



## Foxborough Regional Charter School

### Minutes

#### Board Meeting

---

##### **Date and Time**

Tuesday September 8, 2020 at 6:15 PM

##### **Location**

Foxborough Regional Charter School  
MS/HS Cafetorium

---

Board meetings are open to the public. Members of the audience who wish to address the board may do so during the "Privilege of the Floor" portion of the monthly Board meeting. Forms for Privilege of Floor, for items other than those on the agenda, must be submitted by noon the day before the Board meeting in order to be heard during the meeting. Forms may be obtained from and submitted to the school's central office.

---

##### **Trustees Present**

Kathleen Crawford, Matthew Yezukevich, Sergio Martin, Susanna Girard

##### **Trustees Absent**

Badawi Dweik, Reem Ozone

##### **Guests Present**

Annie Azarloza, Heidi Berkowitz, Karen Calvert, Krisan Pope, Mark Logan, Matt Harrington

---

#### **I. Opening Items**

##### **A. Record Attendance**

## **B. Call the Meeting to Order**

Kathleen Crawford called a meeting of the board of trustees of Foxborough Regional Charter School to order on Tuesday Sep 8, 2020 at 6:25 PM.

## **II. Leadership Report**

### **A. Awards, Honors & Recognition**

The board and Mark Logan thanked the staff that put in a huge number of hours over the spring and summer to get the school ready for a re-opening and define a new way of teaching through virtual and hybrid models. There are a number of unsung heroes that go into these kinds of efforts.

### **B. Re-Opening Planning**

Device pick up is happening this week along with class schedules.

### **C. Staff Orientation**

Staff have been meeting for 2 weeks on campus mostly via zoom calls to complete training, staff meetings and orientation. The extra time has been appreciated to get the school organized to host virtual classes and streamline technology.

### **D. Personnel Update**

We have added about 2 dozen new staff members to the school this year. Keonna Geer joins us from North Carolina as our new Director of School Culture and Climate. She has been educating staff on Restorative Justice and we look forward to hearing more about that in the coming weeks/months.

### **E. Race & Social Justice**

The board reviewed the meeting minutes from the 01SEP2020 Equity & Inclusion Committee Meeting

## **III. Committees**

### **A. Enrollment**

As of 02SEP2020 the school enrollment is at 1,772 students

### **B. Facility**

See finance section

### **C. Finance**

- Karen Calvert, Director of Finance, lead the team through another successful annual audit. It should be noted that the auditing firm was extremely pleased to be working with Karen. Her organizational skills and command of the information is exceptional.
- Everything is trending in the positive and there are no concerns from the state, school or bonds to be concerned about.
- School districts' chapter 70 foundation budget rates – the minimum spending required to provide an adequate education – increased by 1.99% for inflation in August, but this was not reflected in August charter tuition payments. This increase was a commitment made by Governor Baker and the Massachusetts Legislature to all public schools in order to budget for FY21. The Charter School Association is actively working to ensure charter schools are paid the full amount as required by state law.

Matthew Yezukevich made a motion to accept the audit (01JUN2019 - 30JUN2020) as amended.

Sergio Martin seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Kathleen Crawford	Aye
Reem Ozone	Absent
Sergio Martin	Aye
Susanna Girard	Aye
Matthew Yezukevich	Aye
Badawi Dweik	Absent

Matthew Yezukevich made a motion to move the net income of \$1.6 Million to capital reserve.

Sergio Martin seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Kathleen Crawford	Aye
Matthew Yezukevich	Aye
Susanna Girard	Aye
Sergio Martin	Aye
Badawi Dweik	Absent
Reem Ozone	Absent

Ventilation Systems & Air Quality for the Elementary, Middle & High Schools

- Currently running with 100% fresh air intake due to the nice weather outside
- Will need to move to re-circulating air as weather cools off
- Board reviewed a quote from an existing contractor, Arden Engineering Constructors, Inc., for the installation of UV Lighting Probes and Plasma Scrubbers

to all of the school. The board asked for the quote to be updated to ensure the number of units is accurate.

- UV lights will be installed inside the air ducts to sterilize the air. This improvement should not only impact cleaning the air for COVID-19 but also other air-borne virus such as the common cold and flu.

Matthew Yezukevich made a motion to spend up to \$150,000 from board reserve for UV Lighting Probes and Plasma Scrubbers for installation in all three schools (Elementary, Middle & High).

Susanna Girard seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Susanna Girard	Aye
Kathleen Crawford	Aye
Matthew Yezukevich	Aye
Sergio Martin	Aye
Badawi Dweik	Absent
Reem Ozone	Absent

#### **D. Governance**

The board discussed a proposal from HR Services which defined a strategy to source a replacement for the Executive Director Position.

The board has decided to increase the number of board meetings to ensure there is a plan in place.

The board reflected on the last 20 years which Mark Logan was a big part of. We now want to look forward to the next 20 years. We want to define this role for the future with the big picture in mind.

#### **E. Foxborough Regional Charter School Foundation**

nothing to report

#### **IV. Policy Review**

##### **A. New Policies**

nothing to report

##### **B. Old Policies**

nothing to report

#### **V. Special Reports**

##### **A.**

**Partners In Education (PIE) Report**

nothing to report

**B. English Learner Parent Advisory Committee (ELPAC) Report**

nothing to report

**C. Special Education Parent Advisory Committee (SEPAC) Report**

nothing to report

**VI. New/Old Business**

**A. New Business**

nothing to report

**B. Old Business**

nothing to report

**VII. Closing Items**

**A. Approval of Minutes: 26JUN2020**

tabled to the next meeting

**B. Approval of Minutes: 14JUL2020**

tabled to the next meeting

**C. Approval of the Minutes: 04AUG2020**

Matthew Yezukevich made a motion to approve the minutes as amended Board Meeting on 08-04-20.

Susanna Girard seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Susanna Girard	Aye
Kathleen Crawford	Aye
Matthew Yezukevich	Aye
Badawi Dweik	Absent
Reem Ozone	Absent
Sergio Martin	Aye

**D. Approval of the minutes: 11AUG2020**

Matthew Yezukevich made a motion to approve the minutes as amended Board Meeting on 08-11-20.

Kathleen Crawford seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Matthew Yezukevich	Aye
Badawi Dweik	Absent
Sergio Martin	Aye
Reem Ozone	Absent
Susanna Girard	Aye
Kathleen Crawford	Aye

**E. Approval of the minutes: 01SEP2020**

tabled to the next meeting

**F. Adjourn Meeting**

Susanna Girard made a motion to adjourn.  
Matthew Yezukevich seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Susanna Girard	Aye
Kathleen Crawford	Aye
Matthew Yezukevich	Aye
Reem Ozone	Absent
Sergio Martin	Aye
Badawi Dweik	Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,  
Susanna Girard

---

The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.