



Foxborough Regional Charter School

Board Meeting

Published on December 6, 2024 at 9:07 AM EST

Date and Time

Tuesday December 10, 2024 at 6:00 PM EST

Meeting Format

Whether in person or online, the public is welcome to attend Board/Committee Meetings and have access to meeting minutes. Meetings are held once a month and additionally, as determined by the Board/Committee Chair. All meeting Agendas are posted on the school website at least 48 hours in advance of each public meeting.

During the meeting, the Board and its committees follow the published agenda. Gallery members are not part of the formal discussion or deliberations. Those wishing to speak at a meeting are asked to follow our [Privilege of the Floor Policy](#). To request to speak at a meeting, please complete the following [google form](#) before the start of the meeting.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
A.	Record Attendance	Todd Tetreault	1 m
B.	Call the Meeting to Order	Sergio Martin	1 m
C.	Privilege of the Floor	Sergio Martin	5 m

	Purpose	Presenter	Time
II. Leadership Report			6:07 PM
A. Leadership Report	Discuss	Toby Romer	10 m
• Highlights and Updates			
III. Board Business			6:17 PM
A. Accountability Plan	Discuss	Toby Romer	20 m
B. Charter Amendment	Discuss	Sergio Martin	5 m
• Add Taunton to Charter (Revision to In District)			
C. Board Recruitment/Development	Discuss	Sergio Martin	20 m
• Potential Candidate Review			
D. Strategic Plan and Capital Plan Review	Discuss	Toby Romer	5 m
IV. Updates and Reports			7:07 PM
A. Committee Reports (Finance/Facilities, Governance, DEI, Academic Excellence)	Discuss	Sergio Martin	10 m
• Finance			
B. Policy Review			
C. Community Groups (FEA, Foundation, ELPAC, SEPAC)	FYI	Toby Romer	5 m
V. Administrative/Housekeeping (Trainings, Member Reminders)			
VI. Meeting Summary and Items for Next Meeting			7:22 PM
A. Items for Next Meeting	Discuss	Sergio Martin	5 m

	Purpose	Presenter	Time
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[Review Next Month](#)

VII. Consent Agenda 7:27 PM

A. Meeting Minutes	Discuss	Toby Romer	2 m
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For Approval:

- May 9, 2023
- October 10, 2023
- November 14, 2023
- February 12, 2024
- February 21, 2024
- March 12, 2024
- May 2, 2024
- May 9, 2024
- August 13, 2024
- September 10, 2024

Approved / awaiting amendments/ posting

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- December 12, 2024 (minutes approved - amendments need to be made to finalize and post)
- March 12, 2024 (minutes approved - amendments need to be made to finalize and post)
- April 9, 2024 (minutes approved - amendments need to be made to finalize and post)

Missing Recordings

- September 18, 2023 (recording needed to transcribe minutes)
- February 13, 2024 (recording needed to transcribe minutes)
- February 15, 2024 (recording needed to transcribe minutes)
- March 20, 2024 (recording needed to transcribe minutes)

Executive Session –

- May 9, 2023

	Purpose	Presenter	Time
	<ul style="list-style-type: none"> September 18, 2023 Exec Session (no recording - minutes to be drafted) September 21, 2023 Exec Session (no recording - minutes to be drafted) February 21, 2024 Exec Session (no recording - minutes to be drafted) May 2, 2024 Exec Session (no recording - minutes to be drafted) 		
VIII. Executive Session			7:29 PM
A. Adjourn to Executive Session	Vote	Todd Tetreault	1 m
	<ul style="list-style-type: none"> Adjourn to Executive session , not to return to open session in accordance with the Open Meeting Law, M.G.L. c. 30A, Section 21(a), as the Chair has determined that an open session would have a detrimental effect. 		
IX. Closing Items			7:30 PM
A. Adjourn Meeting	Vote	Todd Tetreault	1 m

The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.

