



# Restructure Board Committees

# School Mission

The Foxborough Regional Charter School will provide students a challenging academic program to prepare them for college by stressing achievement, discipline, hard work and accountability. We will continually challenge all of our students, regardless of ability, so that we will lead the Commonwealth of Massachusetts in all statewide standards and assessments.

***The Foxborough Regional Charter School will promote positive ethical, moral, and civic values and prepare students to serve their respective communities as leaders and good citizens. We will present students with projects and issues requiring critical thinking, problem-solving, decision-making, and real-life applications of their academic studies through our Student Life and Community Service Learning programs which are integral components of the overall educational experience at Foxborough Regional Charter School.***

The Foxborough Regional Charter School will commit itself to providing a supportive, professional, and challenging environment for its Teachers and Staff which recognizes the value of professional development, creativity, and initiative. We will constantly seek new ways to allow our Teachers and Staff to perform to the best of their potential in a collegial atmosphere which recognizes unique talents and the commitment to excel.



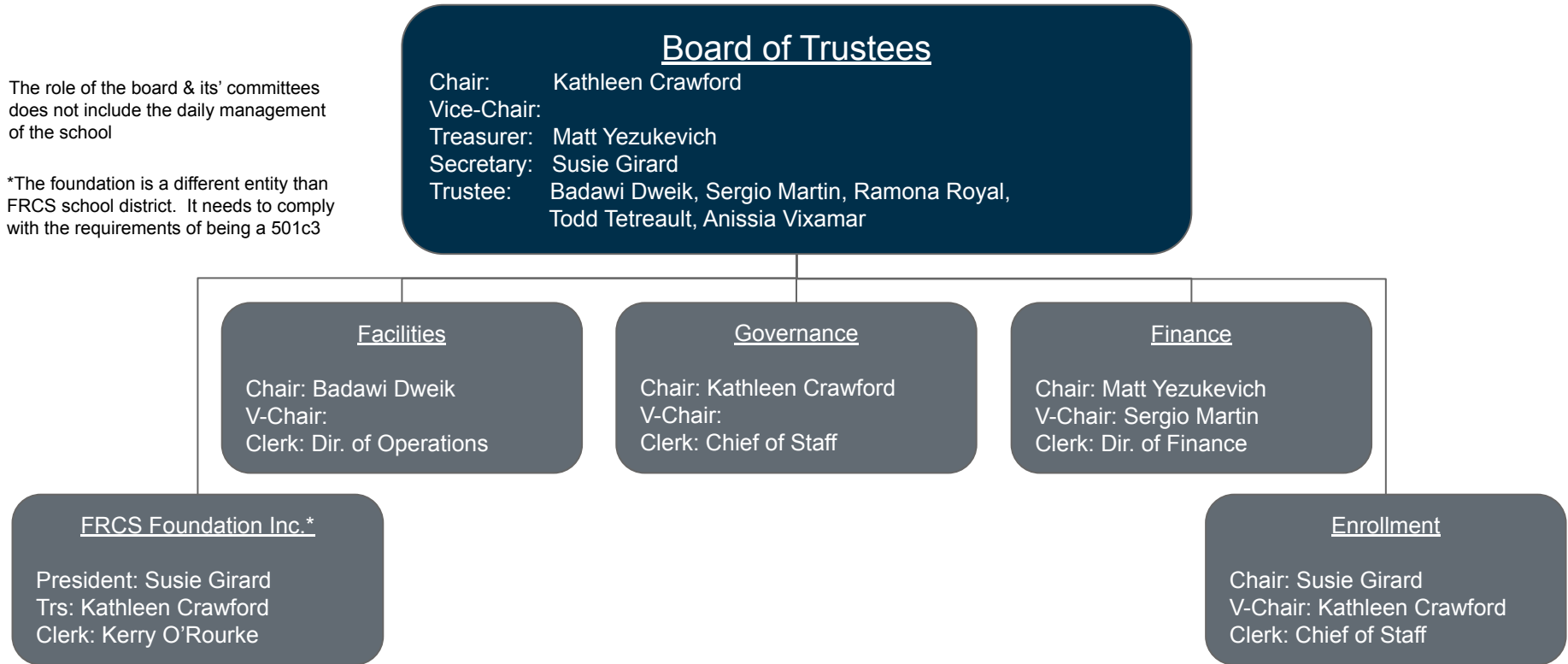
# Current Organizational Structures

# FRCS Board of Trustee Committees

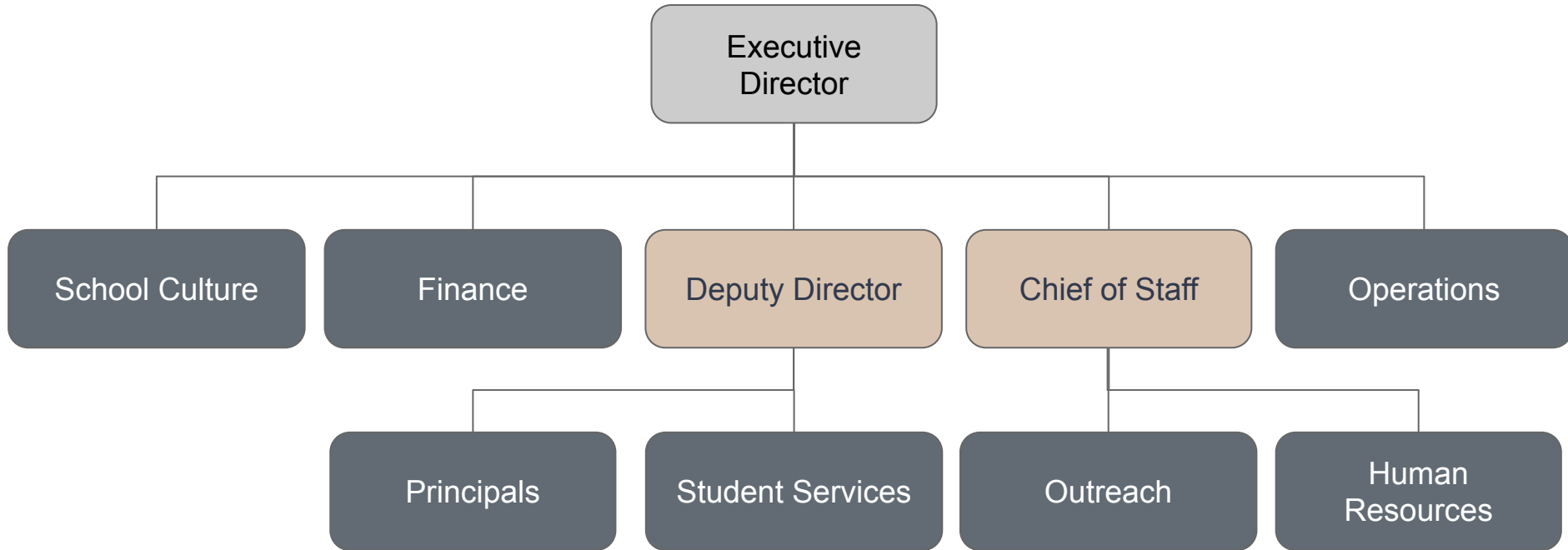
## Role and Responsibilities: Policy & Oversight

The role of the board & its' committees does not include the daily management of the school

\*The foundation is a different entity than FRCS school district. It needs to comply with the requirements of being a 501c3



# District Wide Leadership



# Current Leadership & Community Opportunities

## **Staff**

- Teacher Advisory Group (TAG)
- District Advisory Group (DAG)

## **Parent / Guardian**

- Parent Advisory Group (PAG)
- Partners In Education (PIE)
- SEPAC
- ELPAC
- Parent Ambassadors
- Cultural Ambassadors

## **Student**

- Student Council
- Advocacy Group
- High School Grade Level Town Hall



# Incorporating Community Voices

# Adding members to Board Committees

## Recommended Committee Makeup

- 1-2 Board of Trustees
  - Board Member is Chair
  - Appointed at least annually according to the FRCS Bylaws
- 1-4 District Administrator(s)
  - 1 acts as the clerk to ensure compliance with Open Meeting Law
  - Appointed by the Board of Trustees
- 1-2 FRCS Staff member(s)
- 1-2 FRCS Parent/Guardian(s)
- 1-2 FRCS Student(s)
  - Non-voting member\*

