



# Foxborough Regional Charter School

## Monthly Board Meeting

April 11, 2023

Published on April 7, 2023 at 10:52 AM EDT

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### Date and Time

Tuesday April 11, 2023 at 6:15 PM EDT

### Location

Edwards Conference Room

<https://foxboroughrcs-org.zoom.us/j/84392661113?pwd=bENIWVYySWxKZXNNUIIdVRU9UZXPtQT09>

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### Meeting Format

Whether in person or online, the public is welcome to attend Board/Committee Meetings and have access to meeting minutes. Meetings are held once a month and additionally, as determined by the Board/Committee Chair. All meeting Agendas are posted on the school website at least 48 hours in advance of each public meeting.

During the meeting, the Board and its committees follow the published agenda. Gallery members are not part of the formal discussion or deliberations. Those wishing to speak at a meeting are asked to follow our [Privilege of the Floor Policy](#). To request to speak at a meeting, please complete the following [google form](#) before the start of the meeting.

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### Agenda

|                         | Purpose | Presenter | Time           |
|-------------------------|---------|-----------|----------------|
| <b>I. Opening Items</b> |         |           | <b>6:15 PM</b> |

|   | Purpose | Presenter            | Time           |
|---|---------|----------------------|----------------|
| <b>A. Attendance</b>  |         | Todd<br>Tetreault    | 1 m            |
| <b>B. Call the Meeting to Order</b>   |         | Kathleen<br>Crawford | 1 m            |
| <b>C. Privilege of the Floor</b>  |         | Kathleen<br>Crawford | 15 m           |
| <b>II. Leadership Report</b>  |         |                      | <b>6:32 PM</b> |
| <b>A. Leadership Report</b>   | Discuss | Eddie<br>Ingram      | 5 m            |
| <ul style="list-style-type: none"> <li>• Welcome to our Elementary School Principal</li> </ul>          |         |                      |                |
| <b>B. Personnel Update</b>  | Discuss | Mallory St<br>Brice  | 5 m            |
| <ul style="list-style-type: none"> <li>• Vacancies by Building</li> <li>• HR Board Dashboard</li> </ul> |         |                      |                |
| <b>C. Enrollment Update</b>   | FYI     | Heidi<br>Berkowitz   | 5 m            |
| <ul style="list-style-type: none"> <li>• Current Enrollment</li> <li>• Registration Update</li> </ul>   |         |                      |                |
| <b>III. Board Business</b>  |         |                      | <b>6:47 PM</b> |
| <b>A. Administrative / Housekeeping Items</b>   | Discuss | Todd<br>Tetreault    | 5 m            |
| <ul style="list-style-type: none"> <li>• Board Clerk Position Update</li> </ul>                         |         |                      |                |
| <b>B. Board Training - Document any training Board Members Attended this month</b>                      | Discuss | Todd<br>Tetreault    | 3 m            |
| <b>C. Executive Director Search</b>   | Vote    | Anissia<br>Vixamar   | 10 m           |
| <b>D. Review of Board Committees</b>  | Discuss | Todd<br>Tetreault    | 10 m           |

|  | Purpose | Presenter | Time |
|--|---------|-----------|------|
| In an effort to ensure we are in alignment and up to date on our committee structure and activities, this is a request to: |         |           |      |

- Have a discussion of the board on the status of committees
- Confirm committee membership and roles

|                                  |         |                   |     |
|----------------------------------|---------|-------------------|-----|
| <b>E. Board Planning Meeting</b> | Discuss | Todd<br>Tetreault | 5 m |
|----------------------------------|---------|-------------------|-----|

Todd Tetreault requests a discussion of the board on annual planning. Goal is to elicit approaches to creating structure for longer-range planning.

**IV. Community Group Updates 7:20 PM**

|   |     |                    |     |
|---|-----|--------------------|-----|
| <b>A. Advisory Groups</b>                                     | FYI | Heidi<br>Berkowitz | 3 m |
| <b>B. English Language Parent Advisory Committee (ELPAC)</b>  | FYI | Heidi<br>Berkowitz | 1 m |
| <b>C. Special Education Parent Advisory Committee (SEPAC)</b> | FYI | Heidi<br>Berkowitz | 1 m |
| <b>D. Partners in Education (PIE)</b>                         | FYI | Heidi<br>Berkowitz | 1 m |

**V. Policy Review 7:26 PM**

|                          |         |                   |  |
|--------------------------|---------|-------------------|--|
| <b>A. First Reading</b>  | Discuss | Todd<br>Tetreault |  |
| <b>B. Second Reading</b> | Vote    | Todd<br>Tetreault |  |