Coversheet

Accountability Plan

Section: III. Board Business
Item: A. Accountability Plan
Purpose: Discuss
Submitted by:
Related Material: 2023-2028 Accountability Plan REVISION NOVEMBER 2024.pdf

FOXBOROUGH REGIONAL CHARTER SCHOOL ACCOUNTABILITY PLAN

Foxborough Regional Charter School (FRCS)			
Type of Charter (Commonwealth or Horace Mann)	Commonwealth	Location	Foxborough
Regional or Non-Regional	Regional	Districts in Region	Attleboro, Avon, Brockton, Canton, Easton, Foxborough, Mansfield, Medfield, Medway, Millis, Norfolk, North Attleboro, Norton, Norwood, Plainville, Sharon, Stoughton, Walpole, West Bridgewater, Wrentham
Year Opened	1998	Year(s) Renewed	2003 2008 2013 2018 2023
Maximum Enrollment	1700	Chartered Grade Span	K-12
<p>Mission Statement:</p> <p>Foxborough Regional Charter School will provide students a challenging academic program to prepare them for college by stressing achievement, discipline, hard work and accountability. We will continually challenge all of our students, regardless of ability, so that we will lead the Commonwealth of Massachusetts in all statewide standards and assessments.</p> <p>Foxborough Regional Charter School will promote positive ethical, moral, and civic values and prepare students to serve their respective communities as leaders and good citizens. We will present students with projects and issues requiring critical thinking, problem-solving, decision-making, and real-life applications of their academic studies through our Student Life and Community Service Learning programs which are integral components of the overall educational experience at Foxborough Regional Charter School.</p> <p>Foxborough Regional Charter School will commit itself to providing a supportive, professional, and challenging environment for its Teachers and Staff which recognizes the value of professional development, creativity, and initiative. We will constantly seek new ways to allow our teachers and Staff to perform to the best of their potential in a collegial atmosphere that recognizes unique talents and the commitment to excel</p>			

January 10, 2024 -DESE approved January 26, BOT Approved April 10, 2024

Key Design Elements

- 1.** Preparing all students to be successful in college and career *(Page 3)*
- 2.** Providing a rigorous academic program and global learning experience to all students *(Page 4)*
- 3.** Providing comprehensive professional development for teachers and staff to ensure ongoing highly engaged highly qualified and innovative instructional practices *(Page 6)*

The charter school commits to meeting Criteria 1 through 10 as outlined in the Charter School Performance Criteria.

Date of Preliminary Department Approval:	January 26, 2024
Date of Board Approval:	April 9, 2024
Date of Department Approval:	May 3, 2024

January 10, 2024 -DESE approved January 26, BOT Approved April 10, 2024

Objectives and Measures related to Mission and Key Design Elements (required):

<p>Objective (KDE 1: Preparing all students to be successful in college and career)</p> <p><i>Foxborough Regional Charter School will enhance student academic performance to meet college and career success standards, as evidenced by an increase in overall student proficiency in District Determined Measures.</i></p>	
<p>Measure: <i>By the end of each academic year, students in grades 4, 8, and 10 will demonstrate a 3% growth in their student growth percentile (SGP) in mathematics MAP assessment.</i></p>	<p>Data to be reported:</p> <ul style="list-style-type: none"> ● <i>Beginning, Middle, End of Year MAP results</i> <p>Data collection plan:</p> <ul style="list-style-type: none"> ● <i>The Director of Teaching and Learning will oversee collection and analysis.</i> ● <i>The school will use academic assessment grades and daily attendance data to monitor individual student progress.</i> ● <i>Attendance and academic data will be collected and stored in the Panorama database.</i>
<p>Measure: <i>By the end of each academic year, students in grades 4, 8, and 10 will demonstrate a measurable academic advancement of 3% growth in their student growth percentile (SGP) in English Language Arts (ELA) MAP assessment.</i></p>	<p>Data to be reported:</p> <ul style="list-style-type: none"> ● <i>Beginning, Middle, End of Year MAP results</i> <p>Data collection plan:</p> <ul style="list-style-type: none"> ● <i>The Director of Teaching and Learning will oversee collection and analysis.</i> ● <i>The school will use academic assessment grades and daily attendance data to monitor individual student progress.</i> ● <i>Attendance and academic data will be collected and stored in the Panorama database.</i>

