

APPROVED



## Foxborough Regional Charter School

### Minutes

#### Board Meeting

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##### **Date and Time**

Thursday December 3, 2020 at 6:15 PM

##### **Location**

Zoom

Meeting ID: 776 2660 6196

Passcode: grZM4u

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##### **Meeting Format**

Whether in person or online, the public is welcome to attend Board Meetings and have access to meeting minutes. Meetings are held once a month and additionally, as determined by the Board Chair. All meeting Agendas are posted to the school website at least 48 hours in advance of each public meeting.

During the meeting, the Board follows the published agenda and works through business. Audience members are not part of the formal discussion or deliberations, but may raise their hand to add brief comment or ask clarifying questions. Meetings start promptly on time as noted on the agenda.

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##### **Trustees Present**

Badawi Dweik (remote), Kathleen Crawford (remote), Matthew Yezukevich (remote), Reem Ozone (remote), Sergio Martin (remote), Susanna Girard (remote)

##### **Trustees Absent**

*None*

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## **Guests Present**

Alli True (remote), Allison Wyatt (Edgility Consulting) (remote), Andrea Knapp (remote), Annie Azarloza (remote), Atticus Emerson (remote), Ben Dyer (remote), Cathy Alix (remote), Christiana Benson (remote), Ed Lucy (remote), Heidi Berkowitz (remote), Ila Shah (Edgility Consulting) (remote), Jessica Piasczyk (remote), Justin Hester (remote), Karen Calvert (remote), Karen Corrado (remote), Krisan Pope (remote), Lori Obenchain (remote), Marcia Sweeney (remote), Mark Logan (remote), Matt Harrington (remote), Molly Clark (remote)

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## **I. Opening Items**

### **A. Roll Call Attendance**

### **B. Call the Meeting to Order**

Kathleen Crawford called a meeting of the board of trustees of Foxborough Regional Charter School to order on Thursday Dec 3, 2020 at 6:18 PM.

## **II. Board Committees**

### **A. Finance**

#### **Presentation from *Edgility Consulting***

Allison Wyatt & Ila Shah walked through their presentation about how they conduct searches for Executive Leaders.

- Their recommendations for developing a diverse search committee and structure of the team.
- Ideally a team of 7-8 people form our committee including the Board of Trustees, administration, teachers, and parents. It will be chaired by a member of the Board of Trustees.
- They reviewed a timeline for beginning a search and conducting several surveys to better understand what the needs of the school are.
- It is recommended that the search committee be identified prior to the winter break.
- They estimate the time commitment for the search committee members would be on a bi-weekly meeting from January to about the end of February. The chair of the committee would meet with Edgility Consulting on off weeks.

### **B. Facility**

#### **2020 Chrome Book Update**

Arrived today 03DEC2020 and they are working on getting them ready for distribution.

#### **UV Light Installation**

Air Scrubbers are planned to install in the next few weeks  
UV Lights do not have a current date.

#### **Fiber for Elementary**

Installed and testing it out now.

#### **10gb Circuit**

Verizon needs to do peak testing and assign IP addresses. They have not given a date for a go live date. Mark Logan has reached out to see if we can get this back on track.

#### **2021/2022 Tech needs**

Hinges on the Chrome book distribution and iPad return.

### **III. Leadership Report**

#### **A. Re-Opening Planning**

**Health:** Rates are rising across the state and our district. High School windows do open however the Middle School and Elementary School do not.

- We do have merv 19 filters installed which clean the air of viruses. We are also increasing the number of full air exchanges for the school as well.
- It was requested that the administration look at what our sending districts are currently doing with hybrid/virtual learning plans.
- Discussed the decision to set up the hybrid program 2 days on campus and 3 days off campus vs 1 week on and 1 week off campus.
- We are still planning on having students sit at a 6 foot distance in the classroom.
- FRCS students and staff all must adhere to the travel advisories and have clearance through the nurse's office to return to school after any travel outside of Massachusetts. It should be noted that the staff have a better adherence rate to notifying the school than families do.

**Technology:** We need the 10gb circuit to support students on both the hybrid and full remote learning plans for them to occur at the same time.

**Quality:** Without 10gb circuit all students learning at home will not have any live/video instruction from teachers. This is true for both the hybrid and remote learners as all students will have some learning from home days. This would cause a drop in quality of education for all students. We would not be able to support IEP/504 plans for special education students.

**Resources:** We currently have 23 teachers in self quarantining with 4 testing positive for COVID19. We do not have enough substitutes to support 23 teachers. We continue to try to recruit additional teachers and substitutes however this is a statewide shortage. States

near us, like Rhode Island, are also experiencing a shortage of teachers and substitute teachers during the pandemic.

Recommendation to return 11JAN2021 starting with the Elementary School first followed by the Middle School and finally the High School. K and 1st grade would return first then grades 2-4 the second week. Teachers would return to campus on 04JAN2021. This is dependent on the technology being able to support the hybrid plan.

Matthew Yezukevich made a motion to delay the reopening of the school to 11JAN2021. Teachers would return to campus on 04JAN2021. K and 1st grade would return first then grades 2-4 the second week. Middle School and High School would follow the Elementary School in that order. This is dependent on the technology to support the students still working from home.

Susanna Girard seconded the motion.

This vote was conducted as a roll call vote.

The board **VOTED** to approve the motion.

#### **Roll Call**

Kathleen Crawford Aye

Matthew Yezukevich Aye

Sergio Martin Aye

Reem Ozone Aye

Susanna Girard Aye

Badawi Dweik Aye

#### **Substitute Teachers**

There was discussion about the need for substitute teachers and if we can incentivize the opportunities at FRCS to recruit college graduates or college students on break. The school did change the pay rates last year to account for long term substitute teachers being paid at a higher rate than short term.

Krisan Pope took an action to look into a COVID rate for substitute teachers for during the pandemic and make a recommendation.

### **IV. Items for the Next Meeting**

#### **A. Items for the next meeting**

- Foxborough Regional Charter School By-Laws
- Board representation on the selection committee to search for a new executive director

### **V. Closing Items**

#### **A. Approval of Minutes: 22OCT2020 Executive Session**

Tabled

#### **B.**

### **Approval of Minutes: 10NOV2020**

Matthew Yezukevich made a motion to approve the minutes as amended via roll call vote from the Annual Board Meeting on 11-10-20.

Badawi Dweik seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Kathleen Crawford	Aye
Matthew Yezukevich	Aye
Susanna Girard	Aye
Badawi Dweik	Aye
Sergio Martin	Aye
Reem Ozone	Aye

### **C. Approval of Minutes: 18NOV2020**

Tabled

### **D. Adjourn Meeting**

Matthew Yezukevich made a motion to adjourn the meeting via a roll call vote.

Badawi Dweik seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Kathleen Crawford	Aye
Sergio Martin	Aye
Matthew Yezukevich	Aye
Reem Ozone	Aye
Badawi Dweik	Aye
Susanna Girard	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:10 PM.

Respectfully Submitted,  
Susanna Girard

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The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.