

APPROVED



## Foxborough Regional Charter School

### Minutes

#### Board Meeting

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#### Date and Time

Tuesday December 22, 2020 at 6:15 PM

#### Location

Zoom:

Meeting ID: 794 0315 7132

Passcode: r4PiDY

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#### Meeting Format

Whether in person or online, the public is welcome to attend Board Meetings and have access to meeting minutes. Meetings are held once a month and additionally, as determined by the Board Chair. All meeting Agendas are posted to the school website at least 48 hours in advance of each public meeting.

During the meeting, the Board follows the published agenda and works through business. Audience members are not part of the formal discussion or deliberations, but may raise their hand to add brief comment or ask clarifying questions. Meetings start promptly on time as noted on the agenda.

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#### Trustees Present

Kathleen Crawford (remote), Matthew Yezukevich (remote), Reem Ozone (remote), Sergio Martin (remote), Susanna Girard (remote)

#### Trustees Absent

Badawi Dweik

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## Trustees who left before the meeting adjourned

Reem Ozone

## Guests Present

Amanda Goddard (remote), Amanda Haynes (remote), Annie Azarloza (remote), Cathy Alix (remote), Dave Elsner (remote), H Hardie (remote), Karen Calvert (remote), Krisan Pope (remote), Leeanna Brown (remote), Linda Moore (remote), Marcia Sweeney (remote), Matt Harrington (remote), Mike Cournoyer (remote), Nikole Eby (remote), Nikole Skoko (remote)

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## I. Opening Items

### A. Roll Call Attendance

### B. Call the Meeting to Order

Kathleen Crawford called a meeting of the board of trustees of Foxborough Regional Charter School to order on Tuesday Dec 22, 2020 at 6:16 PM.

## II. Committees

### A. Governance

#### Search Committee Structure

- The search committee will be made up of approximately the following:
  - 2 BOT members
  - 2 Administration
  - 2 Staff Members
  - 2 Parents
- The search committee should be about 1 hour a week from January through February after normal working hours.
- It will be chaired by a member of the Board of Trustees
- The chair will have an additional hour a week commitment to work with Edgility Consulting
- The board will need to authorize Edgility Consulting for their expenditures per the contract

Matthew Yezukevich made a motion to to name Sergio Martin and Susanna Girard to represent the Board of Trustees on the Search Committee.

Reem Ozone seconded the motion.

This vote was conducted as a roll call vote.

The board **VOTED** to approve the motion.

#### Roll Call

Badawi Dweik          Absent

**Roll Call**

Sergio Martin Aye  
Kathleen Crawford Aye  
Reem Ozone Aye  
Susanna Girard Aye  
Matthew Yezukevich Aye

Sergio Martin made a motion to authorize Matthew Yezukevich to approve spending requests by Edgility Consulting for up to \$4,000 (per the contract).

Susanna Girard seconded the motion.

This vote was conducted as a roll call vote.

The board **VOTED** to approve the motion.

**Roll Call**

Reem Ozone Aye  
Kathleen Crawford Aye  
Susanna Girard Aye  
Matthew Yezukevich Aye  
Badawi Dweik Absent  
Sergio Martin Aye

**B. Facility**

**10gb Circuit**

- We have made progress although there was an additional delay as work was planned for the snowstorm on 17DEC2020. The work resumed the next day but has run into technical difficulties
- Verizon can “see” our network. FRCS can “see” their network. The networks are not talking to each other. It is thought to be a hardware issue and they believe they know the cause and are working towards resolving it.
- It is expected to be ready for students to return in mid January

**Scrubbers & UV Light**

- Nurses rooms are almost complete
- We are still waiting on an update on the delivery of the UV light which was last promised for January 2021.

**2020 Chromebooks**

- 681 students of the 935 who need to receive a Chromebook have gotten them
- It took additional staff to distribute them due social distancing guidelines. The pickups went smoothly, and Matt Harrington thanked all involved.
- 450 iPADS have been returned and we are getting those back to the company we leased them from.
- We are working on getting devices out to K-1 as a next step

## **2021/2022 Technology Needs**

- A plan is expected at the January meeting.

## **Food Services**

- 70 families are participating in the free food program as a curbside program
- We have made changes to allow families to pick up 2 days worth of meals in a single pickup as a convenience.
- We are using only the cold menu from B&M

## **C. Finance**

- Several Districts have not filed their financial information from last year. This has been raised as a concern by FRCS to the association of charter schools. This has an impact on our ability to calculate the tuition we expect to work into our own budget this fiscal year. Revision 6 of the FY2022 Budget has a net increase of \$812,000 as an adjustment but this is expected to move once other districts report out their information.
- The current cap is 1690
- Current enrollment is 1698

## **III. Leadership Report**

### **A. Re-opening planning**

#### **Health**

- Metrics across our district and the entire state are rising
- The school has requested that staff and students quarantine after the winter break for travel and celebrations with people outside their immediate homes.
- There is concern people will not quarantine if they know a return date has been extended