**VI. Committees 7:26 PM**

|  |         |                       |      |
|--|---------|-----------------------|------|
| <b>A. Finance</b>  | Discuss | Matthew<br>Yezukevich | 5 m  |
| <ul style="list-style-type: none"> <li>• General Committee Update (Yezukevich)</li> <li>• Current Budget Trends (Calvert)</li> </ul> |         |                       |      |
| <b>B. Facilities</b>   | Discuss | Badawi<br>Dweik       | 10 m |
| <ul style="list-style-type: none"> <li>• General Committee Update (Dweik)</li> <li>• Project Updates (Michelot)</li> </ul>           |         |                       |      |

|   | Purpose | Presenter         | Time |
|---|---------|-------------------|------|
| <b>C. Governance</b>  | Discuss | Kathleen Crawford | 5 m  |
| <ul style="list-style-type: none"> <li>• General Committee Update (Crawford)</li> <li>• Board Clerk Position (Berkowitz)</li> </ul> |         |                   |      |
| <b>D. Diversity, Equity, &amp; Inclusion</b>  | Discuss | Anissia Vixamar   | 3 m  |
| <ul style="list-style-type: none"> <li>• General Committee Update (Vixamar)</li> </ul>  |         |                   |      |
| <b>E. Appeals</b>   | Discuss | Kathleen Crawford |      |
| <ul style="list-style-type: none"> <li>• General Committee Update (Crawford)</li> </ul>   |         |                   |      |
| <b>F. Staff Recruitment &amp; Retention</b>   | Discuss | Todd Tetreault    |      |
| <ul style="list-style-type: none"> <li>• General Committee Update (Tetreault)</li> </ul>  |         |                   |      |
| <b>G. Student Recruitment &amp; Retention</b>   | Discuss | Kathleen Crawford |      |
| <ul style="list-style-type: none"> <li>General Committee Update (TBD)</li> </ul>  |         |                   |      |

**VII. Closing Items** **7:49 PM**

|   |      |                |      |
|---|------|----------------|------|
| <b>A. Approval of Minutes</b>                                       | Vote | Todd Tetreault | 30 m |
| <ul style="list-style-type: none"> <li>• 10 January 2023</li> </ul> |      |                |      |

\*Note, minutes are in draft form; links will only work for the public once minutes are approved and published.

|                           |      |                   |     |
|---------------------------|------|-------------------|-----|
| <b>B. Adjourn Meeting</b> | Vote | Kathleen Crawford | 1 m |
|---------------------------|------|-------------------|-----|

Adjourn to Executive session for strategy discussion with respect to collective bargaining, not returning to public session.

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The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.

# Coversheet

## Personnel Update

**Section:** II. Leadership Report  
**Item:** B. Personnel Update  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** FY23\_Board and SLT Updates\_Vacancies by Building 4.6.23.pdf  
HR Board Dashboard- April-4.6.23.pdf

| Department                              | Building/Location    | Jobs - Title  | Still Hiring for SY 22-23 (Y/N) | Post Now for SY 23-24 (Y/N) | Comment   |
|---|----------------------|---|---------------------------------|-----------------------------|---|
| Culture & Climate Team- District Office | Middle School        | Guidance Counselor, Middle School 5-8, {SY22-23}                                      | Y                               | Y                           | Would prefer to hire before the end of the current SY   |
| Middle School                           | Middle School        | Teacher, World Language Spanish, Middle School 5-8 [SY22-23]                          | N                               | Y                           | Incumbent is leaving at the end of the SY   |
| Middle School                           | Middle School        | Adjustment Counselor, Middle School 5-8 [SY22-23]                                     | Y                               | Y                           | Would prefer to hire before the end of the current SY   |
| Middle School                           | Middle School        | Teacher, English Language Arts, Middle School 5-8 [SY22-23]                           | N                               | Y                           | Temporarily covered, post for next SY   |
| Pupil Services - District Office        | Middle School        | Teacher, Special Education (Inclusion), Middle School 5-8 [SY22-32]                   | N                               | N                           | No longer needed  |
| Teaching & Learning - District Office   | Middle & High School | Instructional Coach, Middle/High School 5-12 [SY2223]                                 | Y                               | Y                           |   |
| Elementary School                       | Elementary School    | Administrative Assistant, Elementary School Office                                    | Y                               | NA                          | In progress, interviewing   |
| Elementary School                       | Elementary School    | Paraprofessional, Kindergarten, Elementary K-4 [SY 22-23]                             | Y                               | NA                          |   |
| Pupil Services - District Office        | Elementary School    | Teacher, English as a Second Language (ESL), Elementary K-4 [SY22-23]                 | Y                               | Y                           |   |
| Pupil Services - District Office        | Elementary School    | Special Education Teacher, Substantially Separate Classroom, Elementary K-4 [SY22-23] | Ongoing                         | Ongoing                     | Recruitment efforts will be targeted and ongoing due to difficulty hiring qualified candidates for these positions. |
| Culture & Climate Team- District Office | District             | Substitute School Nurse Pool, K-12 District [SY22-23]                                 | Ongoing                         | Ongoing                     |   |
| Human Resources Team                    | District             | District Wide K-12 Substitute Teachers Pool [SY22-23]                                 | Ongoing                         | Ongoing                     |   |
| Operations Team - District Office       | District             | Food Service Assistant Pool [SY22-23]   | Ongoing                         | Ongoing                     |   |
| Pupil Services - District Office        | District             | Paraprofessionals Multiple Positions Pool [SY22-23]                                   | Ongoing                         | Ongoing                     |   |
| Pupil Services - District Office        | District             | Director of Student Services, District [SY2223]                                       | Y                               | NA                          | Small applicant pool, revisiting outreach efforts   |