\*In alignment with the State of Massachusetts



# Adding voices to the conversation

## **Board of Trustees\*: 1 non-voting FRCS Student Representative**

- Reports to board each month at the regular board meeting. These meetings are held on the second Tuesday of each month excluding August.
- Invited to attend all special public meetings\*
- Acts as the voice of the student body for Board questions
- Non Voting Representative

## **Committees\*: 1-4 District Administrators; 1-2 FRCS Staff, 1-2 FRCS Parent/Guardian & 1-2 non-voting FRCS Student Representatives**

- Student Recruitment & Retention
- Staff Recruitment & Retention
- Governance
- Facilities
- FRCS Foundation Inc
- Finance
- Appeals\*\*

\*only DESE approved Trustees attend Executive Sessions. This excludes District Administration, Students, Staff and Parent/Guardians from attending; without a specific invitation from the Board of Trustees.

\*\*Due to compliance and confidentiality appeals will continue to heard by a committee of Trustees with a non-voting clerk from the District Administration.

# Expectations

## Committees

- Adhere to Massachusetts Open Meeting Law
  - Posting agenda & meeting notices
  - Privilege of the floor applies
- Follow Robert's Rule of Order
- Proposed changes to policies within their scope
- Participate in activities within their scope
- Meet at least once every other month; some committees monthly
- Hold additional meetings as needed
- Committee members may be removed from the committee by following the current process of removing Trustees from the Board of Trustees as defined in the Foxborough Regional Charter School Bylaws.



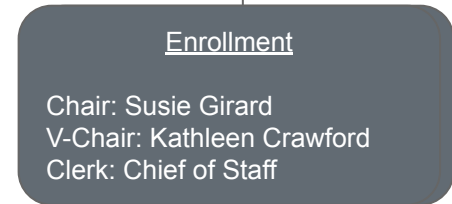
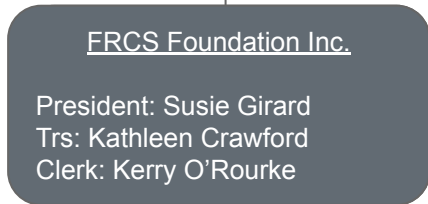
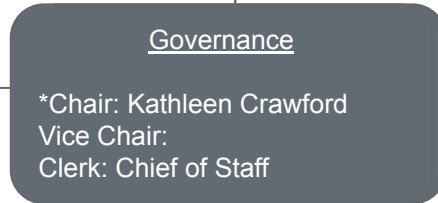
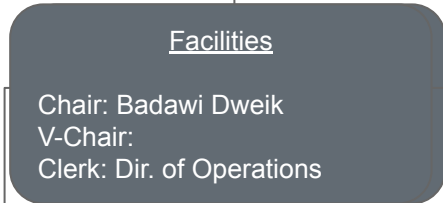
# Current Committees

# FRCS Board of Trustee Committees: Role and Responsibilities: Policy & Oversight

\* The Chair of the BOT is the chair for Governance Committee  
\*\* BOT treasurer is the chair of Finance Committee



The role of the board and its committees does not include the daily management of the school





# Recommendation New Committees

# FRCS Board of Trustee Committees: Recommendation

- \* The Chair of the BOT is the chair for Governance Committee
- \*\* BOT treasurer is the chair of Finance Committee
- \*\*\*Non-voting member

## Board of Trustees

Chair: Kathleen Crawford  
Vice-Chair:  
Treasurer: Matt Yezukevich  
Secretary: Susie Girard  
Trustee: Badawi Dweik, Sergio Martin, Ramona Royal,  
Todd Tetreault, Anissia Vixamar

