

**Foxborough Regional Charter School
Search Plan and Timeline**

Date	Activity	Details
By 8/18/23	Document Request	<ul style="list-style-type: none"> • John requests documents from the school to inform the search
By 8/31/23	Search Committee Named	<ul style="list-style-type: none"> • FRCS determines who will serve on the Executive Director Search Committee
By 8/31/23	Documents Provided	<ul style="list-style-type: none"> • FRCS provides Eos with electronic versions of the requested documents
By 9/8/23	Search Committee Meeting	<ul style="list-style-type: none"> • Search Committee meets to kick off the engagement including the review of the plan, timeline, responsibilities, etc.
By 9/8/23	Site Visit Scheduled	<ul style="list-style-type: none"> • FRCS and Eos agree to a site visit day during the week of 10/2/23 or 10/9/23 • FRCS provides a detailed schedule for the day
By 9/13/23	Board Conversations	<ul style="list-style-type: none"> • John holds 3 zoom focus group opportunities for board members to inform the search
Between 10/2 and 10/13/23	Site Visit	<ul style="list-style-type: none"> • John visits FRCS to meet with staff, observe school, etc.
By 10/20/23	Search Committee Meeting	<ul style="list-style-type: none"> • Search Committee meets to review: <ul style="list-style-type: none"> ○ Interview summary from John's assessment ○ Position profile ○ Outreach strategy
By 11/1/23	Search Launched	<ul style="list-style-type: none"> • Job boards activated, outreach and networking begin
Nov to Jan	Candidate Pool Development	<ul style="list-style-type: none"> • Eos develops the candidate pool and conducts 1st round screening interviews
Early Jan	Candidate Interviews	<ul style="list-style-type: none"> • Search Committee interviews candidates and determines finalists
Late Jan to Early Feb	Finalists Site Visits and Final Interviews	<ul style="list-style-type: none"> • Finalists visit the school and participate in a final interview with the Search Committee/Board
Early to Mid-Feb	Negotiations	<ul style="list-style-type: none"> • Offer negotiated
By Jul 1	Start Date	<ul style="list-style-type: none"> • Candidate begins employment