

APPROVED



Foxborough Regional Charter School

Minutes

Board Meeting

Date and Time

Tuesday May 11, 2021 at 6:15 PM

Meeting Format

Whether in person or online, the public is welcome to attend Board Meetings and have access to meeting minutes. Meetings are held once a month and additionally, as determined by the Board Chair. All meeting Agendas are posted to the school website at least 48 hours in advance of each public meeting.

During the meeting, the Board follows the published agenda and works through business. Audience members are not part of the formal discussion or deliberations, but may raise their hand to add brief comment or ask clarifying questions. Meetings start promptly on time as noted on the agenda.

Trustees Present

Badawi Dweik (remote), Kathleen Crawford (remote), Matthew Yezukevich (remote), Sergio Martin (remote), Susanna Girard (remote)

Trustees Absent

Reem Ozone

Guests Present

Annie Azarloza (remote), Cathy Alix (remote), Heidi Berkowitz (remote), Karen Calvert (remote), Krisan Pope (remote), Luis Soria (remote), Matt Harrington (remote)

I. Opening Items

A. Roll Call Attendance

B. Call the Meeting to Order

Kathleen Crawford called a meeting of the board of trustees of Foxborough Regional Charter School to order on Tuesday May 11, 2021 at 6:20 PM.

II. Leadership Report

A. Awards, Honors, and Recognition

- National Green Day was celebrated by picking up trash and planting new plants on the grounds.
- The Third Grade held a Spanish Fashion show with students walking the runway in dress-down clothing while students MC'ed the event in Spanish with descriptions of their outfits.
- National History Month was celebrated in a variety of ways across the school.
- U.S. News and World Report rank the Foxborough Regional Charter School #106 in Massachusetts for the best public high schools ranked in the country. (over 17,000 public high schools are nationally-ranked.)

B. Equity & Inclusion

Next week's meeting needed to be moved to make room for the MCAS testing.

C. Personnel Update

- Keith Moan has been promoted to Technology Director. We are recruiting for a Network Administrator to back-fill his position.
- The middle-school principal position has been filled by Alisa Drikite. The Board of Trustees would like to thank Ben Dyer for his tireless efforts over the last two years as co-principal and principal of the Middle School. Ben will be moving to the position of Middle School Instructional Coach next year.

D. Special Topic

Reports for Finance and Outreach

Karen Calvert presented the annual goals and achievements for the finance department.

Heidi Berkowitz also presented the yearly goals and achievements for the Outreach Department. Please see the attached presentations. The Board of Trustees thank them and their staff for all of their hard work during this challenging year

III. Committees

A.

Enrollment

School year 2021/22

- Enrollment currently sits at 1788 students.
- Second-round offers just went out to siblings.
- The school must not be over the cap (1700) per DESE requirements on October 1st of each year. It's not clear what happens if the school is over the cap of 1700 on this date. Annie Azarloza has taken the action to inquire with DESE.

B. Facility

- 2020 Chrome book orders have been placed
- 2021 / 22 technology needs are being budgeted as part of the annual budgeting process
- Devices for staff are waiting for a final demo to arrive. They have been budgeted via a grant.
- Food Services has received three bids and is going through a valuation process to include the food quality and meet State guidelines for providing food to students.
- The elementary school carpet and flooring design phase are almost complete.
- The elementary school gymnasium roof is currently being evaluated for the most appropriate repairs to be completed. The facilities group has been trying to contact both the installer and the manufacturer to determine if there are any savings by a warranty.
- The universal power supply did have one power blip, which caused a reset. It has been ordered and will wait for its arrival.
- MCAS testing for technology is ready to go.
- The school owns two vans that have been underutilized for various reasons. We are currently looking into selling those vehicles.

C. Finance

The fiscal year 2021

- Per pupil reduction did occur during the school year.
- Budget trending is as expected.
- The finance committee requests a special board meeting to appear on June 1st to discuss the fiscal 2022 budget.

The fiscal year 2022

- Tabled

D. FRCS Foundation Inc

Nothing to Report

E. Governance

Susanna Girard requested that the board members who have not completed the board assessment in Board on Track do so as soon as possible. Susanna also asked Dr Soria if he would be willing to complete the assessment, which he graciously accepted.

IV. Policy Review

A. New Policy

Social Media Policy second reading:

Krisan Pope reviewed the social media policy draft for the second time with the Board of Trustees. She replied to all of the trustees' questions and made minor changes to the drafted policy to address their concerns.

Susanna Girard made a motion to approve the Social Media Policy as amended via roll call vote.

Matthew Yezukevich seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

| | |
|--------------------|--------|
| Kathleen Crawford | Aye |
| Reem Ozone | Absent |
| Matthew Yezukevich | Aye |
| Susanna Girard | Aye |
| Sergio Martin | Aye |
| Badawi Dweik | Aye |

V. Special Reports

A. English Learner Parent Advisory Committee (ELPAC) Report

ELPAC will be meeting on May 19th- it will be our family engagement night, celebrating different cultures through food, music and dancing all via Zoom.

B. Special Education Parent Advisory Committee (SEPAC) Report

SEPAC Met on May 7th - the Federation for children with special needs presented the required basic rights workshop for parents via zoom.

C. Parent Advisory Group

The new Parent Advisory Group (P.A.G.) outlined their purpose.

- Give the community a parent-based touchpoint to voice concerns
- Convey parents concerns to Administration
- Help build community relationship

- Close the gap created by being a community of multiple districts
- Relationship building essentially happened in the parking lot when we were a smaller community
- Leverage events happening in our communities to encourage families to interact beyond the schools building creating a greater sense of community
- Not about individual case or family, about the community as a whole
- Not a decision-making body

The group provided feedback on the lunch ordering process and drop-off/pick-up procedures. Todd Tetreault was at the Board Meeting, and we thanked him for getting this new group organized and off the ground.

D. Partners In Education (PIE) Report

Nothing to report

VI. New/Old Business

A. New/Old Business

None

VII. Items for the Next Meeting

A. Items for the Next Meeting regular Board Meeting 08JUN2021

- Strategic Goals: Facilities
- Strategic Goals: Human Resources

VIII. Privilege of the Floor

A. Privilege of the Floor

None

IX. Closing Items

A. Approval of Minutes: 23MAR2021

tabled

B. Approval of Minutes: 13APR2021

tabled

C. Adjourn Meeting

Susanna Girard made a motion to adjourn to executive session with the intent to return to public session for the purposes of discussing a complaint brought against the Board of Trustees.

Badawi Dweik seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

| | |
|--------------------|--------|
| Sergio Martin | Aye |
| Matthew Yezukevich | Aye |
| Kathleen Crawford | Aye |
| Reem Ozone | Absent |
| Badawi Dweik | Aye |
| Susanna Girard | Aye |

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:50 PM.

Respectfully Submitted,
Kathleen Crawford

The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.