### Facilities

Chair: Badawi Dweik  
V-Chair:  
Clerk: Dir. of Operations

### Governance

\*Chair: Kathleen Crawford  
Vice Chair:  
Clerk: Chief of Staff

### Finance

\*\*Chair: Matt Yezukevich  
V-Chair: Sergio Martin  
Clerk: Dir. of Finance

### FRCS Foundation Inc.

President: Susie Girard  
Trs: Kathleen Crawford  
Clerk: Kerry O'Rourke

### Staff

#### Recruitment & Retention

Chair:  
V-Chair:  
Clerk: Dir. of HR

### Student

#### Recruitment & Retention

Chair:  
V-Chair:  
Clerk: Head of Outreach

### Appeals


Chair: Susie Girard  
V-Chair: Kathleen Crawford  
\*\*\*Clerk: Chief of Staff


# FRCS Board of Trustee Committees: Recommendation

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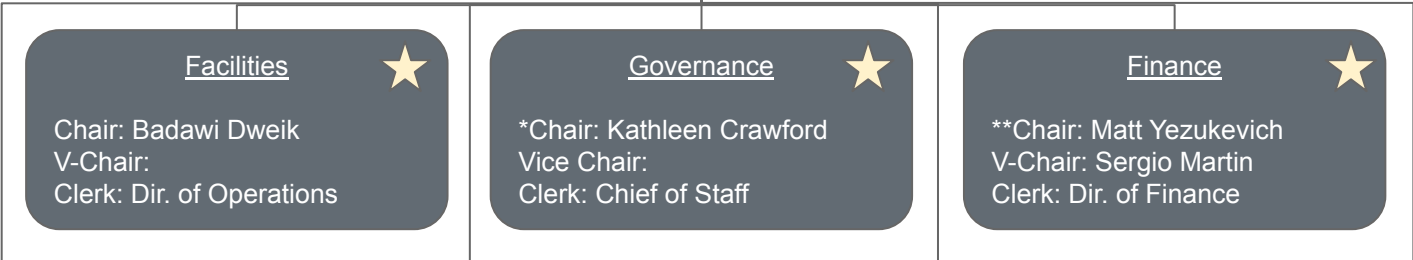
**Board of Trustees** 


Chair: Kathleen Crawford  
 Vice-Chair:  
 Treasurer: Matt Yezukevich  
 Secretary: Susie Girard  
 Trustee: Badawi Dweik, Sergio Martin, Ramona Royal, Todd Tetreault, Anissia Vixamar

 1 Student Rep Here

 1-2 Staff  
 1-2 Parent/Guardian  
 1-2 Student Reps

**43 New Representatives**



Facilities 


Chair: Badawi Dweik  
 V-Chair:  
 Clerk: Dir. of Operations

Governance 


\*Chair: Kathleen Crawford  
 Vice Chair:  
 Clerk: Chief of Staff

Finance 


\*\*Chair: Matt Yezukevich  
 V-Chair: Sergio Martin  
 Clerk: Dir. of Finance

FRCS Foundation Inc. 

President: Susie Girard  
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 Clerk: Kerry O'Rourke

Staff Recruitment & Retention 

Chair:  
 V-Chair:  
 Clerk: Dir. of HR

Student Recruitment & Retention 

Chair:  
 V-Chair:  
 Clerk: Head of Outreach

Appeals

Chair: Susie Girard  
 V-Chair: Kathleen Crawford  
 \*\*\*Clerk: Chief of Staff



Next Steps



# Next Steps & Goals

## **A Task Force will be created to**

- Determine the selection process for FRCS staff, parent/guardians and students.
  - Board members are voted on by the BOT
  - District Administration participation will be appointed by the Board of Trustees
- Write an agreement of eligibility and participation for all committee members including students

## **Request all Committees Chairs add to their agenda**

- Review & update the scope of committees and present to BOT for approval

## **Goal**

- Target completion date = September

# FRCS Student Task Force Participation

## Requirements for Participation

- Aligned with other School Activities
  - Grade Expectations
  - Code of Conduct Expectations
  - Willingness to participate over the summer

# Next Steps

## Requested Vote tonight

- Creation of new Board Committees
  - Student Recruitment & Retention
  - Staff Recruitment & Retention
- Change the name of the Enrollment Committee to Appeals Committee
- Review & update Trustees Committee Assignments
- Creation of a Task Force
- Appointments
  - Board Chair of the Task Force
  - Vice Chair of the Task Force
  - District Administration/SLT

## Next week

- A notice will go out to find Staff, Parent/Guardians & Students interested in participating on the Task Force