

APPROVED



## Foxborough Regional Charter School

### Minutes

#### FRCS Foundation Inc. Board Meeting

Annual Meeting

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#### **Date and Time**

Monday September 27, 2021 at 8:00 AM

#### **Location**

Foxborough Regional Charter School

#### **Edwards Conference Room**

131 Central Street

Foxborough, MA 02035

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#### **Committee Members Present**

Heidi Berkowitz, Karen Calvert, Kathleen Crawford, Kerry O'Rourke, Luis Soria, Nancy Sepe, Susanna Girard

#### **Committee Members Absent**

John Marston, Lori Rudd

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### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Call the Meeting to Order**

Heidi Berkowitz called a meeting of the FRCS Foundation Inc Committee of Foxborough Regional Charter School to order on Monday Sep 27, 2021 at 8:00 AM.

## II. FRCS Foundation Inc

### A. Annual Business/Election of Board Members and Election of Officers

Nancy Sepe made a motion to elect New Board Members - Kerry O'Rourke, Karen Calvert, Luis Soria.

Kathleen Crawford seconded the motion.

All newly elected board members accepted positions

The committee **VOTED** unanimously to approve the motion.

#### Roll Call

Kathleen Crawford	Aye
Nancy Sepe	Aye
Luis Soria	Aye
Karen Calvert	Aye
Lori Rudd	Absent
Heidi Berkowitz	Aye
Susanna Girard	Aye
John Marston	Absent
Kerry O'Rourke	Aye

Luis Soria made a motion to Renew board members - Susanna Girard, Heidi Berkowitz, Kathleen Crawford and Nancy Sepe.

Karen Calvert seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### Roll Call

Kerry O'Rourke	Aye
Heidi Berkowitz	Aye
Luis Soria	Aye
Susanna Girard	Aye
Karen Calvert	Aye
Lori Rudd	Absent
Kathleen Crawford	Aye
John Marston	Absent
Nancy Sepe	Aye

Heidi Berkowitz made a motion to elect Susanna Girard as President.

Nancy Sepe seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### Roll Call

John Marston	Absent
Nancy Sepe	Aye
Kerry O'Rourke	Aye
Heidi Berkowitz	Aye
Karen Calvert	Aye
Luis Soria	Aye
Susanna Girard	Aye

**Roll Call**

Kathleen Crawford Aye  
Lori Rudd Absent

Heidi Berkowitz made a motion to Motion to elect Kathleen Crawford as treasurer.

Nancy Sepe seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**Roll Call**

Lori Rudd Absent  
Luis Soria Aye  
Kerry O'Rourke Aye  
Heidi Berkowitz Aye  
John Marston Absent  
Karen Calvert Aye  
Nancy Sepe Aye  
Kathleen Crawford Aye  
Susanna Girard Aye

Heidi Berkowitz made a motion to elect Kerry O'Rourke as Clerk.

Karen Calvert seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**Roll Call**

Lori Rudd Absent  
Luis Soria Aye  
Nancy Sepe Aye  
Heidi Berkowitz Aye  
Kerry O'Rourke Aye  
Kathleen Crawford Aye  
John Marston Absent  
Karen Calvert Aye  
Susanna Girard Aye

**B. Board Development**

All Board members will think about 3 new people they can recommend to join the board

**C. Set Goals**

**• Short Term Goals:**

- Create an Annual Fundraising plan to work toward providing every graduating senior a monetary gift upon graduation

**• Long Term Goals:**

- Provide \$1000 "gift" to each graduating senior to "Exit to Lead"

**D. Fundraising Ideas**

All Board members will bring 3 ideas for fundraising opportunities to the October Board meeting

### E. Next Steps

- Karen will forward Robert Rules
- Heidi will book a date for the summer 2022 golf tournament
- Kathleen will reach out to Lori Rudd and Cindy McGinty to confirm their intent toward Board participation
- Heidi will reach out to John Marston and Mark Logan to confirm their intent for Board participation
- Heidi, Nancy, Kerry and Karen will meet to develop a fundraising plan for the FY22 school year to include strategies for activities, events, sponsor and donor participation
- Heidi will call Foxborough Savings and get Luis Soria added as a signatory on the account.
- The board will hold monthly meetings on the last Monday of the month at 8:00am throughout the school year. The meetings will be held in the elementary school conference room.

### III. Closing Items

#### A. Adjourn Meeting

Karen Calvert made a motion to adjourn the meeting.

Kathleen Crawford seconded the motion.

The committee **VOTED** to approve the motion.

#### Roll Call

Susanna Girard	Aye
Nancy Sepe	Aye
Luis Soria	Aye
Kathleen Crawford	Aye
Kerry O'Rourke	Aye
Lori Rudd	Absent
John Marston	Absent
Karen Calvert	Aye
Heidi Berkowitz	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 AM.

Respectfully Submitted,

Heidi Berkowitz

Susanna Girard made a motion to approve the minutes from September 27, 2021.

Karen Calvert seconded the motion.

The committee **VOTED** to approve the motion.

The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.