

DRAFT



## Foxborough Regional Charter School

### Minutes

#### Facilities Committee Meeting

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##### **Date and Time**

Thursday December 8, 2022 at 6:00 PM

##### **Location**

Zoom

Topic: Facilities Committee's Zoom Meeting

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://us02web.zoom.us/j/82816109912?pwd=SFIXdzZJWkFCYU1qanhKRFMzSWNuQT09>

Meeting ID: 828 1610 9912

Passcode: 853886

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### **Committee Members Present**

Aariya Mathur (remote), Akilan Dayasankar (remote), Eddie Ingram (remote), Heidi Berkowitz (remote), Jean Lewis (remote), Lesly Michelot (remote), Matthew Duska (remote), Mike Cournoyer (remote), Sergio Martin (remote), Stacie Calixte (remote)

### **Committee Members Absent**

Badawi Dweik, Todd Tetreault

### **Guests Present**

Josette Perkins (remote), Kevin Heayden (remote)

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## **I. Opening Items**

### **A. Record Attendance - Roll Call**

### **B. Call the Meeting to Order**

Lesly Michelot called a meeting of the Facilities Committee of Foxborough Regional Charter School to order on Thursday Dec 8, 2022 at 6:00 PM.

## **II. Facilities Business**

### **A. New Committee Members**

Badawi was not present, so Sergio chaired the meeting. Sergio went over with the committee members their responsibilities and the purpose of the committee and the committee voted Lesly in Clerk/Secretary.

Sergio Martin made a motion to to make Lesly the clerk for the facilities committee.

Jean Lewis seconded the motion.

The committee **VOTED** to approve the motion.

### **B. Facilities update**

Light Bulb project update: After further review it has been determined that replacing the lights bulb throughout the district would be a 10-20% saving on the districts electrical bill with no cost to the district if we participate in the National Grid program. Work will begin during the February break.

Synergy: Synergy has submitted an Audit of the District's needs and has recommended a handful of infrastructure upgrades which we will be able to implement in phases.

Food Services: We continue to struggle with our food service vendor and if they are unable improve we will most likely have to put the contract out to bid for the 23-24 school year.

### **C. FY23 Capital projects**

MS Roof project: We will be putting out an RFP for an OPM(Owner's Project Manager) for the MS Roof project, the hope is to have an OPM on the MS roof project by January.

Additional Cameras: The ES has need of several cameras, the plan is to have those cameras added during the winter break.

## **III. Closing Items**

### **A. Privilege of the Floor**

### **B. Approve Minutes**

Minutes were not reviewed.

### **C. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,  
Lesly Michelot

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The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.