January 10, 2024 -DESE approved January 26, BOT Approved April 10, 2024

<p>Measure: <i>Annually, there will be a 5% reduction in discipline referrals reflecting the effectiveness of classroom learning environments that are supportive, culturally responsive, and emphasize the cultivation of community and relationships.</i></p>	<p>Data to be reported:</p> <ul style="list-style-type: none"> ● <i>Number of referrals in previous year</i> ● <i>Number of referrals in current year</i> ● <i>Percentage decrease from data</i> <p>Data collection plan:</p> <ul style="list-style-type: none"> ● <i>Director of School Climate and Culture will oversee SEL program implementation and monitoring.</i> ● <i>The school will conduct student survey assessments to help measure and support each student’s soft skills (growth mindset, self efficacy, social awareness and self management)</i> ● <i>Assessments will be conducted 2X/year to collect student data (BIMAS/ Panorama)</i> ● <i>Data will be stored in the Panorama database and SchoolBrains SIS</i>
<p>Objective (KDE 2_Providing a rigorous academic program and global learning experience to all students):</p> <p><i>Foxborough Regional Charter School will enhance students’ sense of identity, community, and ethics, and foster the ability to define and advance equity and justice with respect to human systems through core instruction.</i></p>	
<p>Measure: <i>Annually, 100% of FRCS students will learn about and participate in a celebration of cultural holidays and traditions; collaborate, connect, or communicate with students from international schools and classrooms, and/or travel abroad on international service-learning trips.</i></p>	<p>Data to be reported:</p> <ul style="list-style-type: none"> ● <i>Events recorded on the school calendar</i> ● <i>Local, state, regional, national, and international collaborations</i> ● <i>Trip itineraries</i> ● <i>Suspension data</i> <p>Data collection plan:</p> <ul style="list-style-type: none"> ● <i>Outreach team will document holidays and celebrations on the district-wide calendar</i> ● <i>Principals will document collaborations with partner schools</i> ● <i>Chaperones and advisors will document itineraries of field trips and local/international travel</i>

January 10, 2024 -DESE approved January 26, BOT Approved April 10, 2024

<p>Measure:</p> <p><i>Each year, as a result of targeted interventions implemented by the Student Intervention Team (SIT) for identified students, those students will achieve a minimum of a 5% improvement in their overall MAP ELA and/or math assessments and a 10% reduction in behavioral incidents, as measured by behavior tracking systems.</i></p>	<p>Data to be reported:</p> <ul style="list-style-type: none"> ● <i>Beginning of year and end of year BIMAS results for grades 4, 8, and 12 will inform skills to work on throughout the year</i> ● <i>Attendance data</i> ● <i>Retention data</i> ● <i>Suspension data</i> <p>Data collection plan:</p> <ul style="list-style-type: none"> ● <i>Teachers will conduct BIMAS assessments on students twice a year</i> ● <i>Attendance, retention and suspension data will be stored in Panorama</i>
<p>Objective (KDE 3 Providing comprehensive professional development for teachers and staff to ensure ongoing highly engaged highly qualified and innovative instructional practices):</p> <p><i>Foxborough Regional Charter School will strengthen educator effectiveness by using data driven instructional practices to drive instructional decision making and adjustments to instruction specifically in the area of culturally Responsive Teaching.</i></p>	

January 10, 2024 -DESE approved January 26, BOT Approved April 10, 2024

<p>Measure:</p> <p>REPLACEMENT:</p> <p>By the end of the academic year, 80% of teachers in their third year or beyond, who will be retained by the District for the following year, will achieve at least a “Proficient” rating on Standard II of the 2024 Classroom Teacher Rubric, demonstrating a commitment to culturally responsive instruction. Teachers will establish and maintain high expectations for all students while providing supportive, inclusive environments that acknowledge and integrate students’ cultural identities. This approach will ensure that each student receives equitable access to challenging learning opportunities, fostering both academic and personal growth within a culturally respectful and responsive classroom setting.</p> <p>PREVIOUS MEASURE:</p> <p><i>Each year, 80% of teachers in their third year and beyond will score at least proficient or above on Indicator 2D, Cultural Proficiency, based on the criteria outlined in the DESE classroom teacher evaluation rubric.</i></p>	<p>Data to be reported:</p> <ul style="list-style-type: none"> • <i>Orientation week agendas</i> • <i>Evaluation summaries</i> <p>Data collection plan:</p> <ul style="list-style-type: none"> • <i>The Professional Development Coordinator will oversee the collection of the agendas and workshop summaries aimed at developing teachers’ cultural proficiency.</i> • <i>The data will be housed in the Vector professional development database.</i> • <i>Evaluation Data to be submitted by Principals.</i>
<p>Measure:</p> <p><i>Annually, 80% of teachers will affirm on an annual teacher survey that the professional development provided has enhanced their instructional practices, with a target survey response rate of 70%.</i></p>	<p>Data to be reported:</p> <ul style="list-style-type: none"> • <i>Number and percentage of teachers respond that they agree that PD offered at the school improved their instructional practice</i> • <i>Number and percentage of teachers who responded to the survey</i> <p>Data collection plan:</p> <ul style="list-style-type: none"> • <i>Conduct staff survey and analyze results</i> • <i>The Professional Development coordinator will oversee the collection of the agendas and workshop summaries.</i> • <i>The data will be housed in the Vector professional development database.</i>

