

## **SCOPE OF SERVICES**

### **FOXBOROUGH REGIONAL CHARTER SCHOOL**

#### **Solar Program Management:**

1. Collect all needed electric, gas, oil and water use data to establish an energy baseline for the schools going back, if possible, five (5) years
2. Assemble panel for selection of solar contractor
3. Manage any informational meetings with solar contractors
4. Develop necessary permit list for contractor specific to FRCS
5. Investigate possible grants to assist in solar program
6. Work with selected contractor for surveys of usable sites
7. Insure that a proper structural analysis of rooftops is carried out.
8. Assess potential canopy locations on campus
9. Supervise construction meetings from kickoff to completion
10. Help develop system for tracking all payments and credits from installed system
11. Monthly reporting to School Administration on progress of solar program
12. Any other reporting that may be approved and/or requested
13. Publicize program
14. Insure all educational opportunities are realized to the benefit of students

#### **Energy Efficiency Programs**

1. Have surveys conducted of all buildings on campus to identify potential energy savings projects
2. Rank projects in terms of payback potential
3. Identify all possible sources of possible grant funds, if any.
4. Identify amounts of incentives available for each project
5. Rank projects in terms of payback taking into account all grants and incentives
6. Plan implementation of projects based on savings from solar credits and possible available school funding sources
7. Supervise all projects that might be implemented and coordinate with National Grid with regard to inspections and funding
8. Insure all proper Foxborough permits are in place before any construction
9. Insure final inspection carried out for each project
10. Track results of energy savings at any and all projects compared to pre-established baselines.

Any other services not described above that may be requested from time to time.