

APPROVED



## Foxborough Regional Charter School

### Minutes

#### Board Meeting

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#### Date and Time

Tuesday April 12, 2022 at 6:15 PM

#### Location

Foxborough Regional Charter School

**Dr Ralph Edwards Conference Room**

131 Central Street

Foxborough, MA 02035

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#### Meeting Format

Whether in person or online, the public is welcome to attend Board Meetings and have access to meeting minutes. Meetings are held once a month and additionally, as determined by the Board Chair. All meeting Agendas are posted to the school website at least 48 hours in advance of each public meeting.

During the meeting, the Board follows the published agenda and works through business. Audience members are not part of the formal discussion or deliberations, but may raise their hand to add brief comment or ask clarifying questions. Meetings start promptly on time as noted on the agenda.

#### In person details:

- Please Review [COVID Guidelines](#) if you are attending in person
  - Please Enter through the District Main Office
  - Please remember to sign in upon arrival
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### Trustees Present

Anissia Vixamar (remote), Badawi Dweik, Kathleen Crawford, Matthew Yezukevich, Ramona Royal, Sergio Martin, Susanna Girard, Todd Tetreault

### Trustees Absent

None

### Trustees who arrived after the meeting opened

Ramona Royal

### Trustees who left before the meeting adjourned

Anissia Vixamar, Ramona Royal

### Guests Present

Amanda Haynes (Staff) (remote), Annie Azarloza, Dana Benton-Johnson, Heidi Berkowitz, Julia Garcia (remote), Julie Pascual (Student) (remote), Karen Calvert, Kathleen Foley, Kayra Homicile (Student) (remote), Linda Morse (Staff), Lori Obenchain, Malaz Abdelhadi (Student) (remote), Ryan Knight (EdLight, PBC), Shawn Gudmundson (Staff) (remote)

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## I. Opening Items

### A. Roll Call Attendance

### B. Call the Meeting to Order

Kathleen Crawford called a meeting of the board of trustees of Foxborough Regional Charter School to order on Tuesday Apr 12, 2022 at 6:17 PM.

### C. Welcome New Board Members

Kathleen Crawford welcomed the three new trustees, Todd Tetreault, Ramona Royal, and Anissia Vixamar, to their first board meeting. DESE approved their application faster than anticipated, so the board discussed moving up their term dates

Susanna Girard made a motion to change the term for Todd Tetreault, Ramona Royal and Anissia Vixamar to begin immediately (12APR2022) and end on 30NOV2022.

Badawi Dweik seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Kathleen Crawford	Aye
Susanna Girard	Aye
Badawi Dweik	Aye
Anissia Vixamar	Abstain
Sergio Martin	Aye

### Roll Call

Todd Tetreault      Abstain  
Matthew Yezukevich      Aye  
Ramona Royal      Abstain

## II. Special Reports

### A. Student Advocacy Group: Dress Code

**Amanda Haynes** introduced the students of the Student Advisory Group, **Malaz Abdelhadi, Kayra Homicile** and **Julie Pascual** to present their thoughts on the dress code policy. The students did submit a presentation on Friday, but it was not posted in time for the board to share it during the meeting and remain in compliance with the open meeting law. The students will send the presentation, and it will be posted with the minutes. The student's presentation skills were applauded after the presentation, and thanks for them supplying input to the board. **Dana Benton-Johnson** informed the trustees that the dress code policy is not ready for an update but will be presented to the board before the start of the next school year for consideration. The board invited the students to listen to the next presentation as it would cover more leadership opportunities under proposal for the upcoming school year.

Ramona Royal arrived at 6:25 PM.

### B. Board Committee Restructuring

**Susie Girard** presented (see attached presentation) a new structure of the Board of Trustees and its committees. Changes include:

- adding two new committees
- adding 1-2 student on all committees including the Board of Trustees (1)
- adding 1-2 staff and parent/guardian on all committees
- Rename the Enrollment committee and clarify it's scope

**Dana Benton-Johnson** suggested the current "Diversity, Equity & Inclusion" become a board committee. The group has been working to redefine its scope this year. There was discussion on if the committee should be part of the proposed Student Recruitment & Retention committee or not. Susie Girard was concerned that making it a board committee would create a perception that it was taking away power from the students as it would need to be chaired by a Board member if it was a Board Committee.