January 10, 2024 -DESE approved January 26, BOT Approved April 10, 2024

Objective (DISSEMINATION Providing innovative models for replication and best practices to other public schools in the district where the charter school is located.):

Foxborough Regional Charter School is committed to sharing best practices with the public school communities in our sending districts.

Measure:

Each year through the charter term, Foxborough Regional Charter School will share its mentor and teacher induction programming with other local public schools in MA

Data to be reported:

- *List of schools that were contacted for collaboration*
- *Number of responsive and participating Districts*

Data collection plan:

- *Each year, the District Mentor Coordinator will contact all 20 sending districts to offer programming resources, materials and supports.*

Coversheet

Committee Reports (Finance/Facilities, Governance, DEI, Academic Excellence)

Section: IV. Updates and Reports
Item: A. Committee Reports (Finance/Facilities, Governance, DEI, Academic Excellence)
Purpose: Discuss
Submitted by:
Related Material: Nov 30 2024 - Budget to Actual (Comparative Summary).pdf
Nov. 2024 - Balance Sheet (Summary).pdf
Nov. 2024 Budget to Actual Summary.pdf

Financial Report - Budget to Actual (Comparative Summary)

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Foxborough Regional Charter School For 11/30/2024

	Budget FY2025	YTD Actual 11/30/24	Current Year Budget - Actual	Current Year % of Budget	Budget FY2024	YTD Actual 11/30/23	Prior Year Budget - Actual	Prior Year % of Budget
REVENUES								
Per Pupil Tuition	29,069,550.00	12,253,923.00	(16,815,627.00)	(42.15)	27,900,000.00	12,951,698.00	(14,948,302.00)	(46.42)
Federal Grants/Reimbursements	1,073,775.00	115,074.22	(958,700.78)	(10.72)	1,202,133.00	149,485.30	(1,052,647.70)	(12.44)
State Grants/Reimbursements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Grant Revenues	0.00	0.00	0.00	0.00	5,650.00	0.00	(5,650.00)	0.00
Food Service Program	1,153,000.00	97,782.01	(1,055,217.99)	(8.48)	650,000.00	(150.50)	(650,150.50)	0.02
Extended Day Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transportation Program	690,000.00	523,370.39	(166,629.61)	(75.85)	690,000.00	495,741.63	(194,258.37)	(71.85)
Building Rental Revenue	126,000.00	18,540.00	(107,460.00)	(14.71)	60,000.00	18,000.00	(42,000.00)	(30.00)
Other Revenues	347,000.00	214,470.40	(132,529.60)	(61.81)	186,000.00	308,334.95	122,334.95	(165.77)
Total Revenues	32,459,325.00	13,223,160.02	(19,236,164.98)	(40.74)	30,693,783.00	13,923,109.38	(16,770,673.62)	(45.36)
EXPENSES								
Personnel								
Administration & Finance	2,016,676.00	731,718.73	1,284,957.27	36.28	1,566,202.39	621,090.19	945,112.20	39.66
Teaching & Learning	14,494,970.00	3,771,673.33	10,723,296.67	26.02	12,842,261.90	3,591,292.96	9,250,968.94	27.96
Student Activities	808,697.00	226,309.94	582,387.06	27.98	1,231,229.00	349,541.38	881,687.62	28.39
Operations	820,184.00	315,692.58	504,491.42	38.49	750,948.54	280,847.84	470,100.70	37.40
Grants	364,861.00	108,897.22	255,963.78	29.85	430,891.00	109,851.07	321,039.93	25.49
Subtotal Personnel	18,505,388.00	5,154,291.80	13,351,096.20	27.85	16,821,532.83	4,952,623.44	11,868,909.39	29.44
Operating Costs								
Administration & Finance	1,015,300.00	476,853.91	538,446.09	46.97	970,640.00	455,610.93	515,029.07	46.94
Teaching & Learning	498,038.00	723,410.94	(225,372.94)	145.25	723,961.59	157,061.97	566,899.62	21.69