|                              |           |
|------------------------------|-----------|
| <b>Count for Unfilled</b>    |           |
| <b>Positions for SY23-24</b> |           |
| Middle School                | 3         |
| Elementary School            | 4         |
| High School                  | 0         |
| District                     | 5         |
| <b>TOTAL</b>                 | <b>12</b> |

## Head Count

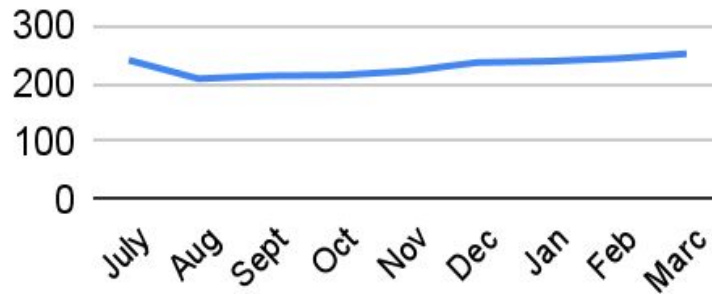


**251\*** ↑

As of 4/6/23

*\*Based on most recent payroll period. Includes some new winter hires not yet captured in payroll on 2/28 for the March report. Includes 34 per diem subs on roster, mostly w/ limited and seasonal availability.*

### Head Count



Monthly Ending Head Count SY223-23

## Absences Rate ↓

(Employee Engagement Indicator)



**4.39%** as of 3/31/23

Based on current headcount.

## Current Vacancies

**12** ↓

**District** 5

**Elementary** 4

**Middle School** 3

**High School** 0

**TOTAL** 12

Additional vacancy details attached.

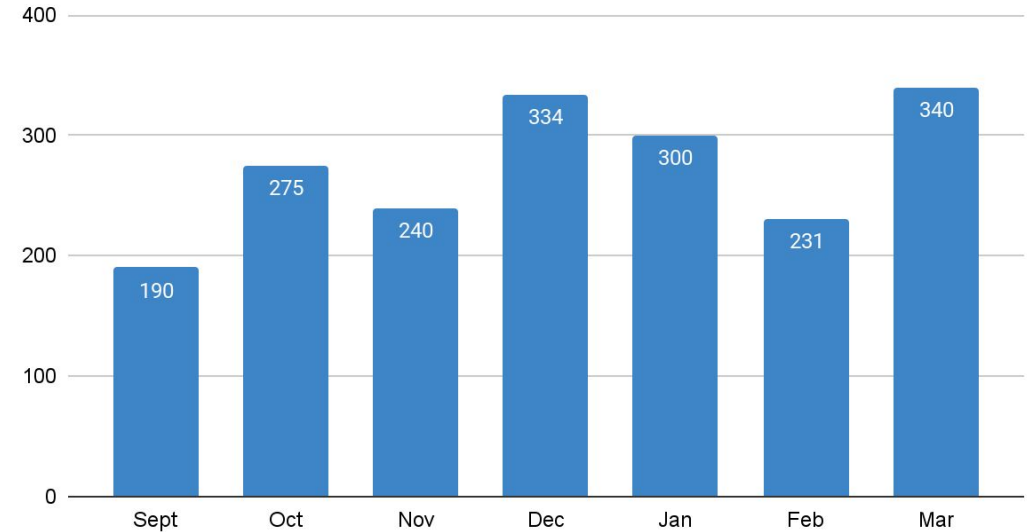
## Employee Separations | Avg. Tenure 2.8 Yrs\*

*\*Includes outlier staff with 15+ years.*

| Period                       | Q2             | Q1    | Q4   |
|------------------------------|----------------|-------|------|
| <b>Terminations</b>          |                |       |      |
| <i>Voluntary</i>             | 1              | 2     | 14   |
| <i>Involuntary/RIF</i>       |                | NA    | NA   |
| <i>Upcoming Voluntary</i>    | 4 <sup>+</sup> | 2     | 1    |
| <b>Turnover Rate to Date</b> | 0.40%          | 0.83% | 6.5% |

<sup>+</sup> Separations due to upcoming retirement, relocation or career change.

