



# Foxborough Regional Charter School

## Minutes

### Board Meeting

---

#### Date and Time

Tuesday March 8, 2022 at 6:15 PM

#### Location

Foxborough Regional Charter School

#### Middle School Media Center

131 Central Street

Foxborough, MA 02035

---

#### Meeting Format

Whether in person or online, the public is welcome to attend Board Meetings and have access to meeting minutes. Meetings are held once a month and additionally, as determined by the Board Chair. All meeting Agendas are posted to the school website at least 48 hours in advance of each public meeting.

During the meeting, the Board follows the published agenda and works through business. Audience members are not part of the formal discussion or deliberations, but may raise their hand to add brief comment or ask clarifying questions. Meetings start promptly on time as noted on the agenda.

#### In person details:

- Please Review [COVID Guidelines](#) if you are attending in person
  - Please Enter through the Middle School Main Office
  - Please remember to sign in upon arrival
-

### **Trustees Present**

Badawi Dweik, Kathleen Crawford (remote), Matthew Yezukevich, Sergio Martin, Susanna Girard

### **Trustees Absent**

*None*

### **Trustees who left before the meeting adjourned**

Matthew Yezukevich

### **Guests Present**

Annie Azarloza, Dana Benton-Johnson, Heidi Berkowitz, Julia Garcia, Karen Calvert, Kathleen Foley, Matt Harrington (remote), Todd Tetreault

---

## **I. Opening Items**

### **A. Roll Call Attendance**

### **B. Call the Meeting to Order**

Kathleen Crawford called a meeting of the board of trustees of Foxborough Regional Charter School to order on Tuesday Mar 8, 2022 at 6:21 PM.

## **II. Leadership Report**

### **A. Executive Director's Report**

Matthew Yezukevich made a motion to approve the 2022-2023 School Year Calendar via roll call vote.

Badawi Dweik seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Kathleen Crawford    Aye

Susanna Girard        Aye

Badawi Dweik          Aye

Matthew Yezukevich   Aye

Sergio Martin          Aye

### **B. Equity & Inclusion**

See PAG update

### **C. Personnel Update**

**Julia Garcia** walked the board through her presentation on the current staffing situation and teacher retention. The school is experiencing a high rate of resignations as the rest of the country is. Sergio Martin requested that Julia provide monthly updates to the board going forward. He would also like to see a benchmark to other schools.

#### **D. Special Topic**

MAP Testing has been analyzed by an external consulting firm. We will invite them to an upcoming meeting so they can present their data to the Board.

### **III. Community Group Updates**

#### **A. English Language Parent Advisory Committee (ELPAC)**

No update at this time

#### **B. Parent Advisory Group (PAG)**

- Several grants were discussed and how the monies will be utilized
- Updates to the Diversity & Inclusion policy was discussed to provide feedback

#### **C. Partners in Education (PIE)**

No update at this time

#### **D. Special Education Parent Advisory Committee (SEPAC)**

Their meeting is this evening

### **IV. Policy Review**

#### **A. First Reading of New/Changing Policies**

- **Dana Benton-Johnson** walked the board through a draft of the **Code of Conduct**. It is needed for the new school year in August. Several changes were suggested and Dana Benton-Johnson took note of suggestions.
- **Dana Benton-Johnson** walked the board through the new **student handbook** and several changes were also noted by Dana and Heidi Berkowitz. This is also needed for the new school year but is less complicated so it is anticipated to be ready sooner than that.

Board members were encouraged to send any feedback to Dana. It should be noted that the school will have to use the existing documentation until this is approved.

#### **B. Second Reading of New/Changing Policies**

Susanna Girard made a motion to approve the Investment Policy as presented via roll call vote.

Matthew Yezukevich seconded the motion.

It should be noted there were no questions or discussion on the proposed policy.

The board **VOTED** to approve the motion.

#### **Roll Call**

Badawi Dweik	Aye
Sergio Martin	Aye
Matthew Yezukevich	Aye
Susanna Girard	Aye
Kathleen Crawford	Aye

## **V. Committees**

### **A. Enrollment**

- There were no enrollment committee appeals this month
- Applications by town: The board discussed the three towns that the school has hit the CAP for enrollment: Boston, Plainville & Randolph.
- The school has made 165 offers for Kindergarten next year
- FY23 Enrollment Recommendation was submitted to the board which includes offers for k-4th grade for next year. This is a change from previous years as we would be targeting to be below our CAP and not making offers to grades 5-9 which are typically done. The administration expressed the need to manage the challenges the Middle/High Schools are facing and feel having less students in these grades is their recommendation. The board asked to hold a special meeting next week where the administration could offer more details on the pros/cons of this recommendation.

### **B. Facilities**

- Elementary School flooring is moving into phase II of the project as progress to replace carpeting.
- Middle School roof has all three bids completed and the teams is review them to compare the bids. Infrastructure for solar paneling is part of the bids
- Elementary School 10gb & Firewall is done and is linked to the main school.

### **C. Finance**

Revenue is as expected. There has been a decrease in enrollment but an increase in the reimbursement.

### **D. FRCS Foundation Inc**

No significant change since last month. Sub-groups are meeting to discuss plans for individual activities.

Matthew Yezukevich left at 8:00 PM.

## E. Governance

- Three offers to join the board of trustees are being extended this week.
- Badawi & Kathleen were reminded to complete the annual Board Assessment.
- Susie Girard review Open Meeting Law and the impact on Sub-Committees. She will send links to training tomorrow. The school district is now aware that the board sub-committees are subject to open meeting law based on our by-laws and will ensure the teams complete training and begin adhering to it.

## VI. Closing Items

### A. Approval of Minutes: 15FEB2021

tabled

### B. Approval of Minutes: 28FEB2022

tabled

### C. Approval of Minutes: 01MAR2022

tabled

### D. Approval of Minutes: 07MAR2022

tabled

### E. Vote to Adjourn

Susanna Girard made a motion to adjourn the meeting via roll call vote.

Badawi Dweik seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Badawi Dweik	Aye
Susanna Girard	Aye
Kathleen Crawford	Aye
Matthew Yezukevich	Aye
Sergio Martin	Aye

### F. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:14 PM.

Respectfully Submitted,  
Susanna Girard

---

### **Documents used during the meeting**

- 2022 - 2023 Key Dates Calendar.docx
- March Board Meeting.pptx
- DECEMBER 2021 DRAFT - Student Handbook 111821.docx.pdf
- Code of Conduct Jan.2022.pdf
- Investment Policy (01.11.2022 draft) (1).pdf
- Applications by Town and grade - 2 Year Comparison.docx
- FY23 Enrollment Recommendation.docx
- Feb. 2022 Balance Sheet Summary.pdf
- Feb. 2022 Budget to Actual Comparative Summary.pdf

---

The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.