



## Foxborough Regional Charter School

### Minutes

#### FRCS Foundation Inc Committee Meeting

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##### **Date and Time**

Wednesday March 30, 2022 at 8:00 AM

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Meeting held via ZOOM

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##### **Committee Members Present**

Heidi Berkowitz (remote), Karen Calvert (remote), Kathleen Crawford (remote), Kerry O'Rourke (remote), Nancy Sepe (remote), Susanna Girard (remote)

##### **Committee Members Absent**

*None*

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#### **I. Opening Items**

##### **A. Roll Call Attendance**

##### **B. Call the Meeting to Order**

Susanna Girard called a meeting of the FRCS Foundation Inc Committee of Foxborough Regional Charter School to order on Wednesday Mar 30, 2022 at 8:05 AM.

#### **II. FRCS Foundation Inc**

##### **A. Board Development**

Karen Calvert suggested a co-worker. All other members had no potential board member suggestions. Susie and Kathleen suggest we wait to make any board changes.

## **B. Community Engagement**

Survey Discussion - survey has not gone out yet. Heidi was waiting for information from School Culture. All members agreed that survey should be sent out and not to wait any longer.

## **C. Review "Fundraising Policy" for Handbook**

Discussions regarding policy vs procedure - FRCS vs Foundation. Initial discussion was to look at previous years Fundraising policies, but then all members agree that a brand new Fundraising Policy needs to be created. Heidi will begin the process by checking in with Mass Charter Assoc.

## **D. Short Term Project Planning**

- Amazon Smile (Kerry & Heidi)- will be included in this months newsletters
- Golf Tournament/July 14, 2022 (Nancy & Rachel) Nancy updated all on progress. Letters mailed to over 70 vendors. Planning team will meet over April vacation to follow up on letters and reach out to local businesses for donations. 10 Themed raffle baskets planned - Vermont Teddy Bear, Firepit, etc. Also discussed to include the FRCS 25th anniversary theme in the Golf Tournament. Nancy will discuss with team, but believes it can be done.
- Back to School Carnival/August 2022 (Heidi & Karen) - no plans made yet. Heidi is having difficulty reaching the contact person for the carnival. Date availability may be a concern, may ask about July 2022 availability. Also will discuss with carnival company setting a date for summer 2023. Will continue to be discussed
- Giving Tuesday/November 2022 (Heidi) Will revisit at a later date.
- 25th Anniversary Event/January 2023 (Karen, Susie & Kathleen). 'Gala' has been voted out. Suggestions of Wine, Beer & Appetizers tasting night. Suggested entertainment by FRCS students, but discussion on whether its advisable to have our under-aged students being around an event serving alcohol. Will discuss further. Karen, Susie and Kathleen to meet again for further discussions. Venue suggestion - BOG Island Brewery (owned by a FRCS family.)
- Taste of FRCS/Spring 2023 (Kerry) Another potential 25th Anniversary celebration. Discussion on venue possibilities - Congregational Church, Brockton or Shaw's Center at the Brockton Rox location. Suggestion of different ethnic foods and music based on all our FRCS ethnicities. To be discussed further.
- NEW suggestion - Student Talent Show (Karen)

## **E. Long Term Program Planning**

Brief discussion about Long Term Programs, will revisit at next meeting

- Alumni Database
- Parent Database
- Vendor/Community supporters - look beyond the current interested parties
- North Eastern Capstone Project
- Scholarship changes - Class of 2023
- New foundation logo/tag line - to distinguish FRCS Foundation from FRCS School
- Additional board members

#### **F. Next Steps**

Additional Foundation meeting this month - in 2 weeks 4/14/22 @ 12:30 via ZOOM

### **III. Closing Items**

#### **A. Approval of Minutes: February 2022**

Susanna Girard made a motion to approve the minutes from February 2022 FRCS Foundation Inc Committee Meeting on 02-28-22.

Karen Calvert seconded the motion.

The committee **VOTED** to approve the motion.

##### **Roll Call**

Heidi Berkowitz	Aye
Nancy Sepe	Aye
Susanna Girard	Aye
Kathleen Crawford	Aye
Karen Calvert	Aye
Kerry O'Rourke	Aye

#### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:45 AM.

Respectfully Submitted,  
Heidi Berkowitz

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The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.