



# Foxborough Regional Charter School

## Monthly Board Meeting

July 11, 2023

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### Date and Time

Tuesday July 11, 2023 at 6:15 PM EDT

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### Meeting Format

Whether in person or online, the public is welcome to attend Board/Committee Meetings and have access to meeting minutes. Meetings are held once a month and additionally, as determined by the Board/Committee Chair. All meeting Agendas are posted on the school website at least 48 hours in advance of each public meeting.

During the meeting, the Board and its committees follow the published agenda. Gallery members are not part of the formal discussion or deliberations. Those wishing to speak at a meeting are asked to follow our [Privilege of the Floor Policy](#). To request to speak at a meeting, please complete the following [google form](#) before the start of the meeting.

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### Agenda

|                                     | Purpose | Presenter         | Time           |
|-------------------------------------|---------|-------------------|----------------|
| <b>I. Opening Items</b>             |         |                   | <b>6:15 PM</b> |
| <b>A.</b> Attendance                |         | Todd Tetreault    | 1 m            |
| <b>B.</b> Call the Meeting to Order |         | Kathleen Crawford | 1 m            |

|  | Purpose | Presenter  | Time           |
|--|---------|--|----------------|
| <b>C.</b> Privilege of the Floor   |         | Kathleen Crawford  | 15 m           |
| <b>II. Leadership Report</b>   |         |  | <b>6:32 PM</b> |
| <b>A.</b> Leadership Report  | Discuss | Eddie Ingram   | 5 m            |
| <b>B.</b> Personnel Update   | Discuss | Mallory St Brice   | 5 m            |
|  |         | <ul style="list-style-type: none"> <li>• Vacancies by Building</li> <li>• HR Board Dashboard</li> </ul>  |                |
| <b>C.</b> Enrollment Update  | FYI     | Heidi Berkowitz  | 5 m            |
|  |         | <ul style="list-style-type: none"> <li>• Current Enrollment</li> <li>• Registration Update</li> </ul>  |                |
| <b>III. Board Business</b>   |         |  | <b>6:47 PM</b> |
| <b>A.</b> Administrative / Housekeeping Items                                      | Discuss | Todd Tetreault   | 5 m            |
|  |         | <ul style="list-style-type: none"> <li>• 2022 Financial Disclosures</li> </ul>   |                |
| <b>B.</b> Board Training - Document any training Board Members Attended this month | Discuss | Todd Tetreault   | 3 m            |
| <b>C.</b> Executive Director Search  | Vote    | Anissia Vixamar  | 10 m           |
| <b>D.</b> Review of Board Committees   | Discuss | Todd Tetreault   | 10 m           |
|  |         | In an effort to ensure we are in alignment and up to date on our committee structure and activities, this is a request to:   |                |
|  |         | <ul style="list-style-type: none"> <li>• Have a discussion of the board on the status of committees</li> <li>• Confirm committee membership and roles</li> <li>• Communication stakeholders to solicit membership</li> </ul> |                |
| <b>E.</b> Board Planning Meeting   | Discuss | Todd Tetreault   | 5 m            |
|  |         | Todd Tetreault requests a discussion of the board on annual planning. Goal is to elicit approaches to creating structure for longer-range planning.  |                |

|   | Purpose | Presenter          | Time           |
|---|---------|--------------------|----------------|
| <b>IV. Community Group Updates</b>  |         |                    | <b>7:20 PM</b> |
| <b>A.</b> Advisory Groups   | FYI     | Heidi Berkowitz    | 3 m            |
| <b>B.</b> English Language Parent Advisory Committee (ELPAC)  | FYI     | Heidi Berkowitz    | 1 m            |
| <b>C.</b> Special Education Parent Advisory Committee (SEPAC)   | FYI     | Heidi Berkowitz    | 1 m            |
| <b>D.</b> Partners in Education (PIE)   | FYI     | Heidi Berkowitz    | 1 m            |
| <b>V. Policy Review</b>   |         |                    | <b>7:26 PM</b> |
| <b>A.</b> First Reading   | Discuss | Todd Tetreault     |                |
| <ul style="list-style-type: none"> <li>• Field trip policy - first reading</li> </ul>   |         |                    |                |
| <b>B.</b> Second Reading  | Vote    | Todd Tetreault     |                |
| <b>VI. Committees</b>   |         |                    | <b>7:26 PM</b> |
| <b>A.</b> Finance   | Discuss | Matthew Yezukevich | 5 m            |
| <ul style="list-style-type: none"> <li>• General Committee Update (Yezukevich)</li> <li>• Current Budget Trends (Calvert)</li> </ul>  |         |                    |                |
| <b>B.</b> Facilities  | Discuss | Badawi Dweik       | 10 m           |
| <ul style="list-style-type: none"> <li>• General Committee Update (Dweik)</li> <li>• Project Updates (Michelot)</li> </ul>  |         |                    |                |
| <b>C.</b> Governance  | FYI     | Kathleen Crawford  | 5 m            |
| <ul style="list-style-type: none"> <li>• General Committee Update (Crawford)</li> <li>• Staff Handbook</li> <li>• Board of Trustees BYLAWS</li> <li>• Board development (Martin)</li> </ul> |         |                    |                |

|  | Purpose | Presenter         | Time           |
|--|---------|-------------------|----------------|
| <b>D. Diversity, Equity, &amp; Inclusion</b><br>• General Committee Update (Vixamar)   | Discuss | Anissia Vixamar   | 3 m            |
| <b>E. Appeals</b><br>• General Committee Update (Crawford)   | Discuss | Kathleen Crawford |                |
| <b>F. Staff Recruitment &amp; Retention</b><br>• General Committee Update (Tetreault)  | Discuss | Todd Tetreault    |                |
| <b>G. Student Recruitment &amp; Retention</b><br>General Committee Update (TBD)  | Discuss | Kathleen Crawford |                |
| <b>VII. Closing Items</b>  |         |                   | <b>7:49 PM</b> |
| <b>A. Approval of Minutes</b><br>• 11 April 2023<br><br>*Note, minutes are in draft form; links will only work for the public once minutes are approved and published. | Vote    | Todd Tetreault    | 30 m           |
| <b>B. Adjourn Meeting</b><br>Adjourn to Executive session for strategy discussion with respect to collective bargaining, not returning to public session.              | Vote    | Kathleen Crawford | 1 m            |

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The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.