

APPROVED



## Foxborough Regional Charter School

### Minutes

#### FRCS Foundation Inc Committee Meeting

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**Date and Time**

Monday February 28, 2022 at 8:00 AM

**Location**

ZOOM

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**Committee Members Present**

Heidi Berkowitz (remote), Karen Calvert (remote), Kathleen Crawford (remote), Kerry O'Rourke (remote), Luis Soria (remote), Nancy Sepe (remote), Susanna Girard (remote)

**Committee Members Absent**

John Marston, Lori Rudd

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**I. Opening Items****A. Record Attendance****B. Call the Meeting to Order**

Susanna Girard called a meeting of the FRCS Foundation Inc Committee of Foxborough Regional Charter School to order on Monday Feb 28, 2022 at 8:02 AM.

**II. FRCS Foundation Inc****A. Board Development**

Kathleen shared: Board Members John Marston & Lori Rudd will be resigning from the foundation Board

New Board member suggestions? None, therefore will leave on the agenda

## **B. Community Engagement**

- Survey Discussion
  - Heidi shared screen with the survey. (Survey has not been sent out due to needing to regroup to discuss with foundation board.)
  - Luis asked the intent for the Foundation survey and to be cautious of another survey. Intent: To collect information for the foundation's future and to have a better understanding of what our families, students, etc. want to participate in.
  - Heidi will speak with Dana Benton Johnson regarding her Panorama Survey and then decide when the Foundation survey will be sent.
  - Added to survey - Interested in becoming a Board Member
  - Goal for responses - 10%-15%
  - Survey will go out to Families, Teachers, Staff members, Board members, Students, Past donors.
  - Will analyze/review responses in May 2022
- Heidi updated board members of Scholarship changes
  - PIE will now be presenting 3 - \$1000 scholarships
  - Will discuss the future McGinty and Wood Scholarships in next meeting,

## **C. Short Term Project Planning**

Foundation will be focusing on the Golf Tournament and Back to school carnival.

- Golf Tournament ( Nancy & Heidi) Planning and preparation has begun.
  - Date 7/14/2022, Norton Country Club
  - Nancy has now involved the local police in the golf tournament
- Back to School Carnival (Heidi) - playing telephone tag, will continue to reach out, planning for August 2022
- Amazon donations (Kerry) - link has been created, Heidi will add this 'way to donate' to the weekly news letter.
- Giving Tuesday 2022 (Heidi)
- 25th Anniversary Gala - Jan 2023 (Luis, Karen, Susie, removed Lori, added Kathleen)
  - Karen will set up a meeting to discuss date and venues
- Taste of FRCS - March 2023 (Kerry)

## **D. Long Term Program Planning**

- Alumni Database
- Parent Database
- Vendor/Community supporters
  - Kathleen - look beyond the current interested parties.
    - Business people
    - Chambers of Commerce's
- North Eastern Capstone Project - did not discuss
- Scholarship/changes - keep on agenda to discuss for Class of 2023
- Kathleen - working on a potential new Foundation logo/tag line to distinguish the FRCS Foundation from the FRCS School

## **E. Next Steps**

### **III. Closing Items**

#### **A. Approval of Minutes: September 2021**

Susanna Girard made a motion to approve the minutes from FRCS Foundation Inc. Board Meeting on 09-27-21.

Removed "cheat sheet" wording

The committee **VOTED** to approve the motion.

#### **Roll Call**

Nancy Sepe	Aye
Kerry O'Rourke	Aye
Lori Rudd	Absent
Karen Calvert	Aye
Kathleen Crawford	Aye
John Marston	Absent
Heidi Berkowitz	Aye
Luis Soria	Aye
Susanna Girard	Aye

#### **B. Approve Minutes: October 2021**

Susanna Girard made a motion to approve the minutes from FRCS Foundation Inc Board Meeting on 10-25-21.

Nancy Sepe seconded the motion.

The committee **VOTED** to approve the motion.

#### **Roll Call**

Nancy Sepe	Aye
Kerry O'Rourke	Aye
Kathleen Crawford	Aye
Karen Calvert	Aye

**Roll Call**

Lori Rudd	Absent
Luis Soria	Aye
John Marston	Absent
Heidi Berkowitz	Aye
Susanna Girard	Aye

**C. Approval of Minutes: 29NOV2021**

Heidi Berkowitz made a motion to approve the minutes from FRCS Foundation Inc. Board Meeting on 11-29-21.

Karen Calvert seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

Nancy Sepe	Aye
John Marston	Absent
Kerry O'Rourke	Aye
Kathleen Crawford	Abstain
Karen Calvert	Aye
Luis Soria	Aye
Susanna Girard	Aye
Heidi Berkowitz	Aye
Lori Rudd	Absent

**D. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:42 AM.

Respectfully Submitted,  
Kerry O'Rourke

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The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.