance Department prepares for the annual audit in August.

### **D. Governance**

**Matt Yezukevich** explained to the Board that the Governance Committee agreed to own the RFP and contracts for the Executive Leader Search. The presentation was reviewed and will be reviewed by legal council for the school.

Todd Tetreault made a motion to Authorize Matt Yezukevich to sign an agreement with Ray & Associates not to exceed \$30,000 pending FRCS legal council review.

Badawi Dweik seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Kathleen Crawford	Aye
Matthew Yezukevich	Aye
Susanna Girard	Aye
Badawi Dweik	Aye
Anissia Vixamar	Abstain
Sergio Martin	Aye
Ramona Royal	Aye
Todd Tetreault	Aye

**E. Staff Recruitment & Retention**

Tabled

**F. Student Recruitment & Retention**

Tabled

**IX. Community Group Updates**

**A. English Language Parent Advisory Committee (ELPAC)**

Nothing at this time

Nothing at this time

**B. Parent Advisory Group (PAG)**

Nothing at this time

**C. Partners in Education (PIE)**

Nothing at this time

**D. Special Education Parent Advisory Committee (SEPAC)**

Nothing at this time

**X. Closing Items**

**A. Approval of Minutes: 14JUN2022 Session 1**

Tabled

**B. Approval of Minutes: 14JUN2022 Session 2**

Tabled

**C.**

**Approval of Minutes: 20JUN2022 Session 1**

Tabled

**D. Approval of Minutes: 20JUN2022 Session 2**

Tabled

**E. Vote to Adjourn**

Matthew Yezukevich made a motion to adjourn the meeting.

Anissia Vixamar seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Kathleen Crawford	Aye
Sergio Martin	Aye
Badawi Dweik	Aye
Todd Tetreault	Aye
Susanna Girard	Aye
Anissia Vixamar	Absent
Matthew Yezukevich	Aye
Ramona Royal	Aye

**F. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:26 PM.

Respectfully Submitted,  
Susanna Girard

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The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.