



Foxborough Regional Charter School

Appeals Committee Meeting

Date and Time

Thursday May 26, 2022 at 8:00 AM EDT

Location

Foxborough Regional Charter School

Dr Ralph Edwards Conference Room

131 Central Street

Foxborough, MA 02035

Meeting Format

Whether in person or online, the public is welcome to attend Committee Meetings and have access to meeting minutes. Meetings are held once a quarter and additionally, as determined by the Committee Chair. All meeting Agendas are posted to the school website at least 48 hours in advance of each public meeting.

During the meeting, the Committee follows the published agenda and works through business. Audience members are not part of the formal discussion or deliberations, but may raise their hand to add brief comment or ask clarifying questions. Meetings start promptly on time as noted on the agenda.

Agenda

	Purpose	Presenter	Time
I. Opening Items			8:00 AM
A. Roll Call Attendance		Susanna Girard	
B. Call the Meeting to Order		Kathleen Crawford	
II. General Committee Updates			
III. Registration Appeals			

	Purpose	Presenter	Time
A. Enrollment Appeals	Vote	Heidi Berkowitz	
TBD			
IV. Scope of Committee			
A. Scope of the Appeals Committee	Vote	Susanna Girard	
V. Policy Review			
VI. Privilege of the Floor			
VII. Closing Items			
A. Approval of minutes: 31MAR2022	Vote	Susanna Girard	
B. Approval of Minutes: 29APR2022	Vote	Susanna Girard	
C. Adjourn Meeting	Vote	Susanna Girard	

The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.

Cover Sheet

Scope of the Appeals Committee

Section: IV. Scope of Committee
Item: A. Scope of the Appeals Committee
Purpose: Vote
Submitted by:
Related Material: DRAFT Appeals Committee - Copy (1).docx

DRAFT APPEALS COMMITTEE

Reports to: The Board of Trustees

Term of Office: One year

General Purpose

The Appeals Committee is commissioned by and accountable to the Board of Trustees. The primary responsibility is to ensure Foxborough Regional Charter School (FRCS) hear and decide on appeals at FRCS.

Commented [SG1]: just a suggestion

The committee shall hear appeals related to

- ~~Code of Conduct: Executive Session~~
- ~~Staff release from a contract: Executive Session unless requested to be held publicly~~
- Enrolment: Public session with identifying items de-identified

The committee shall bring to the Board of Trustees recommendations to change the following policies when appropriate.

- Code of Conduct (Shared with the Student Recruitment & Retention Committee)
- Student Handbook (Shared with the Student Recruitment & Retention Committee)
- Enrollment Policy (Shared with the Student Recruitment & Retention Committee)
- ?

Responsibilities

- Hear and make decisions on enrollment appeals as presented to the committee on behalf of the Board of Trustees
- To notify the Finance Committee of any decisions made that impact on the school finances. Such decisions will be made with a clause stating that they are recommendations and are subject to the school's budget policies and procedures. Depending on the nature of the proposed budget change, related policies and procedures may include approval by the Finance Committee and/or the Board of Trustees

Composition

- This committee is Chaired & Vice Chair is a member of the Board of Trustees and appointments shall be made at least annually in accordance with the FRCS Bylaws.
- The clerk/secretary to the committee is the Chief of Staff and is responsible for open meeting law compliance.
 - a. 2-5 Board of Trustees: Voting members
 - b. 1-2 District Administration: Does not vote on appeals

Compliance

- This committee will meet at least once every other month.
- The committee shall call additional meetings as needed.