



Foxborough Regional Charter School

Appeals Committee Meeting

Amended on June 3, 2022 at 1:56 PM EDT

Date and Time

Tuesday June 7, 2022 at 8:00 AM EDT

Meeting Format

Whether in person or online, the public is welcome to attend Committee Meetings and have access to meeting minutes. Meetings are held once a quarter and additionally, as determined by the Committee Chair. All meeting Agendas are posted to the school website at least 48 hours in advance of each public meeting.

During the meeting, the Committee follows the published agenda and works through business. Audience members are not part of the formal discussion or deliberations, but may raise their hand to add brief comment or ask clarifying questions. Meetings start promptly on time as noted on the agenda.

Agenda

	Purpose	Presenter	Time
I. Opening Items			8:00 AM
A. Roll Call Attendance		Susanna Girard	
B. Call the Meeting to Order		Kathleen Crawford	
II. General Committee Updates			
III. Registration Appeals			
A. Enrollment Appeals	Vote	Heidi Berkowitz	
Appeal # 062022001			

	Purpose	Presenter	Time
IV. Scope of Committee			
A. 2nd Reading: Scope of the Appeals Committee	Vote	Susanna Girard	
V. Policy Review			
VI. Privilege of the Floor			
VII. Closing Items			
A. Approval of minutes: 26MAY2022	Vote	Susanna Girard	
B. Adjourn Meeting	Vote	Susanna Girard	

The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.

Coversheet

2nd Reading: Scope of the Appeals Committee

Section: IV. Scope of Committee
Item: A. 2nd Reading: Scope of the Appeals Committee
Purpose: Vote
Submitted by:
Related Material: DRAFT Appeals Committee.pdf

DRAFT APPEALS COMMITTEE

Reports to: The Board of Trustees

Term of Office: One year

General Purpose

The Appeals Committee is commissioned by and accountable to the Board of Trustees. The primary responsibility is to ensure Foxborough Regional Charter School (FRCS) hear and decides on enrollment appeals at FRCS.

The committee shall bring to the Board of Trustees recommendations to change the following policies when appropriate.

- Code of Conduct (Shared with the Student Recruitment & Retention Committee)
- Student Handbook (Shared with the Student Recruitment & Retention Committee)
- Enrollment Policy

Review/Support Operational Activities

- Review Lottery
- Review Annual recommendation for enrollment per grade level

Responsibilities

- Hear and make decisions on enrollment appeals as presented to the committee on behalf of the Board of Trustees
- To notify the Finance Committee of any decisions made that impact on the school finances. Such decisions will be made with a clause stating that they are recommendations and are subject to the school's budget policies and procedures. Depending on the nature of the proposed budget change, related policies and procedures may include approval by the Finance Committee and/or the Board of Trustees.

Composition

- This committee is Chaired & Vice Chair is a member of the Board of Trustees and appointments shall be made at least annually in accordance with the FRCS Bylaws.
- The clerk/secretary to the committee is any member of the committee and is responsible for open meeting law compliance.
 - a. 2-5 Board of Trustees: Voting members
 - b. 1-2 District Administration: Does not vote on appeals

Compliance

- This committee will meet at least once every other month.
- The committee shall call additional meetings as needed.