



# Foxborough Regional Charter School

## Finance & Facilities Committee

Published on February 13, 2024 at 10:37 AM EST

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### Date and Time

Friday February 16, 2024 at 8:00 AM EST

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### Meeting Format

Whether in person or online, the public is welcome to attend Board/Committee Meetings and have access to meeting minutes. Meetings are held once a month and additionally, as determined by the Board/Committee Chair. All meeting Agendas are posted on the school website at least 48 hours in advance of each public meeting.

During the meeting, the Board and its committees follow the published agenda. Gallery members are not part of the formal discussion or deliberations. Those wishing to speak at a meeting are asked to follow our [Privilege of the Floor Policy](#). To request to speak at a meeting, please complete the following [google form](#) before the start of the meeting.

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>8:00 AM</b>
<b>A.</b> Record Attendance			1 m
<b>B.</b> Call the Meeting to Order			
<b>C.</b> Approve Minutes	Approve Minutes		1 m

	Purpose	Presenter	Time
<b>II. Finance &amp; Facilities</b>			<b>8:02 AM</b>
<b>A. Overview of Initiatives</b>	Discuss	Lesly Michelot	10 m
	<ul style="list-style-type: none"> <li>• Update on the elementary school (ES) roof project</li> <li>• Discussion on the ES gymnasium roof replacement</li> </ul>		
<b>B. Phase 2 Planning</b>	Discuss	Lesly Michelot	10 m
	<ul style="list-style-type: none"> <li>• Elementary school's HVAC system upgrade</li> <li>• High school gymnasium HVAC upgrade</li> </ul>		
<b>C. Financial Review</b>	Discuss	Matthew Yezukevich	10 m
	<ul style="list-style-type: none"> <li>• Budget review for 2024 and 2025 projects</li> <li>• Funding sources and allocation</li> </ul>		
<b>D. Risk and Contingency Planning</b>	Discuss	Matthew Yezukevich	10 m
	<ul style="list-style-type: none"> <li>• Identifying potential risks</li> <li>• Contingency strategies</li> </ul>		
<b>E. Next steps</b>	Discuss	Matthew Yezukevich	10 m
	<ul style="list-style-type: none"> <li>• Action items and responsibilities</li> </ul>		

### III. Summary of numbers

Phase 1 Summer 2024 initiatives

ES Roof Project: Budgeted at \$3.75 million, this includes a \$400,000 contingency. We expect bids to range from \$3.50 million to \$3.65 million.

Elementary School Gymnasium Roof Replacement (Alternate): Priced at \$700,000, we're in discussions with the general contractor from the previous project about potentially absorbing some or all of the expenses associated with the gymnasium roof, which has been an issue since its original installation.

Phase 2 – Summer 2025 Plans:

Upgrade to the Elementary School's HVAC System: This project has a \$1 million budget, accounting for contingencies and price escalations up to 2025. This would include installing a new HVAC system as well replacing the roof on the penthouse which holds the HVAC system.

High School Gymnasium HVAC Upgrade: Similarly budgeted at \$1 million, aiming to enhance the gym's usability during the warmer parts of the school year. Combined execution of Phase 2 projects could lead to potential savings, with an estimated total cost of about \$1.5 million.

**IV. Other Business**

**V. Closing Items**

**A. Adjourn Meeting**

Vote

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The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.