A total of 43 new opportunities for staff, parent/guardians, and students are proposed to be added to committees. The changes are extensive and the board has another guest speaker to discuss the next topic so the topic was tabled until later in the meeting.

## III. Leadership Report

### A.

## Leadership Report

### MAP DATA

**Ryan Knight** of Ed Light PBC prepared a data analysis (see attached presentation) of the winter MAP data for the school. He educated the board on how to read MAP data and what to look for. The results show MAP data is within "Normal" Range across the district. The Elementary and Middle Schools' scores are average to slightly above average. The High School has a smaller pool of students having tested only 9th and 10th grades but were below average. The Elementary & Middle school are averaging the High School results when looked at as a district.

Race and ethnicity results were reviewed; Although Mathematics values for Hispanic and Black students were lower, they are not statistically significant. Ramona Royal asked questions about adding the dimension for when the students joined FRCS and its relation to their test results. Although that data can be calculated, Ryan did not have it for this evening.

Students who receive Specialized Services (SPED, English Language Learners) performed particularly well on this assessment.

An area of concern is the male High School students reading values. The school administration will present at next month's meeting what changes are going to happen now that the data is available.

## B. Diversity, Equity & Inclusion

**Dana Benton-Johnson** updated the board on the Diversity, Equity & Inclusion group. They have been rescoping the group and hope to give an update at a future meeting. Two students are currently involved with the group. The board and Dana discussed again if the student would like to have their committee be a board committee. Dana mentioned they have a meeting tomorrow and she will discuss with them the pros/cons of the option.

## C. Personnel Update

**Julia Garcia** provided an update on personnel:

- Working on creating job descriptions
- Overhauling the employee handbook which should be at the May board meeting for a first reading.
- We recently had 7 voluntary terminations and 12 new hires
- 9 jobs are currently on School Spring if anyone wants to share them with their network
  - 1 District Administration
  - 3 Elementary School

- 3 Middle School
- 2 High School

#### IV. Community Group Updates

##### A. English Language Parent Advisory Committee (ELPAC)

The Board reviewed the update from ELPAC that was submitted. **Lori Obenchain** mentioned the ELPAC Multicultural Night is coming up on May 17th at 5pm via zoom.

##### B. Parent Advisory Group (PAG)

Nothing at this time

##### C. Partners in Education (PIE)

Nothing at this time

##### D. Special Education Parent Advisory Committee (SEPAC)

The Board reviewed the update from SEPAC that was submitted. **Lori Obenchain** mentioned that the community group is being managed by three parent volunteers.

#### V. Policy Review

##### A. First Reading of New/Changing Policies

The Debt Management Policy was tabled

##### B. Second Reading of New/Changing Policies

Nothing at this time

#### VI. Committees

##### A. Enrollment

- The schools current enrollment is 1654.
- 150 kindergarten students are enrolled for K next year.
- Grades 1-6 offers will be assessed in May when we know more about who will be withdrawing.
- There were no appeals reviewed this month.

##### B. Facilities

**Matt Harrington** has resigned as the Director of Operations to pursue other opportunities. His role is being posted. The Board reviewed the report submitted as an update.

##### C.

## Finance

- Budget is trending as expected.
- We are waiting to hear about any changes to tuition reimbursement.
- The Budget for next year is still being developed and will be at an upcoming meeting.

Anissia Vixamar left at 8:10 PM.

Ramona Royal left at 8:14 PM.

## D. FRCS Foundation Inc

No update this month

## E. Governance

The Board discussed the proposed committee structure again (see attached presentation). Given that two trustees needed to leave the meeting early we decided to hold off on committee assignment but voted on the new structure.

Matthew Yezukevich made a motion to create a task force to determine the selection process to support the new board committee structure for FRCS staff, parent/guardians and students. They will also define the eligibility and participation criteria.

Sergio Martin seconded the motion.

The board **VOTED** to approve the motion.

### Roll Call

Ramona Royal	Absent
Sergio Martin	Aye
Kathleen Crawford	Aye
Badawi Dweik	Aye
Matthew Yezukevich	Aye
Anissia Vixamar	Absent
Susanna Girard	Aye
Todd Tetreault	Aye

Matthew Yezukevich made a motion to appoint Susie Girard to chair the committee task force.