## Absences Count by Month



Includes sick and personal days.

- In March, 35% of sick and personal time were partial days.
- Next employee engagement pulse survey will be the week of April 24, 2023.

## Recent Hires

**4**

Since last update on 3/8/23 status as of 4/5/23

- 1 Elementary School Librarian
- 1 FT Building Substitute, Middle School
- 2 Food Service Assistants

## SY 23-24 Planning

- SY 23-24 Handbook/Employee Policy Updates
- Staffing meetings w/building leaders & hiring managers
- General and targeted marketing to generate talent pools
- Summer projects and recruitment planning

# Coversheet

## Enrollment Update

**Section:** II. Leadership Report  
**Item:** C. Enrollment Update  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** Board Update - Enrollment Status 4-6-23.pdf





## Enrollment Update – April 6, 2023

### District Summary:

| Grade        | Enrollment Goal | Current Enrollment | Withdrawals to Date   |
|--------------|-----------------|--------------------|-----------------------|
| Kindergarten | 145             | 145                | 26 Declinations, 4 WD |
| Grade 1      | 145             | 143                | 23                    |
| Grade 2      | 145             | 145                | 18                    |
| Grade 3      | 145             | 146                | 19                    |
| Grade 4      | 145             | 141                | 18                    |
| Grade 5      | 130             | 121                | 27                    |
| Grade 6      | 130             | 123                | 32                    |
| Grade 7      | 130             | 104                | 40                    |
| Grade 8      | 130             | 108                | 28                    |
| Grade 9      | 130             | 104                | 43                    |
| Grade 10     | 109             | 94                 | 19                    |
| Grade 11     | 94              | 88                 | 10                    |
| Grade 12     | 77              | 86                 | 1                     |
| Total        | 1655            | 1547               | 300                   |

The deadline to make offers for the 22-23 SY was Wednesday, February 15, 2023.

### Withdrawal by Town

| Town            | Withdrawals |
|-----------------|-------------|
| Attleboro       | 59          |
| North Attleboro | 36          |
| Brockton        | 50          |
| Foxborough      | 32          |
| Mansfield       | 18          |
| Norton          | 16          |

### **SY 2023-2024 Enrollment Updates**

Directly following the March 1<sup>st</sup> lottery, enrollment offers were extended to 165 Kindergarten students. During the 7-day registration window, 113 new Kindergarten students were enrolled for the 2023-2024 school year.

The second registration round was set for April 3-April 12, 2023. Offers were extended to over 200 students including siblings, and students on the waitlist in Grades K-9. At the time of this report, 112 families scheduled a registration appointment during the 7-day window.

On May 1<sup>st</sup>, we will re-open our application through June 9<sup>th</sup>, and hold a second lottery on June 14<sup>th</sup>. The goal is to build our waitlist in all grade levels heading into the summer.

# Coversheet

## Finance

**Section:** VI. Committees  
**Item:** A. Finance  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** March 2023 Balance Sheet Summary.pdf  
March 2023 Budget to Actual Summary.pdf  
March 2023 Budget to Actual Comparative.pdf

