

DRAFT



## Foxborough Regional Charter School

### Minutes

#### Facilities Committee Meeting

---

##### **Date and Time**

Monday February 20, 2023 at 7:00 PM

##### **Location**

Topic: Facilities Committee

Time: Feb 20, 2023 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82766531811?pwd=dG9GbWxvbmZNSGQyUWRvNkJVNm1Mdz09>

Meeting ID: 827 6653 1811

Passcode: 751338

One tap mobile

+13126266799,,82766531811#,,,,\*751338# US (Chicago)

+16465588656,,82766531811#,,,,\*751338# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 646 931 3860 US

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 669 444 9171 US

+1 669 900 9128 US (San Jose)

+1 689 278 1000 US

---

+1 719 359 4580 US  
+1 253 205 0468 US  
+1 253 215 8782 US (Tacoma)  
+1 346 248 7799 US (Houston)  
+1 360 209 5623 US

Meeting ID: 827 6653 1811

Passcode: 751338

Find your local number: <https://us02web.zoom.us/j/kqNGQWZOZ>

---

### **Meeting Format**

Whether in person or online, the public is welcome to attend Board/Committee Meetings and have access to meeting minutes. Meetings are held once a month and additionally, as determined by the Board/Committee Chair. All meeting Agendas are posted on the school website at least 48 hours in advance of each public meeting.

During the meeting, the Board and its committees follow the published agenda. Gallery members are not part of the formal discussion or deliberations. Those wishing to speak at a meeting are asked to follow our [Privilege of the Floor Policy](#). To request to speak at a meeting, please complete the following [google form](#) before the start of the meeting.

---

### **Committee Members Present**

Akilan Dayasankar (remote), Badawi Dweik (remote), Eddie Ingram (remote), Lesly Michelot (remote)

### **Committee Members Absent**

Aariya Mathur, Heidi Berkowitz, Jean Lewis, Matthew Duska, Mike Cournoyer, Sergio Martin, Stacie Calixte

### **Guests Present**

Josette Perkins (remote), Karen Calvert (remote), Kevin Heayden (remote), Kirthi Vengat (remote), Lyle Wallace (remote), Matthew Yezukevich (remote)

---

## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

Badawi Dweik called a meeting of the Facilities Committee of Foxborough Regional Charter School to order on Monday Feb 20, 2023 at 7:30 PM.

### **C. Approve Minutes**

## II. Facilities

### A. Terva Corp

Introduction to Tony Pina - Terva

- Tony gave some insight on Terva
- Shared a presentation on Terva
- Tony showed a mile stone outline
  - Shared his concern with the bidding market
  - Wants project out to bid by May
    - Wednesday they will meet with Eugeno to discuss bidding
- Bryce Raposa will be on site twice a week/Tony Leone will also be checking in
- Tony Pina & Mia Ayers will be OPM's for project

Badawi asked about how we receive updates:

- Weekly meetings in the beginning with the design team and facilities
- They will take meeting notes at weekly meetings
- Monthly overview on how the project is going

Eddie asked if Terva will come to board meetings

- Terva will attend board meetings
  - Present updates and share pictures on the progress

HVAC:

- Tony has concerns about the units
  - Can we get new units – do the units need to be replaced
  - Eugeno does not have HVAC in scope of work
  - Make sure the curb can accommodate new HVAC if not installed this year
  - Cost for put HVAC back on the roof

Not included in scope of work:

- Civil Engineer - concern where the water will go - plan in this budget to expand the recharge area

#### Project needs:

- 6-week bidding period for GC-getting documents - Very important in order to get the project started
- 10 months for project to be completed - not 9 months - will they work on Saturdays
- Drawings by mid-April - Terva wants to look at drawings thoroughly to help prevent change orders
- Matt questions outline
  - Is the time frame realistic or how long will project actually take - project may be held off until 2024
    - Terva needs 60% of drawings by March to complete project this year

#### Budget:

- 5 million good number
  - Example cost from other projects: 7500 square feet (Boston Collegiate) \$85 per square feet - 30,000 square feet (Amherst) \$60 per square feet
  - Ours \$75 per square feet for our roof about \$4 million - 1 million for HVAC, plumbing, mason work, roof drains
- Get a cost estimator
- Bid alternatives if we get close to 5 million total
- 20% higher from previous numbers
- Continue to work until the design is done and then decide if we need to hold off until 2024
- Bidding documents will have a time table
- 3 months on site for GC
- Single layer PVC roof - 30-40 year roof
- Fee projections for Terva
- Tony shared Fee Matrix with all the hours
  - 9 month - \$209,241
  - 10 months - \$235,419

#### **B. Roof design update**

Eugeno was unable to attend, however Tony was able to give some insight on the design process.

#### **C. Vote**

Lesly Michelot made a motion to to negotiate a final agreement with Terva and recommend board board approval.

Badawi Dweik seconded the motion.

The committee **VOTED** to approve the motion.

### **III. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,  
Badawi Dweik

---

The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.