#### **Resources**

- We have added additional substitute teachers to the roster. However, most of them are college students and will not be available once they return for their semester of learning.
- Teachers are prepared to return to school however several teachers joined the meeting and expressed concerns:
  - The health of them and their families could be impacted by a return to in person learning
  - The impact on everyone's physical and mental health

- The push and pull between meeting HIPA (Health Information Privacy Act) and contact tracing. This is a challenge across the state for schools and businesses alike
- Returning to in person learning may have a slowdown in learning for many students as they adjust
- Impact on transportation as we may need to close the school
- Currently >40% of families are planning on staying remote. We may see a change in these numbers as the date draws closer and the impact of no extended day is communicated
- The vaccine is getting closer to a reality for educators and there is a school of thought to wait to return until our staff is vaccinated
- Flu shots cannot be mandated by the school as some have opted out for religious reasons. Many have sent in their flu shot information.
- Every effort is being made to have the UV Light installed in the ventilation system prior to returning
- There was a discussion on how the state health metrics are weighed in the decision

### Technology

- 10gb circuit should be installed by 25JAN2021 which is needed to support hybrid learning

### Quality of Education

- We may need to close the school due to a lack of teachers should the rising cases impact our school community directly. This can create a ping pong effect on the youth
- This decision could be made on a daily or weekly situation depending on staffing or health

Matthew Yezukevich made a motion to delay the re-opening of the school to 25JAN2021. Teachers would return to campus 19JAN2021. Kindergarten and Grade 1 return date would be 25JAN2021. Grade 2, Grade 3, and Grade 4 return date would be 01FEB2021. Grades 5 & 6 return date would be 08FEB2021. Grade 7 and Grade 8 return date would be 22FEB2021. Grade 9 and Grade 10 return date would be 01MAR2021. Grade 11 and Grade 12 return date would be 08MAR2021. This is dependent on the technology to support hybrid learning.

Reem Ozone seconded the motion.

The board **VOTED** to approve the motion.

### Roll Call

Sergio Martin	Aye
Badawi Dweik	Absent
Reem Ozone	Aye
Kathleen Crawford	Aye

**Roll Call**

Susanna Girard Aye  
Matthew Yezukevich Aye

**IV. New/Old Business**

**A. New Business**

**Holiday Gift to the Staff**

The school typically gives a gift to say thank you the staff between Thanksgiving and Christmas which is paid for out of the FRCS Foundation money. Given the foundations limited ability to fundraise this year the administration has suggested we gift the staff 1 additional day to be added to their Paid Time Off (PTO).

**Extended Day**

Once the school re-opens to the hybrid model of learning we will not be able to offer extended day as an option to families for after school care due to resourcing issues, additional impact on contract tracing protocols. The board ask for this to be communicated out as soon as possible in case families need this information to make decisions. This is expected to be a key deciding factor for some families.

Matthew Yezukevich made a motion to gift an additional day of Paid Time Off to all staff for this fiscal year.

Susanna Girard seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Badawi Dweik Absent  
Matthew Yezukevich Aye  
Susanna Girard Aye  
Sergio Martin Aye  
Kathleen Crawford Aye  
Reem Ozone Aye

**V. Items for the Next Meeting**

**A. Agenda for 30DEC2020**

- Presentation by Egility Consulting
- Finance update
- Facility update on UV and 10gb circuit installations
- Re-opening planning

**B. Agenda for 12JAN2020**

- Vote to adjust current fiscal years budget

## VI. Closing Items

### A. Approval of Minutes: 22OCT2020 Executive Session

Tabled

### B. Approval of Minutes: 18NOV2020

Reem Ozone made a motion to approved as amended via a roll call vote Board Meeting on 11-18-20.

Matthew Yezukevich seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Reem Ozone	Aye
Matthew Yezukevich	Aye
Susanna Girard	Aye
Sergio Martin	Aye
Kathleen Crawford	Aye
Badawi Dweik	Absent

### C. Approval of Minutes: 03DEC2020

Susanna Girard made a motion to approved as amended via a roll call vote from Board Meeting on 12-03-20.

Reem Ozone seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Sergio Martin	Aye
Kathleen Crawford	Aye
Matthew Yezukevich	Aye
Badawi Dweik	Absent
Susanna Girard	Aye
Reem Ozone	Aye

Reem Ozone left.

### D. Approval of Minutes: 08DEC2020

Kathleen Crawford made a motion to approved as amended via a roll call vote from Board Meeting on 12-08-20.

Matthew Yezukevich seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Susanna Girard	Aye
Badawi Dweik	Absent
Matthew Yezukevich	Aye

**Roll Call**

Reem Ozone	Absent
Sergio Martin	Aye
Kathleen Crawford	Aye

**E. Adjourn Meeting**

Susanna Girard made a motion to adjourn the meeting via a roll call vote.

Matthew Yezukevich seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Susanna Girard	Aye
Sergio Martin	Aye
Kathleen Crawford	Aye
Matthew Yezukevich	Aye
Reem Ozone	Absent
Badawi Dweik	Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:53 PM.

Respectfully Submitted,  
Susanna Girard

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The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.