Run: 4/06/2023 @ 7:31 AM

## March 31, 2023 - Financial Report - Balance Sheet (Summary)

### All

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|   | <u>3/31/2023</u>     | <u>6/30/2022</u>     | <u>Change</u>         |
|---|----------------------|----------------------|-----------------------|
| <b>ASSETS</b>                                   | 0.00                 | 0.00                 | 0.00                  |
| <b>Current Assets</b>                           | 0.00                 | 0.00                 | 0.00                  |
| Cash - operations                               | 15,534,121.17        | 11,849,679.53        | 3,684,441.64          |
| Cash - debt service reserve                     | 2,066,794.65         | 3,141,451.64         | (1,074,656.99)        |
| Accounts Receivable:                            | 0.00                 | 0.00                 | 0.00                  |
| Intergovernmental                               | 0.00                 | 1,151,260.78         | (1,151,260.78)        |
| Other   | 40,822.95            | 57,029.99            | (16,207.04)           |
| Prepaid Expenses                                | 889.44               | 758.64               | 130.80                |
| <b>Total Current Assets</b>                     | <b>17,642,628.21</b> | <b>16,200,180.58</b> | <b>1,442,447.63</b>   |
| <b>Capital Assets</b>                           | 0.00                 | 0.00                 | 0.00                  |
| Right-Of-Use-Asset                              | 334,525.00           | 334,525.00           | 0.00                  |
| Land/Building Improvements                      | 47,556,557.39        | 47,556,557.39        | 0.00                  |
| Furniture, equipment and software               | 5,923,793.32         | 5,923,793.32         | 0.00                  |
| Less: accumulated depreciation and amortization | (17,969,192.60)      | (16,372,371.64)      | (1,596,820.96)        |
| Total investment in capital assets              | <u>35,845,683.11</u> | <u>37,442,504.07</u> | <u>(1,596,820.96)</u> |
| Loss on defeasance (2017 bonds)                 | 3,541,114.47         | 3,541,114.47         | 0.00                  |
| <b>TOTAL ASSETS</b>                             | <u>57,029,425.79</u> | <u>57,183,799.12</u> | <u>(154,373.33)</u>   |
| <b>LIABILITIES AND NET ASSETS</b>               | 0.00                 | 0.00                 | 0.00                  |
| Accounts Payable                                | 501,997.96           | 1,123,797.80         | (621,799.84)          |
| Accrued expenses                                | 139,962.08           | 764,536.84           | (624,574.76)          |
| Accrued compensation                            | 51,429.63            | 1,654,036.30         | (1,602,606.67)        |
| Bonds payable - US Bank                         | 0.00                 | 0.00                 | 0.00                  |
| Deferred income                                 | 0.00                 | 89,251.30            | (89,251.30)           |
| Lease Liability                                 | 179,122.44           | 214,076.00           | (34,953.56)           |
| <b>Total current liabilities</b>                | <b>872,512.11</b>    | <b>3,845,698.24</b>  | <b>(2,973,186.13)</b> |
| BONDS PAYABLE 2017B                             | 22945000             | 23600000             | (655,000.00)          |
| BOND PREMIUM 2017B                              | 2175370.8            | 2175370.8            | 0.00                  |
| Total bonds payable                             | <u>25,120,370.80</u> | <u>25,775,370.80</u> | <u>(655,000.00)</u>   |
| LOAN PAYABLE EASTERN BANK                       | 3579958.75           | 3953770.15           | (373,811.40)          |
| Total loans payable (Eastern)                   | <u>3,579,958.75</u>  | <u>3,953,770.15</u>  | <u>(373,811.40)</u>   |
| <b>Total liabilities</b>                        | <b>29,572,841.66</b> | <b>33,574,839.19</b> | <b>(4,001,997.53)</b> |
| <b>Net Assets</b>                               | 0.00                 | 0.00                 | 0.00                  |
| Investment in capital assets                    | 0.00                 | 0.00                 | 0.00                  |
| Restricted - Board Capital                      | 5,165,006.00         | 5,165,006.00         | 0.00                  |
| Unrestricted                                    | 18,443,953.93        | 14,057,036.52        | 4,386,917.41          |
| Net income                                      | 3,847,624.20         | 4,386,917.41         | (539,293.21)          |
| <b>Total net assets</b>                         | <b>27,456,584.13</b> | <b>23,608,959.93</b> | <b>3,847,624.20</b>   |
| <b>TOTAL LIABILITIES AND NET ASSETS</b>         | <u>57,029,425.79</u> | <u>57,183,799.12</u> | <u>(154,373.33)</u>   |