Student Activities	3,647,459.00	1,002,395.07	2,645,063.93	27.48	3,574,385.00	1,088,171.17	2,486,213.83	30.44
Operations	2,570,550.00	983,808.50	1,586,741.50	38.27	2,361,151.00	1,042,529.07	1,318,621.93	44.15
Employee Benefits	2,533,319.00	917,012.21	1,616,306.79	36.20	2,460,076.00	810,799.20	1,649,276.80	32.96
Grants	579,526.00	137,631.10	441,894.90	23.75	681,186.00	79,876.65	601,309.35	11.73
Subtotal Operating Costs	10,844,192.00	4,241,111.73	6,603,080.27	39.11	10,771,399.59	3,634,048.99	7,137,350.60	33.74
Total Expenses	29,349,580.00	9,395,403.53	19,954,176.47	32.01	27,592,932.42	8,586,672.43	19,006,259.99	31.12
NET BUDGET FROM OPERATIONS	3,109,745.00	3,827,756.49	718,011.49	(123.09)	3,100,850.58	5,336,436.95	2,235,586.37	(172.10)
Capital Outlay	1,158,500.00	807,032.04	351,467.96	69.66	305,000.00	228,936.79	76,063.21	75.06
Debt Service	2,446,022.00	203,808.91	2,242,213.09	8.33	2,446,147.00	47,668.31	2,398,478.69	1.95
Depreciation	0.00	748,646.26	(748,646.26)	0.00	0.00	954,751.74	(954,751.74)	0.00
Board Capital Reserve	(1,158,500.00)	0.00	(1,158,500.00)	0.00	0.00	0.00	0.00	0.00
NET BUDGET RESERVED	663,723.00	2,068,269.28	1,404,546.28	(311.62)	349,703.58	4,105,080.11	3,755,376.53	(1,173.87)

Financial Report - Balance Sheet (Summary)**Foxborough Regional Charter School**

For 11/30/2024

Run: 12/03/2024 at 7:11 AM

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	11/30/2024	6/30/2024	Change
ASSETS			
Current Assets			
Cash - operations	11,489,902.85	14,041,484.16	(2,551,581.31)
Cash - debt service reserve	2,572,487.88	3,148,710.28	(576,222.40)
Accounts Receivable:			
Intergovernmental	0.00	542,655.92	(542,655.92)
Other	71,625.26	10,622.90	61,002.36
Prepaid Expenses	11,710.32	18,922.06	(7,211.74)
Total Current Assets	14,145,726.31	17,762,395.32	(3,616,669.01)
Capital Assets			
Right-Of-Use-Asset	324,662.00	324,662.00	0.00
Land/Building Improvements	52,753,672.81	52,753,672.81	0.00
Furniture, equipment and software	6,692,328.30	6,692,328.30	0.00
Construction in progress	3,053,822.07	1,377,511.24	1,676,310.83
Less: accumulated depreciation and amortization	(22,035,415.33)	(21,286,769.07)	(748,646.26)
Total investment in capital assets	40,789,069.85	39,861,405.28	927,664.57
Loss on defeasance (2017 bonds)	3,392,114.47	3,392,114.47	0.00
TOTAL ASSETS	58,326,910.63	61,015,915.07	(2,689,004.44)
LIABILITIES AND NET ASSETS			
Accounts Payable	334,381.42	2,103,386.34	(1,769,004.92)
Accrued expenses	126,803.19	700,007.57	(573,204.38)
Accrued compensation	136,196.20	1,652,462.36	(1,516,266.16)
Bonds payable - US Bank	0.00	0.00	0.00
Deferred income	(3,703.33)	107,242.87	(110,946.20)
Lease Liability	66,337.81	77,156.33	(10,818.52)
Total current liabilities	660,015.29	4,640,255.47	(3,980,240.18)
BONDS PAYABLE 2017B	21,703,500.00	22,260,000.00	(556,500.00)
BOND PREMIUM 2017B	2,175,370.80	2,175,370.80	0.00
Total bonds payable	23,878,870.80	24,435,370.80	(556,500.00)
LOAN PAYABLE EASTERN BANK	2,715,956.15	2,936,489.69	(220,533.54)
Total loans payable (Eastern)	2,715,956.15	2,936,489.69	(220,533.54)
Total liabilities	27,254,842.24	32,012,115.96	(4,757,273.72)
Net Assets			
Investment in capital assets	0.00	0.00	0.00
Restricted - Board Capital	7,364,392.00	5,165,006.00	2,199,386.00
Unrestricted	21,639,407.11	21,639,406.06	1.05
Net income	2,068,269.28	2,199,387.05	(131,117.77)
Total net assets	31,072,068.39	29,003,799.11	2,068,269.28
TOTAL LIABILITIES AND NET ASSETS	58,326,910.63	61,015,915.07	(2,689,004.44)

