

APPROVED



## Foxborough Regional Charter School

### Minutes

#### Board Meeting

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##### **Date and Time**

Tuesday February 9, 2021 at 6:15 PM

##### **Location**

Meeting ID 956 7214 8061

Passcode A6RG79

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##### **Meeting Format**

Whether in person or online, the public is welcome to attend Board Meetings and have access to meeting minutes. Meetings are held once a month and additionally, as determined by the Board Chair. All meeting Agendas are posted to the school website at least 48 hours in advance of each public meeting.

During the meeting, the Board follows the published agenda and works through business. Audience members are not part of the formal discussion or deliberations, but may raise their hand to add brief comment or ask clarifying questions. Meetings start promptly on time as noted on the agenda.

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##### **Trustees Present**

Badawi Dweik (remote), Kathleen Crawford (remote), Matthew Yezukevich (remote), Reem Ozone (remote), Sergio Martin (remote), Susanna Girard (remote)

##### **Trustees Absent**

*None*

##### **Guests Present**

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Annie Azarloza (remote), Karen Calvert (remote), Lori Obenchain (remote), Matt Harrington (remote)

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## **I. Opening Items**

### **A. Roll Call Attendance**

### **B. Call the Meeting to Order**

Kathleen Crawford called a meeting of the board of trustees of Foxborough Regional Charter School to order on Tuesday Feb 9, 2021 at 6:17 PM.

## **II. Leadership Report**

### **A. Awards, Honors, and Recognition**

**There are so many achievements that have been captured this month.**

- Our annual celebration of Black History Month
- Students were welcomed back starting 25JAN2021 with K and grade 1 returning to the campus 2 days a week
- MathCounts Team
- Annual Science Fair in the Middle and High Schools
- FRCS Annual Alumni participated in a reverse college fair

### **B. Equity & Inclusion**

We are between quarterly meetings at this time. Nothing to report.

### **C. Personnel Update**

Nothing to report

### **D. Special Topic**

#### **DESE Meeting**

- Site visit schedule was reviewed and a request to have trustees attend the focus group at 12:00 to 1:00pm

#### **Strategic Goals: Student Services Department**

- The presentation was provided to the board and presented by Lori Obenchain, Director of Student Services
- Goal 1: Student Achievement
  - Reading:

- 75% ES special education/ ELL students reading below benchmark will improve their reading skills by 1 year's growth using F&P leveling system ( 1yr's growth = 3 reading levels from baseline)
- 75% MS special education/ELL students reading below benchmark will improve their reading comprehension skills by meeting or exceeding their target RIT score on the MAP assessment
- Additional Data points are available in the presentation
- Math:
  - 75% MS special education/ELL students who perform below benchmark will improve their math skills by meeting or exceeding their target RIT score on the MAP assessment
  - Additional Data points are available in the presentation
- Goal 2: Parent Engagement
  - Parents of special education students and English Learners will become active participants in learning, programming, and collaboration at FRCS by joining our SEPAC and/or ELPAC
    - Remote meetings have allowed more people to be able to participate.

### **Student Opportunity & Act Plan SY 2021-2023**

- Four commitments are made to support the program. These commitments are detailed in the board packet.
  - Commitment 1 Focusing on Student Subgroups
  - Commitment 2 Using Evidence Base Program to Close Gaps
  - Commitment 3 Monitoring Success with Outcome Metrics & Targets
  - Commitment 4 Engaging all Families
- By making this commitment the school is eligible for public funding

Susanna Girard made a motion to accept the Student Opportunity Act Plan SY2021-2023 as amended via a roll call vote.

Matthew Yezukevich seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Kathleen Crawford	Aye
Sergio Martin	Aye
Reem Ozone	Aye
Matthew Yezukevich	Aye
Badawi Dweik	Aye
Susanna Girard	Aye

### **III. Committees**

#### **A. Enrollment**

##### **2020/2021 School Year**

- Currently Enrolled 1691
- Pre-enrollment report 1690
- Budget per pupil 1674
- FY22 Applications 752

## **B. Facility**

### **UV Lights installed in the air handling system**

- 0FEB2021 Project Manager and Electrician were on site to begin the initial planning meeting. Installation has begun. Planning to install in ES then MS followed by HS. The HS is able to open windows unlike the ES.

### **2021/ 2022 Technology needs**

- Chromebooks have been budgeted for FY21 and will be billed after the start of FY22
- K-1 iPads have been ordered

### **Devices for Staff**

- We will be purchasing 1-3 models for the school to evaluate

### **Carpet to Flooring Project in Elementary School**

- Signing contract for the design work

### **Food Services**

- Interviewing consultants to review our food services and assist in the bidding process to prepare for next school year. Focus will be on nutrition and their ability to adhere to the state guidelines.

## **C. Finance**

- Cash position is good
- Budget the year is on track
- We are waiting to hear what the per pupil revenue will be for this year.

## **D. FRCS Foundation Inc**

Nothing to report

## **E. Governance**

### **BYLAWS**

- The board reviewed and determined that all questions on the BYLAWS had been closed.

Reem Ozone made a motion to approve the BYLAWS of the Foxborough Regional Charter School which were originally approved and adopted 10SEP2013 on a roll call vote.

Badawi Dweik seconded the motion.

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The board **VOTED** to approve the motion.

#### **Roll Call**

Kathleen Crawford	Aye
Matthew Yezukevich	Aye
Sergio Martin	Aye
Susanna Girard	Aye
Badawi Dweik	Aye
Reem Ozone	Aye

### **IV. Policy Review**

#### **A. New /Old Policies**

Nothing at this time

### **V. Special Reports**

#### **A. English Learner Parent Advisory Committee (ELPAC) Report**

See Leadership Report section and Strategic Goals: Student Services Department sub-section.

#### **B. Partners In Education (PIE) Report**

Nothing to report

#### **C. Special Education Parent Advisory Committee (SEPAC) Report**

See Leadership Report section and Strategic Goals: Student Services Department sub-section.

### **VI. New/Old Business**

#### **A. New/Old Business**

Nothing to report

### **VII. Items for the Next Meeting**

#### **A.**

### Items for the next meeting

Strategic Goals: Finance

## VIII. Privilege of the Floor

### A. Privilege of the Floor

Nothing at this time

## IX. Closing Items

### A. Approval of Minutes: 12JAN2021

Tabled

Matthew Yezukevich made a motion to adjourn to executive session via a roll call vote for the purposes of an update on the search for our new Executive Leader by Egility Consulting and not to return to public session.

Badawi Dweik seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Susanna Girard Aye

Kathleen Crawford Aye

Sergio Martin Aye

Badawi Dweik Aye

Reem Ozone Aye

Matthew Yezukevich Aye

### B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:45 PM.

Respectfully Submitted,  
Susanna Girard

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The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.