Run: 4/06/2023 @ 7:42 AM

**March 31, 2023 - Financial Report - Budget to Actual (Summary)**

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|                                   | <u>Budget</u>        | <u>Actual</u>        | <u>Budget -<br/>Actual</u> | <u>% of Budget</u> |
|-----------------------------------|----------------------|----------------------|----------------------------|--------------------|
| <b>REVENUES</b>                   | 0.00                 | 0.00                 | 0.00                       | 0.00               |
| Per Pupil Tuition                 | 27,462,500.00        | 20,451,786.00        | (7,010,714.00)             | (74.47)            |
| Federal Grants/Reimbursements     | 1,263,732.00         | 522,316.30           | (741,415.70)               | (41.33)            |
| State Grants/Reimbursements       | 0.00                 | 20.00                | 20.00                      | 0.00               |
| Other Grant Revenues              | 0.00                 | 3,000.00             | 3,000.00                   | 0.00               |
| Food Service Program              | 521,000.00           | 484,848.05           | (36,151.95)                | (93.06)            |
| Extended Day Program              | 0.00                 | 0.00                 | 0.00                       | 0.00               |
| Transportation Program            | 901,072.00           | 630,993.00           | (270,079.00)               | (70.03)            |
| Building Rental Revenue           | 60,000.00            | 49,250.00            | (10,750.00)                | (82.08)            |
| Other Revenues                    | 75,500.00            | 119,007.39           | 43,507.39                  | (157.63)           |
| <b>Total Revenues</b>             | <b>30,283,804.00</b> | <b>22,261,220.74</b> | <b>(8,022,583.26)</b>      | <b>(73.51)</b>     |
| <b>EXPENSES</b>                   | 0.00                 | 0.00                 | 0.00                       | 0.00               |
| <b>Personnel</b>                  | 0.00                 | 0.00                 | 0.00                       | 0.00               |
| Administration & Finance          | 1,327,446.00         | 851,890.14           | 475,555.86                 | 64.18              |
| Teaching & Learning               | 12,314,259.00        | 6,690,053.35         | 5,624,205.65               | 54.33              |
| Student Activities                | 2,150,968.00         | 1,096,060.97         | 1,054,907.03               | 50.96              |
| Operations                        | 821,363.00           | 584,016.61           | 237,346.39                 | 71.10              |
| Grants                            | 695,315.00           | 234,241.45           | 461,073.55                 | 33.69              |
| Subtotal Personnel                | <u>17,309,351.00</u> | <u>9,456,262.52</u>  | <u>7,853,088.48</u>        | <u>54.63</u>       |
| <b>Operating Costs</b>            | 0.00                 | 0.00                 | 0.00                       | 0.00               |
| Administration & Finance          | 814,715.00           | 456,860.85           | 357,854.15                 | 56.08              |
| Teaching & Learning               | 762,878.00           | 180,714.36           | 582,163.64                 | 23.69              |
| Student Activities                | 2,798,457.00         | 2,078,618.16         | 719,838.84                 | 74.28              |
| Operations                        | 2,093,130.00         | 1,612,171.90         | 480,958.10                 | 77.02              |
| Employee Benefits                 | 2,592,646.00         | 1,477,994.42         | 1,114,651.58               | 57.01              |
| Grants                            | 498,417.00           | 308,726.97           | 189,690.03                 | 61.94              |
| Subtotal Operating Costs          | <u>9,560,243.00</u>  | <u>6,115,086.66</u>  | <u>3,445,156.34</u>        | <u>63.96</u>       |
| <b>Total Expenses</b>             | <b>26,869,594.00</b> | <b>15,571,349.18</b> | <b>11,298,244.82</b>       | <b>57.95</b>       |
| <b>NET BUDGET FROM OPERATIONS</b> | <b>3,414,210.00</b>  | <b>6,689,871.56</b>  | <b>3,275,661.56</b>        | <b>(195.94)</b>    |
| Capital Outlay                    | 890,000.00           | 575,031.41           | 314,968.59                 | 64.61              |
| Debt Service                      | 2,477,216.00         | 670,880.51           | 1,806,335.49               | 27.08              |
| Depreciation                      | 0.00                 | 1,596,820.96         | (1,596,820.96)             | 0.00               |
| Board Capital Reserve             | 0.00                 | 0.00                 | 0.00                       | 0.00               |
| NET BUDGET RESERVED               | <u>46,994.00</u>     | <u>3,847,138.68</u>  | <u>3,800,144.68</u>        | <u>(8,186.45)</u>  |