Financial Report - Budget to Actual (Summary)

Foxborough Regional Charter School

For 11/30/2023

Run: 12/03/2024 at 9:16 AM

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	Budget	Actual	Budget - Actual	% of Budget
REVENUES				
Per Pupil Tuition	27,900,000.00	12,951,698.00	(14,948,302.00)	(46.42)
Federal Grants/Reimbursements	1,200,031.00	149,485.30	(1,050,545.70)	(12.46)
State Grants/Reimbursements	0.00	0.00	0.00	0.00
Other Grant Revenues	0.00	0.00	0.00	0.00
Food Service Program	650,000.00	(150.50)	(650,150.50)	0.02
Extended Day Program	0.00	0.00	0.00	0.00
Transportation Program	690,000.00	495,741.63	(194,258.37)	(71.85)
Building Rental Revenue	60,000.00	18,000.00	(42,000.00)	(30.00)
Other Revenues	186,000.00	308,334.95	122,334.95	(165.77)
Total Revenues	30,686,031.00	13,923,109.38	(16,762,921.62)	(45.37)
EXPENSES				
Personnel				
Administration & Finance	1,550,953.39	621,090.19	929,863.20	40.05
Teaching & Learning	12,855,910.90	3,591,292.96	9,264,617.94	27.93
Student Activities	1,231,229.00	349,541.38	881,687.62	28.39
Operations	750,948.54	280,847.84	470,100.70	37.40
Grants	437,641.00	109,851.07	327,789.93	25.10
Subtotal Personnel	16,826,682.83	4,952,623.44	11,874,059.39	29.43
Operating Costs				
Administration & Finance	975,940.00	455,610.93	520,329.07	46.68
Teaching & Learning	718,971.59	157,061.97	561,909.62	21.85
Student Activities	3,575,675.00	1,088,171.17	2,487,503.83	30.43
Operations	2,361,151.00	1,042,529.07	1,318,621.93	44.15
Employee Benefits	2,460,076.00	810,799.20	1,649,276.80	32.96
Grants	666,684.00	79,876.65	586,807.35	11.98
Subtotal Operating Costs	10,758,497.59	3,634,048.99	7,124,448.60	33.78
Total Expenses	27,585,180.42	8,586,672.43	18,998,507.99	31.13
NET BUDGET FROM OPERATIONS	3,100,850.58	5,336,436.95	2,235,586.37	(172.10)
Capital Outlay	305,000.00	228,936.79	76,063.21	75.06
Debt Service	2,446,147.00	47,668.31	2,398,478.69	1.95
Depreciation	0.00	954,751.74	(954,751.74)	0.00
Board Capital Reserve	0.00	0.00	0.00	0.00
NET BUDGET RESERVED	349,703.58	4,105,080.11	3,755,376.53	(1,173.87)