Badawi Dweik seconded the motion.

The board **VOTED** to approve the motion.

### Roll Call

Kathleen Crawford	Aye
Badawi Dweik	Aye
Susanna Girard	Aye
Todd Tetreault	Aye

**Roll Call**

Sergio Martin Aye  
Matthew Yezukevich Aye  
Anissia Vixamar Absent  
Ramona Royal Absent

Kathleen Crawford made a motion to appoint Kathleen Foley and Dana Benton-Johnson to the committee task force.

Badawi Dweik seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Sergio Martin Aye  
Anissia Vixamar Absent  
Ramona Royal Absent  
Badawi Dweik Aye  
Matthew Yezukevich Aye  
Susanna Girard Aye  
Kathleen Crawford Aye  
Todd Tetreault Aye

Matthew Yezukevich made a motion to rename the "Enrollment" Committee to the "Appeals" Committee.

Todd Tetreault seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Kathleen Crawford Aye  
Sergio Martin Aye  
Todd Tetreault Aye  
Anissia Vixamar Absent  
Ramona Royal Absent  
Badawi Dweik Aye  
Susanna Girard Aye  
Matthew Yezukevich Aye

Matthew Yezukevich made a motion to create a new board committee called "Staff Recruitment & Retention".

Kathleen Crawford seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Matthew Yezukevich Aye  
Susanna Girard Aye  
Todd Tetreault Aye  
Kathleen Crawford Aye  
Badawi Dweik Aye  
Ramona Royal Absent  
Sergio Martin Aye  
Anissia Vixamar Absent

Sergio Martin made a motion to create a new board committee called "Student Recruitment & Retention".

Matthew Yezukevich seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Todd Tetreault	Aye
Sergio Martin	Aye
Ramona Royal	Absent
Susanna Girard	Aye
Kathleen Crawford	Aye
Badawi Dweik	Aye
Anissia Vixamar	Absent
Matthew Yezukevich	Aye

Susanna Girard made a motion to appoint Sergio Martin to be the Vice Chair of the Board of Trustees through 30NOV2022.

Kathleen Crawford seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Kathleen Crawford	Aye
Sergio Martin	Aye
Todd Tetreault	Aye
Susanna Girard	Aye
Matthew Yezukevich	Aye
Anissia Vixamar	Absent
Badawi Dweik	Aye
Ramona Royal	Absent

**VII. Closing Items**

**A. Approval of Minutes: 28FEB2022**

Due to the time the board agreed to have a meeting on Friday to review as many meeting minutes as possible. Therefore this item was tabled.

**B. Approval of Minutes: 01MAR2022**

Due to the time the board agreed to have a meeting on Friday to review as many meeting minutes as possible. Therefore this item was tabled.

**C. Approval of Minutes: 07MAR2022**

Due to the time the board agreed to have a meeting on Friday to review as many meeting minutes as possible. Therefore this item was tabled.

**D. Approval of Minutes: 08MAR2022**

Due to the time the board agreed to have a meeting on Friday to review as many meeting minutes as possible. Therefor this item was tabled.

**E. Approval of Minutes: 14MAR2022**

Due to the time the board agreed to have a meeting on Friday to review as many meeting minutes as possible. Therefore this item was tabled.

**F. Approval of Minutes: 23MAR2022**

Due to the time the board agreed to have a meeting on Friday to review as many meeting minutes as possible. Therefor this item was tabled.

**G. Approval of Minutes: 31MAR2022**

Due to the time the board agreed to have a meeting on Friday to review as many meeting minutes as possible. Therefore this item was tabled.

**H. Approval of Minutes: 08APR2022**

Due to the time the board agreed to have a meeting on Friday to review as many meeting minutes as possible. Therefore this item was tabled.

**I. Vote to Adjourn**

Susanna Girard made a motion to adjourn the meeting to executive session via roll call vote for the purposes of strategy sessions in preparation for negotiations with nonunion personnel not to return to public session.

Todd Tetreault seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Susanna Girard	Aye
Kathleen Crawford	Aye
Ramona Royal	Absent
Matthew Yezukevich	Aye
Sergio Martin	Aye
Anissia Vixamar	Absent
Badawi Dweik	Aye
Todd Tetreault	Aye

**J. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:03 PM.

Respectfully Submitted,  
Susanna Girard

The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.