Run: 4/06/2023 @ 8:08 AM

### March 31, 2023 - Financial Report - Budget to Actual (Comparative Summary)

Page: 1

|                                   | <b>All Current Year</b> |                           |                        |                                 | <b>Prior Year</b>    |                           |                        |                               |
|-----------------------------------|-------------------------|---------------------------|------------------------|---------------------------------|----------------------|---------------------------|------------------------|-------------------------------|
|                                   | <b>Budget FY2023</b>    | <b>YTD Actual 3/31/23</b> | <b>Budget - Actual</b> | <b>Current Year % of Budget</b> | <b>Budget FY2022</b> | <b>YTD Actual 3/31/22</b> | <b>Budget - Actual</b> | <b>Prior Year % of Budget</b> |
|                                   | 0.00                    | 0.00                      | 0.00                   | 0.00                            | 0.00                 | 0.00                      | 0.00                   | 0.00                          |
|                                   | 0.00                    | 0.00                      | 0.00                   | 0.00                            | 0.00                 | 0.00                      | 0.00                   | 0.00                          |
|                                   | 0.00                    | 0.00                      | 0.00                   | 0.00                            | 0.00                 | 0.00                      | 0.00                   | 0.00                          |
| <b>REVENUES</b>                   |                         |                           |                        |                                 |                      |                           |                        |                               |
| Per Pupil Tuition                 | 27,462,500.00           | 20,451,786.00             | (7,010,714.00)         | (74.47)                         | 24,790,000.00        | 19,902,997.00             | (4,887,003.00)         | (80.29)                       |
| Federal Grants/Reimbursements     | 1,263,732.00            | 522,316.30                | (741,415.70)           | (41.33)                         | 3,673,321.00         | 1,974,368.27              | (1,698,952.73)         | (53.75)                       |
| State Grants/Reimbursements       | 0.00                    | 20.00                     | 20.00                  | 0.00                            | 0.00                 | 0.00                      | 0.00                   | 0.00                          |
| Other Grant Revenues              | 0.00                    | 3,000.00                  | 3,000.00               | 0.00                            | 0.00                 | 0.00                      | 0.00                   | 0.00                          |
| Food Service Program              | 521,000.00              | 484,848.05                | (36,151.95)            | (93.06)                         | 286,000.00           | 538,890.65                | 252,890.65             | (188.42)                      |
| Extended Day Program              | 0.00                    | 0.00                      | 0.00                   | 0.00                            | 0.00                 | 1,190.00                  | 1,190.00               | 0.00                          |
| Transportation Program            | 901,072.00              | 630,993.00                | (270,079.00)           | (70.03)                         | 861,750.00           | 616,486.24                | (245,263.76)           | (71.54)                       |
| Building Rental Revenue           | 60,000.00               | 49,250.00                 | (10,750.00)            | (82.08)                         | 69,615.00            | 33,000.00                 | (36,615.00)            | (47.40)                       |
| Other Revenues                    | 75,500.00               | 119,007.39                | 43,507.39              | (157.63)                        | 62,000.00            | (38.49)                   | (62,038.49)            | 0.06                          |
| <b>Total Revenues</b>             | <b>30,283,804.00</b>    | <b>22,261,220.74</b>      | <b>(8,022,583.26)</b>  | <b>(73.51)</b>                  | <b>29,742,686.00</b> | <b>23,066,893.67</b>      | <b>(6,675,792.33)</b>  | <b>(77.55)</b>                |
| <b>EXPENSES</b>                   |                         |                           |                        |                                 |                      |                           |                        |                               |
| <b>Personnel</b>                  | 0.00                    | 0.00                      | 0.00                   | 0.00                            | 0.00                 | 0.00                      | 0.00                   | 0.00                          |
| Administration & Finance          | 1,327,446.00            | 851,890.14                | 475,555.86             | 64.18                           | 1,024,223.00         | 710,729.20                | 313,493.80             | 69.39                         |
| Teaching & Learning               | 12,314,259.00           | 6,690,053.35              | 5,624,205.65           | 54.33                           | 11,045,668.00        | 6,575,780.07              | 4,469,887.93           | 59.53                         |
| Student Activities                | 2,150,968.00            | 1,096,060.97              | 1,054,907.03           | 50.96                           | 1,782,468.00         | 1,042,103.20              | 740,364.80             | 58.46                         |
| Operations                        | 821,363.00              | 584,016.61                | 237,346.39             | 71.10                           | 862,575.00           | 605,032.37                | 257,542.63             | 70.14                         |
| Grants                            | 695,315.00              | 234,241.45                | 461,073.55             | 33.69                           | 1,562,274.00         | 934,365.26                | 627,908.74             | 59.81                         |
| Subtotal Personnel                | <u>17,309,351.00</u>    | <u>9,456,262.52</u>       | <u>7,853,088.48</u>    | <u>54.63</u>                    | <u>16,277,208.00</u> | <u>9,868,010.10</u>       | <u>6,409,197.90</u>    | <u>60.62</u>                  |
| <b>Operating Costs</b>            | 0.00                    | 0.00                      | 0.00                   | 0.00                            | 0.00                 | 0.00                      | 0.00                   | 0.00                          |
| Administration & Finance          | 814,715.00              | 456,860.85                | 357,854.15             | 56.08                           | 563,135.00           | 316,097.22                | 247,037.78             | 56.13                         |
| Teaching & Learning               | 762,878.00              | 180,714.36                | 582,163.64             | 23.69                           | 441,800.00           | 159,724.67                | 282,075.33             | 36.15                         |
| Student Activities                | 2,798,457.00            | 2,078,618.16              | 719,838.84             | 74.28                           | 2,393,565.00         | 1,713,409.66              | 680,155.34             | 71.58                         |
| Operations                        | 2,093,130.00            | 1,612,171.90              | 480,958.10             | 77.02                           | 2,015,320.00         | 1,579,143.99              | 436,176.01             | 78.36                         |
| Employee Benefits                 | 2,592,646.00            | 1,477,994.42              | 1,114,651.58           | 57.01                           | 2,360,500.00         | 1,458,021.76              | 902,478.24             | 61.77                         |
| Grants                            | 498,417.00              | 308,726.97                | 189,690.03             | 61.94                           | 2,088,847.00         | 1,399,071.36              | 689,775.64             | 66.98                         |
| Subtotal Operating Costs          | <u>9,560,243.00</u>     | <u>6,115,086.66</u>       | <u>3,445,156.34</u>    | <u>63.96</u>                    | <u>9,863,167.00</u>  | <u>6,625,468.66</u>       | <u>3,237,698.34</u>    | <u>67.17</u>                  |
| <b>Total Expenses</b>             | <b>26,869,594.00</b>    | <b>15,571,349.18</b>      | <b>11,298,244.82</b>   | <b>57.95</b>                    | <b>26,140,375.00</b> | <b>16,493,478.76</b>      | <b>9,646,896.24</b>    | <b>63.10</b>                  |
| <b>NET BUDGET FROM OPERATIONS</b> | <b>3,414,210.00</b>     | <b>6,689,871.56</b>       | <b>3,275,661.56</b>    | <b>(195.94)</b>                 | <b>3,602,311.00</b>  | <b>6,573,414.91</b>       | <b>2,971,103.91</b>    | <b>(182.48)</b>               |
| Capital Outlay                    | 890,000.00              | 575,031.41                | 314,968.59             | 64.61                           | 613,795.00           | 491,201.10                | 122,593.90             | 80.03                         |
| Debt Service                      | 2,477,216.00            | 670,880.51                | 1,806,335.49           | 27.08                           | 2,471,691.00         | 806,781.21                | 1,664,909.79           | 32.64                         |
| Depreciation                      | 0.00                    | 1,596,820.96              | (1,596,820.96)         | 0.00                            | 0.00                 | 1,764,907.07              | (1,764,907.07)         | 0.00                          |
| Board Capital Reserve             | 0.00                    | 0.00                      | 0.00                   | 0.00                            | (9,000.00)           | 0.00                      | (9,000.00)             | 0.00                          |
| <b>NET BUDGET RESERVED</b>        | <b>46,994.00</b>        | <b>3,847,138.68</b>       | <b>3,800,144.68</b>    | <b>(8,186.45)</b>               | <b>525,825.00</b>    | <b>3,510,525.53</b>       | <b>2,984,700.53</b>    | <b>(667.62)</b>               |

# Coversheet

## Facilities

**Section:** VI. Committees  
**Item:** B. Facilities  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** Operations\_Department\_Update April 11 2023.docx



## Operations Department Update April 11, 2023

- **MS Roof:** We have achieved 60% completion of the roof design and on track to complete the design a week ahead of schedule. Due to this fact we are pushing ahead to create the RFP packet and prepare to put the project out to bid before the end of the month.
- **Transportation:** The Vendor rate has increased by 6% and the Business Office has recommended we increase the fees for families by 2%. In addition, we think it would be beneficial to hold a transportation event before the end of the school year, however in order to do so we would need the board to approve the recommended fee increase. We also
- **Food Service:** Our vended foods contract has been put out to bid. We are anticipating the state and federal government will continue with the free meals for all program and therefore expect increased participation in the FRCS food program.
- **Facilities:**
  - a. **Security System:** For the 23-24 school year we would like to add a visitor and emergency management system to the district. The system would allow us to improve our security by keeping better track of visitors and communicate more effectively with every member of the FRCS community during an emergency.
- **Capital**
  - a. **Building Security:** Synergy has made several recommendations for us to upgrade our facilities. We have started some of those upgrades and would like to continue during FY24.
  - b. **Communication Improvement:** Upgrading our current phone system to a cloud-based system. Moving to a cloud-based system would give us more flexibility for those employees who don't stay in one place, remove the need to share personal cellphone numbers, and make the process for contacting emergency services less cumbersome. This upgrade would include hardware and software.
  - c. **Other interior improvements:** Currently teachers in the ES are using the open spaces such as the hallways for pull space, we would like to build out some of that space giving the teachers and students of ES an environment more conducive to learning.